



TOWN OF WELLINGTON

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BOARD OF TRUSTEES

April 27, 2010

LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 7:30 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS

CORRESPONDENCE

Letter from Tom Gillespie

Letter from Boxelder Coalition

PRESENTATIONS

CONSENT AGENDA

- Board of Trustee Minutes for April 13 2010
- Municipal Court Report for April 7, 2010
- Boxelder Basin Stormwater Authority Minutes for March 25, 2010
- CAC Minutes for March 15, 2010

NEW BUSINESS

1. Proclamation Recognizing Ryan & Logan Wagner
2. Ordinance 3-2010 Columbine Estates Minor Subdivision
3. 3712 Cleveland Water Service Repair Reimbursement - Appeal
4. 1st Quarter Report – 2010 Budget
5. 1st Quarter Report – Recreation Department
6. Purchase Request - Got What It Takes
7. Discussion – Chamber of Commerce - Circus
8. Purchase Request for Belt Fitter Press
9. Purchase Request - CAC Contract for Inflatable
10. Purchase Request - CAC Contract for Motor Cycles
11. Purchase Request - CAC Shed
12. Purchase Request - Copiers
13. Discussion – Disposal of Old Chairs from Community Center
14. Bills for Approval
15. Town Attorney Update
16. Town Administrator Update

SCHEDULING OF WORK SESSIONS

OTHER

ADJOURN

BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 27, 2010

The Regular Board Meeting was called to order at 7:35 p.m. April 27, 2010 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MIKE STEELY, TRAVIS STEVENS, DAVID NOE
ERNEST CIENFUEGOS-BACA, MISHIE DAKNIS, and
JACK BRINKHOFF

TRUSTEES ABSENT: NONE

PRESIDING: TRAVIS VIEIRA, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
MIKE CUMMINS, FINANCE DIRECTOR
BILL BODKINS, PUBLIC WORKS DIRECTOR
JAKE RAYNOLDS, RECREATION COORDINATOR
BRAD MARCH, TOWN ATTORNEY
DON SILAR, TOWN ENGINEER

Additions to or deletions from the agenda

Mr. Lorentzen said we need to add a presentation from Kori Wilford with the Larimer County Department of Health & Environment.

Conflicts of Interest

None

Public to be heard on non-agenda items.

None

Correspondence

Letter from Tom Gillespie

Mayor Vieira said he drove around town with the Code Enforcement Officer and there weren't any large vehicle on the streets. He asked if there were any other comments on this letter. Trustee Daknis asked if an acknowledgement needed to be sent to Mr. Gillespie. Mr. Lorentzen said he would contact Mr. Gillespie. There was discussion about truck parking. Trustee Cienfuegos-Baca was concerned with the damage to Mr. Gillespie's property. Mr. Lorentzen said trucks are not allowed to drive onto private property. He said Mr. Gillespie could call Law Enforcement if trucks are on his private lot.

Letter from Boxelder Coalition –No comments

Presentations

Kori Wilford, representing the Larimer County Department of Health & Environment, addressed the Board about recommendations for improving the health and success of the Youth in Wellington. She introduced a group that is working on this project. She gave the background to what prompted them to take a look at Wellington and the programs that have been established for Youth and what areas need to be addressed. She went through the four strategies they had compiled in the handout she had given to the

Board. Trustee Daknis said there is a meeting Thursday April 29, 2010 at 7:00pm in the West side of the Leeper Center. A couple of Board members said they might attend. Ms. Sullivan asked that information be sent to the office so the meeting could be posted.

Consent Agenda

- Board of Trustee Minutes for April 13, 2010
- Municipal Court Report for April 7, 2010
- Boxelder Basin Stormwater Authority Minutes for March 25, 2010
- CAC Minutes for March 15, 2010

TRUSTEE BRINKHOFF MOVED AND TRUSTEE DAKINS SECONDED to approve the consent agenda. Roll call was taken and the motion passed unanimously.

NEW BUSINESS

1. Proclamation Recognizing Ryan & Logan Wagner

Trustee Brinkhoff gave a background on the situation.

Mayor Vieira read the proclamation recognizing Ryan & Logan Wagner in their courage when faced with their mother's medical emergency.

Trustee Brinkhoff presented the boys medals.

2. Ordinance 3-2010 Columbine Estates Minor Subdivision

Mayor Vieira said that the Planning Commission recommended this subdivision with the addition of an attorney certification block be added to the plat.

Mr. Lorentzen explained that part of this property was sold without proper subdivision of the property into two lots. He said there is no request for development or change in current zoning at this time. It is just a change in ownership.

TRUSTEE CIENFUEGOS-BACA MOVED AND TRUSTEE DAKNIS SECONDED to approve Ordinance 3-2010 Replat of Outlot E, Columbine Estates. Roll call was taken and the motion passed unanimously.

3. 3712 Cleveland Water Service Repair Reimbursement - Appeal

Brendon Truax, representing River of Life Church, gave an overview of the project and what fees related to the project.

Trustee Brinkhoff went through the receipts and felt that some of the charges should be split.

Mr. Lorentzen said if they had just changed the line from 1 inch to $\frac{3}{4}$ inch they would have still needed to put in a new tap. He said the reduction in line size also reduced the cost for monthly usage.

Trustee Brinkhoff asked why they needed a water truck. Mr. Truax said that was to clean up the parking lot after the job was finished and for their grand opening. Trustee Brinkhoff felt there were some charges that the town was not responsible for. He suggested the total repay be increased to \$2,150.

TRUSTEE BRINKHOFF MOVED AND TRUSTEE STEVENS SECONDED to approve repayment of water tap repair to River of Life Church in the amount of \$2,150 for work at 3712 Cleveland. Roll call was taken and the motion passed unanimously.

4. 1st Quarter Report – 2010 Budget

Mr. Cummins said that first quarter results are not a good judge of the year. Also the audit has not been done so there is not a clear demarcation between the years. He went over a Bad News / Good News handout. He said the bad news is a decrease in tax revenues from sales and vehicle sales. Trustee Brinkhoff commented that the County had raised the fees. Will we see anything from that increase? Mr. Cummins said he checked into it and we do get some from it, but it will be nominal. The good news is increases in user tax from fuel sales and a 191.3% increase in building permits.

5. 1st Quarter Report – Recreation Department

Mr. Raynolds asked if there were any questions. Trustee Daknis asked when the batting cages would be open. Mr. Raynolds said they are working on them and should have them set up by May. He said the problem is we can't open them until we have staff. The kids we employ do not get out of school until the second week of May.

Mr. Raynolds said they would be doing the tokens for good grades program with the schools. They are looking at other promotional programs.

Trustee Cienfuegos-Baca asked if Mr. Raynolds was seeing any decrease in registration. Mr. Raynolds said not really.

6. Purchase Request – Got What it Takes

Trustee Daknis said this item was discussed at the last meeting, but action could not be taken.

TRUSTEE DAKNIS MOVED AND TRUSTEE BRINKHOFF SECONDED to approve the purchase request for \$2,500 in financial support for 'Got What it Takes' program. Roll call was taken and the motion passed unanimously.

7. Discussion – Chamber of Commerce - Circus

Wendell Nelson, representing the Chamber of Commerce, said they have invited the Circus back again on June 24th. They would like to use the same location if it is available. He said they used the fire hydrant last year and would like the ability to use it again. They are requesting the closure of 5th street. He said they would provide the blockades for the street, trash containers, port-a-potties, and grounds clean up. They would like the town to mow that lot on about June 1st to allow the grass to grow enough for the animals.

Mr. Lorentzen said the Board would need to pass a resolution for the closure of the street. He said we need the streets names, dates and times for the resolution.

8. Purchase Request for Belt Fitter Press

Mr. Bodkins said this is a replacement part. He said they normally wear out in one year this one has lasted 7 years.

Trustee Brinkhoff said with the amount budgeted why not buy two. Mr. Bodkins said we budget just in case one breaks.

TRUSTEE STEVENS MOVED AND TRUSTEE STEELY SECONDED to approve purchase of belt for filter press from Ashbrook Simon-Harley in the amount of \$1,677. Roll call was taken and the motion passed unanimously.

9. Purchase Request – CAC Contract for Inflatable

Trustee Brinkhoff said the amount is for 5 inflatables. The amount is higher because we are using their people to man the equipment.

TRUSTEE NOE MOVED AND TRUSTEE STEVENS SECONDED to approve inflatable's contract from Blaster Bouncer Jumping castles in the amount of \$3,620.00. Roll call was taken and the motion passed unanimously.

10. Purchase Request – CAC Contract for Motor Cycles

There was discussion about the insurance.

Mr. Lorentzen said it was the same contract as last year.

TRUSTEE STEVENS MOVED AND TRUSTEE NOE SECONDED to approve Motorcycle Stunt contract from B Suicidal Lifestyles Stunt Team in the amount of \$887.00. Roll call was taken and the motion passed unanimously.

11. Purchase Request – CAC Shed

Trustee Brinkhoff said he had talked to Mr. Bodkins prior to the meeting and found out that they might be able to house the grills in an enclosed trailer and be able to put up shelved in the existing shed. He said we can see how it works out. Mr. Bodkins said they could revisit this issue in the fall.

TRUSTEE NOE MOVED AND TRUSTEE BRINKHOFF SECONDED to table this issue. Roll call was taken and the motion passed unanimously.

12. Purchase Request - Copiers

Staff wanted to table this issue until they have all the information.

TRUSTEE NOE MOVED AND TRUSTEE STEVENS SECONDED to table this item until the next meeting. Roll call was taken and the motion passed unanimously.

13. Discussion – Disposal of Old Chairs from Community Center

Trustee Daknis said the new chairs should be delivered just after the walls have been painted in the west room. She said the seniors would like to sell the old chairs at the yard sale and keep the money. She said the town owns the chairs and she was asking permission for the seniors to get the proceeds from the sale.

Mr. March said there is an issue that it is public property and you cannot give it away. He said the seniors could sell the chairs as long as the money comes to the town. Then the town could use that money for the seniors.

TRUSTEE DAKNIS MOVED AND TRUSTEE BRINKHOFF SECONDED to allow the seniors to sell the chairs and deposit the proceeds in the town's general fund. Roll call was taken and the motion passed unanimously.

14. Bills for Approval

Sharp Bros Seed Co.	\$1,942.50
Eagle Microsystems	2,958.06
NALCO	3,887.54
BHA Design, Inc	6,890.27
Professional Document Solution, Inc.	1,741.23
Dell	3,794.61
Berkadia Commercial Mortgage	<u>7,275.00</u>
	\$ 28,485.21

TRUSTEE STEELY MOVED AND TRUSTEE STEVENS SECONDED to approve the bills in the amount of \$28,485.21. Roll call was taken and the motion passed unanimously.

15. Town Attorney Update

Mr. March updated the Board on the following:

- Abatements – Taken care of by Steve
- Meeting with Sundance Subdivision Representatives about amending IGA for Metro District
- Meeting on 3W water about creating a special district to manage the water. There are still some issues to be resolved before we can move forward
- Storm Water – Meeting with Frank Lancaster
- Covenant done for the Bender Property
- Call from Schmidt about closure on Cottonwood Development – fees and liens
- Memos sent out for Sixth Street Undergrounding
- Bank has received notice for the town to pull the letter of credit
- Contact from the Knolls HOA. Meeting with them next week
- Question about the ownership of the well water in the Knolls

Trustee Daknis asked if Mr. March was meeting with the Knolls HOA or their Board. Mr. March said he would be meeting with just the Board.

16. Town Administrator Update

Larry updated the Board on the following:

- Joint work session with Planning Commission and BHA at next Board meeting
- Between the work session and the regular meeting Bill Schneider will be in to take pictures of the new Board.
- Went around town with Steve and looked at the properties in old town that we had pictures for at the last meeting and other properties. He said things look pretty good. There were a few that had been abated who had not complied yet and a few that Steve sent out abatements.
- Have had contact from Burlington Northern
- Sign contract from Miramont about the Letter of Credit
- Getting design together for the drainage on John Fox's property
- Looked at the survey from Ayers for the letter of map revision to FEMA – Looks to be about 7 houses that would still be in the flood plain. We started with about 220 houses.
- Chicken Processing Plant – Safebuilt and Stantec still waiting for plans.
- Irrigation wells should be on in the Knolls this week. Justin Williams to check on the sprinkler lines.

Mayor Vieira asked if the town would still charge those homes for storm drainage. Mr. Lorentzen said the county fee would still be charged, but we could look at another way of charging the towns fees.

Trustee Cienfuegos-Baca mentioned the letter from the Boxelder Coalition. There was discussion about these types of letters. Mr. Lorentzen said most of the opposition is from County residents.

Scheduling of Work Session

Joint Work Session with BHA and Planning Commission at 6:00pm. Mr. March said we might be ready for a work session on Medical Marijuana on the second meeting in May.

Other

Trustee Steely asked if Steve could look at the dead trees on First Street.

Trustee Cienfuegos-Baca said May is Foster Care month. He would like to put together a proclamation to recognize the families that serve foster children.

Trustee Daknis said she would be painting the east room of the Leeper Center on Thursday. The new chairs should be here soon. She also mentioned that the Senior's van should arrive in June.

TRUSTEE BRINKHOFF MOVED AND TRUSTEE STEELY SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 9:10pm.

ATTEST:

Cynthia Sullivan, CMC
Deputy Town Clerk