



TOWN OF WELLINGTON

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BOARD OF TRUSTEES
June 8, 2010
LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 7:30 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS

CORRESPONDENCE

US Cable

PRESENTATIONS

CONSENT AGENDA

- Board of Trustee Minutes for May 25, 2010
-
- Wellington Housing Authority Minutes for April 1, 2010

OLD BUSINESS

1. Public Hearing Xcel Franchise
 - a. Ordinance 5-2010 – 2nd Reading

NEW BUSINESS

2. Coal Creek Floodplain Conditional Letter of Map Revision (CLOMR) – Ayres
3. Proposal to Update Water & Sewer Rate Study - Stantec
4. Bills for Approval
5. Town Attorney Update
6. Town Administrator Update

SCHEDULING OF WORK SESSIONS

OTHER

ADJOURN

BOARD OF TRUSTEES
REGULAR BOARD MEETING
June 8, 2010

The Regular Board Meeting was called to order at 7:30 p.m. June 8, 2010 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MIKE STEELY, TRAVIS STEVENS, DAVID NOE, ERNEST CIENFUEGOS-BACA, JACK BRINKHOFF and MISHIE DAKNIS (arrived at 7:36pm)

TRUSTEES ABSENT: NONE

PRESIDING: TRAVIS VIEIRA, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
BRAD MARCH, TOWN ATTORNEY
DON SILAR, TOWN ENGINEER

Additions to or deletions from the agenda

None

Conflicts of Interest

None

Public to be heard on non-agenda items.

None

Correspondence

US Cable

Presentations

None

Consent Agenda

- Board of Trustee Minutes for May 25, 2010
- Wellington Housing Authority Minutes for April 1, 2010

TRUSTEE NOE MOVED AND TRUSTEE STEELY SECONDED to approve the consent agenda. Roll call was taken and the motion passed unanimously.

OLD BUSINESS

1. Public Hearing Xcel Franchise

Mr. March said the publications are in order. The Board has reviewed the agreement. Staff recommendation is to approve.

- a. Ordinance 5-2010 – 2nd Reading

TRUSTEE BRINKHOFF MOVED AND TRUSTEE CIENFUEGOS-BACA SECONDED to approve Ordinance 5-2010 approving franchise agreement with Xcel. Roll call was taken and the motion passed unanimously.

NEW BUSINESS

Item 2 was skipped because the presenter had not arrived.

3. Proposal to Update Water & Sewer Rate Study - Stantec

Don Silar reviewed the proposal for the study of rates for the water and sewer systems. He explained that a study was done in 2006 and should be done about every 3 years. He said at that time the cash flow was based on approximately 200 – 300 new home starts a year. With the loss of the tap fees we feel a rate study is warranted. Another factor is the capacity at the sewer treatment plant. He explained that the Colorado Department of Public Health and Environment have mile stones that they use to gage the need for expansion on sewer plants. He said at 80% capacity it is time to start design for an expansion at 95% they want construction started. The town has exceeded the 80% capacity partly due to the nano filtration system on the wells. He said when the nano is run it flushes the system and that creates waste water that is put in the waste water system. This additional water is why we have exceeded the 80%. Mr. Bodkins is reducing the use of the wells to lower the amount of waste water created. We have put together a time frame for expansion of the waste water plant and submitted it to the state. The first step would be the rate study to be completed by September. The second step would be the submittal of a 208 facility plan. The rate study would help show where the money would come from to do the expansion on the facility. There are a number of items that have mile stones. The flow was the only item that was above levels.

Mr. Lorentzen said that the original design of the plant was for .9 MGD. We only built a .45 MGD plant. When we expand it would not be like starting from scratch and would cost less. He said we did not budget for a 208 facility plan but we did budget for the rate study.

Trustee Cienfuegos-Baca asked if the expansion on the waste water plant would be sufficient to lower the levels. Mr. Silar gave an overview of how the water treatment plant and the nano work and why we are having an issue with the flow.

Trustee Cienfuegos-Baca asked if the rate study would raise the cost of water for the residents. Mr. Silar explained that the water and sewer rate study is to inform you on how much it costs to run the plants and if a rate increase might be needed now and in the future. He said usually some of the fees for expanding a plant come from tap fees. Since the economy is slow and building permits are few, the funding will have to come from other sources. Mr. Lorentzen commented that rate studies are usually required for loans to show the ability to pay back the money.

Trustee Cienfuegos-Baca asked if we need that money for expansion why are we waiving tap fees and how much difference does it make. Mr. March said that the monies for the waived tap fees comes out of the general fund not out of the Water or Sewer funds. The rate study does not take waived fees into effect.

TRUSTEE CIENFUEGOS-BACA MOVED AND TRUSTEE BRINKHOFF SECONDED to approve the water rate study proposal in the amount not to exceed \$19,509. Roll call was taken and the motion passed unanimously.

2. Update on Coal Creek Floodplain Conditional Letter of Map Revision (CLOMR) Submittal - Ayres

Andrea Faucett, representing Ayres Associates, updated the Board on the CLOMR process. They have submitted a report to the Larimer County Flood Review Board and will meet with them June 21st. Once their review is complete the report goes on to FEMA with T-2 forms that will need to be signed by Mr. Lorentzen. Ms. Faucett reviewed the maps showing which properties would still be in a floodplain following the completion of the mitigation.

Mr. Lorentzen mentioned that the County is having an Open House on Thursday June 15th from 6-8pm. This session would explain more about the project. Ms. Faucett said the current number of homes in the flood plain is 225 following the revision there will only be 9 homes.

TRUSTEE STEELY MOVED AND TRUSTEE STEVENS SECONDED to authorize Town Administrator to sign CLOMR submittal to FEMA. Roll call was taken and the motion passed unanimously.

Ms. Sullivan asked if there would be more than 3 Trustees attending the open house. Mr. Lorentzen said he would post it just in case.

4. Bills for Approval

Soper Pest Control	\$ 1,800.00
Caselle, Inc.	1,998.00
Stantec	4,258.00
March, Olive & Pharris, LLC	8,022.27
BHA	<u>22,532.71</u>
	\$ 38,610.98

TRUSTEE STEELY MOVED AND TRUSTEE BRINKHOFF SECONDED to approve the bills in the amount of \$38,610.98. Roll call was taken and the motion passed unanimously.

5. Town Attorney Update

Mr. March updated the Board on the following:

- House Bill 1284 has been signed by the Governor and takes effect on July 1st.
- Received the LOC for the Knolls
- 6th Street Undergrounding
- Goldberg Agreement
- Larry has a trial date July 6 regarding the 6th Street Turn Lane between ZWZ and Khen Construction
- Meeting with Travis and Pieper on June 14th

6. Town Administrator Update

Larry updated the Board on the following:

- McDonald's interested in a lot in Coal Creek
- Email changing to G-mail
- Stantec working design on railroad crossings and drainage on Fox property

Scheduling of Work Session

No work session was scheduled.

Other

Trustee Daknis mentioned there is a grant writing class in July. Larry said he would look into it.

Trustee Stevens asked about posting green river ordinance signs. Larry said we need to get the correct wording for the signs.

Trustee Noe said he would not be at the next meeting.

Regular Board Meeting

June 8, 2010

Page 4

Trustee Cienfuegos-Baca asked if there was any more information about the non-profit policy. Mr. March said he did get more information and would email it to Trustee Cienfuegos-Baca.

Trustee Daknis said she would not be at the next meeting because she would be at the CML Conference.

Trustee Brinkhoff asked if the Board members that would be in the 4th of July parade wanted to ride in the Big Red Wagon. The consensus was yes.

TRUSTEE NOE MOVED AND TRUSTEE DAKNIS SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 8:35pm.

ATTEST:

Cynthia Sullivan, CMC
Deputy Town Clerk