



TOWN OF WELLINGTON

3735 CLEVELAND AVENUE
P.O. BOX 127
WELLINGTON, CO 80549
TOWN HALL (970) 568-3381
FAX (970) 568-9354

BOARD OF TRUSTEES
May 11, 2010
LEEPER CENTER – 3800 WILSON AVE.

WORK SESSIONS – BUFFALO CREEK PARK- BHA DESIGN
JOINT TOWN BOARD AND PLANNING COMMISSION
6:00PM

REGULAR MEETING – 7:30 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS

CORRESPONDENCE

US Cable

PRESENTATIONS

Vicky Lutz – Crossroads Safehouse

CONSENT AGENDA

- Board of Trustee Minutes for April 27, 2010
- Planning Commission Minutes for April 5, 2010
- CAC Meeting Minutes for April 19, 2010
- Larimer County Sheriff's Report for April

LIBRARY BOARD

Directors Report

NEW BUSINESS

1. Proclamation – Foster Care Month
2. Ordinance 4-2010 – Final Plat Pieper Subdivision
3. Ordinance 5-2010 - Xcel Franchise Agreement -1st Reading
4. Sundance Development Agreement
5. Purchase Request – Copiers for Town Hall & Library
6. Discussion Wellington Village – Default on Park Maintenance
7. Agreement with Senior Resource Center on Bus Grant
8. Bills for Approval
9. Town Attorney Update
10. Town Administrator Update

SCHEDULING OF WORK SESSIONS

OTHER

ADJOURN

BOARD OF TRUSTEES
REGULAR BOARD MEETING
May 11, 2010

Following a joint work session with the Planning Commission and BHA on the revised park plan the Regular Board Meeting was called to order at 7:30 p.m. May 11, 2010 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MIKE STEELY, DAVID NOE, ERNEST CIENFUEGOS-BACA,
and MISHIE DAKNIS

TRUSTEES ABSENT: TRAVIS STEVENS and JACK BRINKHOFF

PRESIDING: TRAVIS VIEIRA, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
BRAD MARCH, TOWN ATTORNEY
KATHY BORNHOFF, ASSISTANT LIBRARY DIRECTOR
DON SILAR, TOWN ENGINEER

Additions to or deletions from the agenda

None

Conflicts of Interest

None

Public to be heard on non-agenda items.

Mike Glenn, Wellington Warm-up ride, thanked the Board for their support of the event. He also thanked the Businesses around town that donated to the goody bags and with money and time. He said 146 people registered for the ride and 131 riders on the long rides. Last year they had fewer than 100 people. He said the family ride was not as successful as they hoped. There has been no negative feedback from the participants. He said they will have approximately \$2,800 to split between the Boys and Girls Club and the Food Bank. They look forward in doing the ride again next year.

Correspondence

US Cable

Mayor Vieira said they are adding more channels.

Presentations

Crossroads Safehouse – Vicky Lutz

Ron Young, Vice-president for the Board of Directors for the Safehouse, gave background information on the local facility.

Vicky Lutz, Director for the Safehouse, said that this organization has been serving Larimer County for 30 years. They have seen an increase in residents from Wellington who are using the facility. This year we have served 24 residents not including outreach programs. This is up 52% from last year. She said their current facility is overcrowded. They had a building donated to them that will allow them to increase the capacity to 104 beds which would be up from the 29 beds they currently have. She showed the exterior view of the facility and the floor plan. She talked about what amenities they have in the facility. She said they do not plan to have televisions. They also have a men's suite. She said the most important item in the new facility will be the extra security that will be installed. She said our main issues are to repel abusers, attract clients

and educate. She invited Board members to come and tour the facility so they could feel confident in suggesting to people in need about the facility.

Trustee Daknis asked if they would keep the current facility. Ms. Lutz said the current facility is owned by Fort Collins and they were leasing it. She said the grant foundations that they receive money from will not donate to facilities that are owned by governmental entities.

Mayor Vieira asked what kind of financial help they were looking for from Wellington. Ms. Lutz said whatever you feel is appropriate. Mayor Vieira asked if there is any money available. Mr. Lorentzen said the current budget does not have any money setup for non profits. There has been discussion about putting together a policy and a budget item for the next year. Trustee Cienfuegos-Baca felt that it was important for the Board to have a set policy on how we select the non-profits we support. He wanted accountability to the tax payers on how money is to be spent. He also would like a procedure of how non-profit organizations would apply for available money. Mayor Vieira suggested having a work session on May 25th to discuss this issue and put together a policy.

1. Proclamation – Foster Care Month

Mayor Vieira skipped to the proclamation so the families with children could leave.

Mayor Vieira read the proclamation designating the month of May as Foster and Kinship Care Month. Mayor Vieira and Trustee Cienfuegos-Baca greeted the families that were present.

Consent Agenda

- Board of Trustee Minutes for April 27, 2010
- Planning Commission Minutes for April 5, 2010
- CAC Meeting Minutes for April 19, 2010
- Larimer County Sheriff's Report for April

TRUSTEE NOE MOVED AND TRUSTEE STEELY SECONDED to approve the consent agenda. Roll call was taken and the motion passed unanimously.

Mayor Vieira closed the Regular Board Meeting at 8:05 pm and opened the Library Board Meeting. Roll call was taken and all members were present except Trustees Stevens and Brinkhoff.

LIBRARY BOARD

Kathy Bornhoft, Assistant Library Director, gave the report. She said the Summer Reading Program starts Monday and we already have 30 children and 8 teens signed up. There will be 4 programs. There will also be a teen reading program run by Monique Allen and Tonya Ink with their teenage daughters. The Friends of the Library are putting together activity bags for the kids to pick up do the activities and return them for prizes.

Mayor Vieira asked about the proposal from Heidi Bond for a new reading advocacy program. Ms. Bond addressed the Board about a type of scavenger hunt that includes gathering information and decoding messages left at spots around Wellington. She said the program encourages Middle school age youth to read. She asked for the approval to put information on the outside of buildings for this project. She said the messages would not be permanent but would be at the location for more than a day.

Trustee Noe said the Board could only give access to the facilities we own. He said that she would have to contact the other agencies separately. He mentioned the School District, the Fire Department, and the Post Office. The Board also suggested contacting some of the Businesses to see if they would be willing to help.

Mayor Vieira closed the Library Board Meeting at 8:14 pm and reopened the Regular Board Meeting. . Roll call was taken and all members were present except Trustees Stevens and Brinkhoff.

NEW BUSINESS

2. Ordinance 4-2010 – Final Plat Pieper Subdivision

Mr. Lorentzen said there are no real changes from the preliminary. He said we have the development agreement for the 1 acre lot.

TRUSTEE DAKNIS MOVED AND TRUSTEE CIENFUEGOS-BACA SECONDED to approve ordinance 4-2010 Final Plat for Major Subdivision – Pieper Subdivision. Roll call was taken and the motion passed unanimously.

3. Ordinance 5-2010 – Xcel Franchise Agreement – 1st Reading

Mr. March said there is a different process for adoption of a utility franchise ordinance then for adoption of other ordinance. He attached a copy of the agreement with some items that need to be corrected. He said this reading does not affect the wording in the agreement. We can make sure that the changes are made by the second reading. He said the ordinance would be passed after the public hearing.

He needed a motion to authorize staff to publish the notice and schedule the second reading.

TRUSTEE STEELY MOVED AND TRUSTEE NOE SECONDED to continue to the second reading and order publication as required by the Statute. Roll call was taken and the motion passed unanimously.

4. Sundance Development Agreement

Mr. Lorentzen explained that when the Metro District was approved it had different wording then the Development Agreement with regard to the ownership of the non-potable water system. He said this amendment to the Development Agreement would match the wording from the Metro District document.

Trustee Cienfuegos-Baca asked for clarification. Mr. March explained what a metro district is used for and why it was used with this subdivision.

Mayor Vieira asked what action was needed. Mr. March said the action would be to authorize the Town Administrator to execute the First Amendment to the Memorandum of Agreement for Public Improvements on behalf of the Town authorizing ownership of the non-potable water in the metropolitan district.

TRUSTEE NOE MOVED AND TRUSTEE STEELY SECONDED to authorize the Town Administrator to execute the First Amendment to the Memorandum of Agreement for Public Improvements on behalf of the Town authorizing ownership of the non-potable water in the metropolitan district. Roll call was taken and the motion passed unanimously.

5. Purchase Request – Copiers for Town Hall & Library

Mr. Lorentzen explained that the copiers were both purchased around the end of 2000 beginning of 2001. They are both the same type and it is starting to get hard to find parts and get service for them. He said the total for the two units we are looking at is \$9,477.00. Budget for these copiers was \$13,800.00. He said the unit for town hall is color. He said we currently use a solid ink printer to run flyers, but it is slow and expensive. What we save in cost would more then cover the upgrade to color.

Mr. March mentioned that we need to make sure the memory on the copiers is deleted. He told about a sheriff's department that turn in their old copiers and they were sent to China and the new owners were pulling off all sorts of personal information.

There was discussion about moving the old library copier to the Boys and Girls Club.

Trustee Cienfuegos-Baca asked what the life expectancy on the new machines. Mr. Lorentzen said they both have a duty cycle much higher then what we use. They should last about ten years.

TRUSTEE DAKNIS MOVED AND TRUSTEE CIENFUEGOS-BACA SECONDED to approve the purchase request Konica Minolta copiers for Town Hall and the Library in the amount of \$9,477.00. Roll call was taken and the motion passed unanimously.

6. Discussion Wellington Village – Default on Park Maintenance

Mr. Lorentzen received an email from Chuck Rehmer regarding the park in Wellington Village. He explained that the developer was to finish the park and the HOA would maintain it for 5 years. He said our part was to waive some of the fees for the building permits. The letter he received was to default on the park. Mr. Lorentzen said we need to put a letter together stating what they give up by defaulting on the agreement.

No action was taken.

7. Agreement with Senior Resource Center on Bus Grant

Mr. Lorentzen said we received a grant from CDOT for the purchase of a bus for the seniors. The seniors put in 20% of the money. The problem is that the town will pay for the purchase of the bus, but CDOT will only give the money to the Senior's. This agreement is with the seniors to pay the town the portion of money that it pays for the bus when they receive the grant money. The town would have joint ownership, would do maintenance and provide insurance. He said the bus should be delivered in about three weeks.

Trustee Daknis asked what the old bus would be used for. Mr. Lorentzen said that Bill was looking at it for his sewer camera equipment.

TRUSTEE CIENFUEGOS-BACA MOVED AND TRUSTEE DAKNIS SECONDED to enter into an agreement with the Wellington Senior Resources for the purchase of a new bus and to advance funds in accordance with the contract. Roll call was taken and the motion passed unanimously.

8. Bills for Approval

Midwest Tape	\$ 1,001.58
Diamond Vogal	1,093.55
Northern Colorado Paper	2,029.01
Sport About	4,595.96
BHA	6,541.93
Parker AG Services	8,541.20
Mark Olson	1,350.00
Soper Pest Control	3,500.00
UNIVAR	<u>4,217.50</u>
	\$ 32,870.73

TRUSTEE STEELY MOVED AND TRUSTEE CIENFUEGOS-BACA SECONDED to approve the bills in the amount of \$32,870.73. Roll call was taken and the motion passed unanimously.

7. Town Attorney Update

Mr. March updated the Board on the following:

- Meeting with The Knolls HOA Board – Issues with the ownership of the Watering System
 - Pulling the Letter of Credit for the Knolls
 - Question as to whom from the Board could attend meetings.
 - Medical Marijuana – State Legislation allows municipalities to opt out of allowing dispensaries in the town limits. He said as soon as it is signed by the Governor he would get it on the agenda to be passed as an emergency measure. There was further discussion on this issue.
 - Sixth Street Undergrounding on next meeting – letter was sent to the properties owners
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8. Town Administrator Update

Larry updated the Board on the following:

- Burlington Northern
 - Boys & Girls Club location? Old Sewer plant will not work.
 - New Server
 - Summer public works projects
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Scheduling of Work Session

Work Session on Non-Profit Policy at 6:30pm

Other

Trustee Daknis said there would be a meeting June 14th about teen council.

TRUSTEE STEELY MOVED AND TRUSTEE NOE SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 9:16pm.

ATTEST:

Cynthia Sullivan, CMC
Deputy Town Clerk