BOARD OF TRUSTEES
August 28, 2018
LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 7:30 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE
ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST
PUBLIC TO BE HEARD ON NON-AGENDA ITEMS (time limit of 3 minutes per item)

1. CORRESPONDENCE AND MINUTES FROM COMMITTEES AND BOARDS
   a. CAC Minutes for June 5, 2018
   b. Larimer County Sheriff's Office Report for July 2018
   c. Parks Advisory Board Minutes for July 18, 2018

2 PRESENTATIONS
   a. Main Street

3 CONSENT AGENDA
   a. Board of Trustee Minutes for August 14, 2018
   b. Resolution 30-2018 – Recognizing Colorado Cities and Towns Week

4. OLD BUSINESS
   a. Water Treatment Plant Update

5. NEW BUSINESS
   a. Development Agreement – Meridian First Subdivision
   b. Resolution 31-2018 – Purchasing Policy
   c. Bills for Approval

6. STAFF REPORTS
   a. Town Attorney Update
   b. Town Administrator Update
   c. Trustee Update

7. Executive Session –

ADJOURN
The Regular Board Meeting was called to order at 7:30 p.m. August 28, 2018 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: WYATT KNUTSON, JOHN JEROME, TIM WHITEHOUSE, JOHN EVANS, TROY HAMMAN and MATT MICHEL (arrived at 7:31pm)

TRUSTEES ABSENT: DANIEL SATTLER

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: KEITH WILSON, FINANCE DIRECTOR
CYNTHIA SULLIVAN, DEPUTY CLERK
CODY BIRD, TOWN PLANNER
BOB GOWING, PUBLIC WORKS DIRECTOR
BRAD MARCH, TOWN ATTORNEY
MARK OBERBRECHM, TOWN ENGINEER

Additions to or deletions from the agenda
None

Conflicts of Interest
None

Public to be heard on non-agenda items.
Wendell Nelson thanked the Town for participating in the Marketing Video.

Bryan Ehrlich suggested allowing a fireworks stand for next year. The Board said they would investigate the possibility.

1. Correspondence and Minutes from Committees and Boards
   a. CAC Minutes for June 5, 2018
   b. Larimer County Sheriff’s Office Report for July 2018
   c. Parks Advisory Board Minutes for July 18, 2018

Mayor Hamman questioned the progress on the south trail. Trustee Jerome said it looked like the concrete was being poured today.

2. PRESENTATIONS
   a. Main Street

Anne Lindgren said the mural would be installed this week on Town Hall and the ribbon cutting would be scheduled for September 14th at 10:30am. She mentioned the survey on the concerts.

3. CONSENT AGENDA
   a. Board of Trustee Minutes for August 14, 2018
b. Resolution 30-2018 – Purchasing Policy

TRUSTEE EVANS MOVED AND TRUSTEE WHITEHOUSE SECONDED to approve the Consent Agenda. Roll call was taken and the motion passed unanimously.

4. OLD BUSINESS

   a. Water Treatment Plant Update

Mr. Gowing, Greg Woodward, Jim Eurich, Anita Hardy, and Rich Fulton presented an update of the Water Treatment Plant Project from start through 30 percent of design. Ms. Hardy updated the financial aspect of the project and the status of the grant and loan. There was a discussion about the timeline for the phases and the estimated costs.

5. NEW BUSINESS

   a. Development Agreement – Meridian First Subdivision

Mr. Bird reviewed the agreement and recommended execution of the agreement.

TRUSTEE JEROME MOVED AND TRUSTEE EVANS SECONDED to authorize Mayor to sign Development Agreement for Meridian First Subdivision. Roll call was taken and the motion passed unanimously.

   b. Resolution 31-2018 – Purchase Policy

Changes were made based on discussion at work session.

Trustee Jerome restated his request for staff to look at inventory control and asset management. He mentioned that a time frame to review how the P-cards are used and if an increase in amount could be made. He suggested six months. Mr. March suggested putting it on the Wednesday meeting calendar in six months for discussion.

TRUSTEE WHITEHOUSE MOVED AND TRUSTEE KNUTSON SECONDED to approve Resolution 21-2018 for Purchasing Policy with the addition to review amounts in six months. Roll call was taken and the motion passed unanimously.

   c. Bills for Approval

No bills. Question about payment to Larry Buckendorf. Mr. March explained that was payment to Journey Homes for the traffic light.

Staff Reports

   a. Town Attorney Update

   b. Town Administrator Update
c. Trustee Update

6. Executive Session

There being no further business to come before the Board, the meeting was adjourned at 8:26pm.

Respectfully submitted:

Cynthia Sullivan, CMC
Deputy Town Clerk