



PARKS, RECREATION, OPEN SPACES AND TRAILS ADVISORY BOARD MEETING

Meeting Agenda

December 11, 2024

6:00 PM

Location: Leeper Center Community Room

Join Zoom Webinar Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83317874726?pwd=QktQMkFaMWUzeHNObWpvRVY0UVNoQT09>

Or One tap mobile:

+17193594580,83317874726

+17207072699,83317874726 US (Denver)

Webinar ID: 833 1787 4726

Passcode: 586406

A. Roll Call

- a. Lorilyn Bockelman, Joe Burke, Aaron McConnell, Jessi Roper, Sarah Braun, Robert Sausaman, John Evans (virtual)

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

C. CONSIDERATION OF MINUTES

- a. November 13th, 2024
 - i. Motion to Approve with change in end time typo – Aaron McConnell
 - ii. All Approved

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. WCP Memorial
 - i. No structural updates
 - ii. OCB helped with Veteran's Day efforts for support – donations of \$1,600
 - Need for brochure update and possibility of mailing out to citizens
 - a. Town to support efforts of PROST after naming is approved

b. Include donation tiers

- Naming to be put to future vote – discuss in January for vote in February 2025

b. 2025 Budget

i. Conversation and budget breakdown for Parks and Rec for PROST members understanding and knowledge

- Subsidized fees, general fees, balancing budget over time
- Different line items and how they change over the years based on park, programming, facility, and other needs
- Capital Improvement planning for 2025 and beyond – due to Master Plan and Cost Recovery models

c. P.R.O.S.T Master Plan and Community Center Feasibility Study

i. **Outreach** from PROST during the process – huge portion for community outreach, education and momentum gaining for achieving the goals of the Master Plan and CC FS

- **PROST** will be essential for outreach and gaining future volunteers

ii. RFP Timeline in 12-18 months

iii. Same RFP for Master Plan and Community Center Feasibility Study

- Hoping to get one company to do both

d. Park Infrastructure Capturing

i. Overall capturing of linear assets, infrastructure replacement

ii. Showed progress on ArcGIS site

iii. Push out positive stories of successes to the public

- Asking citizens for “Wish List”

e. Retreat Agenda – Build Outline

i. Completed agenda for first annual retreat – to be held in January instead of regular meeting

f. Future Calendar

E. ANNOUNCEMENTS (Parks, Recreation, Open Spaces and Trails)

a. Town Staff

i. Parks

ii. Recreation

- iii. Open Spaces

- iv. Trails

- b. Board of Trustee Liaison

- c. PROST Board Members

- i. Park Updates

ADJOURNMENT: 8:03pm