



BOARD OF TRUSTEES
April 22, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to hillha@wellingtoncolorado.gov. The email must be received by 4:00 p.m. on the day of the meeting. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnallEK1hvNHJ5Zz09>

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US: +17207072699,,84871162393# or +17193594580,,84871162393#

Or Telephone:

Dial US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468

Webinar ID: 848 7116 2393

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Proclamation: Arbor Day 2025
2. Proclamation: Volunteer Appreciation Week
3. Proclamation: National Small Business Week
4. Public Comment

C. PRESENTATION

1. Library Quarterly Update

- Presentation: Ross LaGenese, Library Director

2. Main Street Quarterly Report

- Presentation: Caitlin Morris, Main Street & Events Coordinator

D. CONSENT AGENDA

1. April 8, 2025 Meeting Minutes

2. Resolution No. 16-2025 - A Resolution of the Town of Wellington, Colorado Making Appointments to the Planning Commission

- Presentation: Hannah Hill, Town Clerk

3. Resolution No. 17-2025 - A Resolution Adjusting Appropriations of the Town of Wellington Colorado for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025 and Approving a Services Contract with High County Low Voltage

- Presentation: Hannah Hill, Town Clerk, and Nic Redavid, Finance Director/Treasurer

4. Resolution No. 18-2025 - A Resolution of the Town of Wellington, Colorado Cancelling a Regular Meeting on June 24, 2025

- Presentation: Hannah Hill, Town Clerk

E. ACTION ITEMS

1. Resolution No. 19-2025 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Purchase of a Utility Terrain Vehicle (UTV) for the Parks and Recreation Department

- Presentation: Billy Cooksey, Parks and Recreation Manager

F. REPORTS

1. Town Attorney

2. Town Administrator

3. Staff Communications

a. Treasurer's Report (February 2025)

b. Report of Bills (February 2025)

c. 1st Quarter 2025 Residential Building Permit and Lot Inventory Report

d. Larimer County Sheriff's Office Report (March 2025)

4. Board Reports

G. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to § 24-6-402(4)(e), C.R.S., and for the purpose of receiving legal advice pursuant to § 24-6-402(4)(b), C.R.S., – regarding matters with the North Poudre Irrigation Company. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the Executive Session proceedings will be electronically recorded and the record will be preserved for 90 days through July 21, 2025.

H. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



PROCLAMATION

WHEREAS, *In 1872 the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and*

WHEREAS, *This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and the world; and*

WHEREAS, *Trees can be a solution to combating climate change by reducing the erosion of topsoil, cutting heating and cooling costs, moderating the temperature, leaning the air, producing life-giving oxygen, and providing habitat for wildlife; and*

WHEREAS, *Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and*

WHEREAS, *Trees in our town increase property values, enhance the economic vitality of business areas and beautify our community, and wherever planted are a source of joy and spiritual renewal;*

NOW, THEREFORE, *I Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby recognize and encourage the celebration of:*

Arbor Day

In the Town of Wellington and urge all fellow citizens to celebrate and support efforts to protect trees and encourage citizens to strategically plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this 22nd day of April, 2025.*

Calar Chaussee, Mayor

PROCLAMATION

WHEREAS, *volunteerism is an essential part of our community's fabric, with individuals selflessly giving their time, talents, and energy to improve the lives of others and strengthen our town; and*

WHEREAS, *volunteers in the Town of Wellington contribute in countless ways — supporting local organizations, assisting in emergency response, mentoring youth, enhancing public spaces, and bringing comfort and care to those in need; and*

WHEREAS, *the contributions of volunteers embody the spirit of civic engagement and community pride, inspiring others to take action and make a difference; and*

WHEREAS, *Volunteer Appreciation Week offers a dedicated time to honor and celebrate the tireless efforts of our local volunteers, who uplift our town through acts of kindness, compassion, and service; and*

WHEREAS, *by recognizing our volunteers, we affirm the importance of service and express our deepest gratitude to those who give so generously;*

NOW, THEREFORE, *I Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby recognize and encourage the celebration of:*

Volunteer Appreciation Week

And encourage all citizens to recognize, celebrate, and thank the volunteers who make a meaningful impact in our community each and every day. May we all be inspired to serve and support one another in the spirit of unity and goodwill.

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this 22nd day of April, 2025.*

Calar Chaussee, Mayor

PROCLAMATION

WHEREAS, *small businesses serve as the engine of our economy and the foundation of our local community, employing nearly half of all private sector workers and contributing to the vitality and diversity of every industry; and*

WHEREAS, *the Town of Wellington recognizes the resilience, determination, and innovation of small business owners who, through hard work and perseverance, create opportunities, strengthen neighborhoods, and enrich the fabric of our community; and*

WHEREAS, *small businesses comprise 99.9 percent of all businesses in the United States and are responsible for nearly 40 percent of our national economic output, providing goods and services that support our daily lives; and*

WHEREAS, *small business owners demonstrate the values of courage, commitment, and entrepreneurship, and their success stories serve as an inspiration and testament to the American spirit of possibility and progress; and*

WHEREAS, *National Small Business Week offers an opportunity to celebrate and support these enterprises and to recognize the vital role they play in driving innovation, fostering job creation, and contributing to the prosperity of the Town of Wellington.*

NOW, THEREFORE, *I, Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby recognize and encourage the celebration of:*

NATIONAL SMALL BUSINESS WEEK

In the Town of Wellington, and I urge all citizens to support local businesses, acknowledge their contributions, and participate in activities that celebrate the entrepreneurial spirit that sustains our community.

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this 22nd day of April, 2025.*

Calar Chaussee, Mayor

Board of Trustees Meeting

Date: April 22, 2025
Subject: Library Quarterly Update

- **Presentation: Ross LaGenese, Library Director**

EXECUTIVE SUMMARY

At the Board of Trustees meeting, the Library Director will present an update on several key areas, including the Summer Reading Program, collaborative efforts with community organizations, and the noticeable increase in patronage, based on the 2024 State/Federal reporting.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations:

- Communicate strategically to community audiences;
- Cultivate effective staff & trustee interactions;
- Leverage & expand external relationships.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. 2024 Wellington Public Library Statistics

Wellington Public Library Statistics

Categories	2023	2024
Total Registered Users	7,175	7,677
Physical Books	19,712	20,062
E-Books	37,133	33,108
Use of Electronic Materials	5,072	7,007
Physical Item Circulation	35,478	39,184
Total Circulation	40,550	46,191
Number of Internet-Connected Computers for Public Use	8	8
Number of Uses of Public Internet Computers Per Year	5,400	6,248
Number of Appointments of 1:1 technology help provided	2,029	3,744
Annual Visits	22,986	23,788
Number of Individuals Directly Engaged	3,255	5,235
Number of Individuals Exposed to the Library	5,100	8,750
Interlibrary Loan: Provided to Other Libraries	1,959	2,624
Interlibrary Loan: Received from Other Libraries	2,776	3,576



Board of Trustees Meeting

Date: April 22, 2025

Subject: Main Street Quarterly Report

- **Presentation:** Caitlin Morris, Main Street & Events Coordinator

EXECUTIVE SUMMARY

This report provides a high-level update on the Wellington Colorado Main Street Program's (WCMSP) progress and accomplishments for Quarter 1 of 2025 (January-March). It outlines key projects and initiatives added since the last presentation to the Board of Trustees on December 10, 2024, and highlights ongoing work aligned with the Program's strategic goals. The purpose of this report is to inform the Board of Trustees of current activities, demonstrate impact, and maintain transparency around resource use and priorities.

BACKGROUND / DISCUSSION

As a result of the joint working session held on August 20, 2024, between the WCMSP Board and the Board of Trustees, a need for increased communication through ongoing quarterly updates was identified. This presentation serves as the first quarterly report delivered since that commitment, and the first report of 2025. These regular updates are intended to strengthen alignment between the Main Street Program and the Town's strategic plans, while also helping to identify shared priorities and opportunities for collaboration.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations:

- Communicate strategically to community audiences.
- Leverage & expand external relationships

Foster Economic Vibrancy:

- Retain & expand current local businesses.
- Recruit new businesses
- Identify funding opportunities for economic development
- Align & develop visions related to economic development

Town of Wellington Comprehensive Plan.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. WCMSP 2025 Quarter 1 Presentation
2. 2024-2026 WCMSP Workplan - FINALV4



MAIN STREET PROGRAM
WELLINGTON, CO • EST. 2014

2025 QUARTER 1 REPORT

Board of Trustees Meeting
April 22, 2025

2025 Q1 Program Impact



~400+ Volunteer Hours



~\$600 Fundraised (as of 4/14)



10 out of 15 Partnerships & Collaborations engaged



3,000+ Community Members Engaged



No Vacant Properties Sold/Leased



2 New Businesses (Soul Squared & Ghost Dog Deli)



Increased Social Media Presence & Engagement

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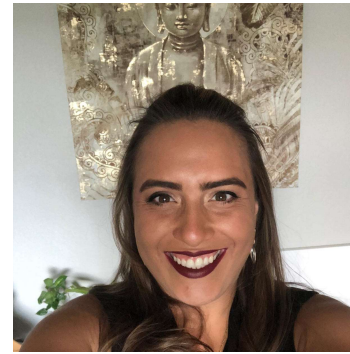
2025 Board of Directors



Blair Peterson
President
Promotions



Emma Payton
Vice President
Promotions
Design
Main Street Market



Sofia Moore
Secretary
Main Street Market



Linda Knaack
Treasurer
C3



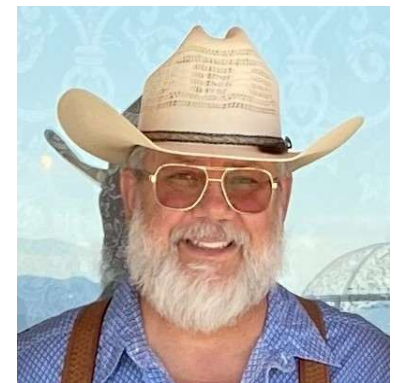
Melanie Murphy
Design
Main Street Market
C3
Historic Preservation



Kate Parten
Design
Historic Preservation



Jane Kincaid
Design
Main Street Market
Mingle on Main



Curtis Smelker
Historic Preservation
C3

What's New

- **New projects added since 12/10/24 Board of Trustees Presentation**
 - St. Paddy's Parade & Festival
 - Mini-Grant Projects (approved at 12/10/24 meeting)
 - District signs
 - Murals
 - Shop Local Marketing Campaign
 - DOLA Community Video

Support & Services Utilized in Quarter 1



- Knowledge & resources
- Templates & tools
- Main Street Now Conference

- Scholarship Funding
- Technical Assistance
- Consulting Services
- Webinars
- Annual Main Street Managers Summit

- Staffing
- Community Events
- Fiscal Agent
- Marketing & Promotion

Organization & Financial Sustainability

- Main Street America 2025 Accreditation – COMPLETE
- 2025 Workplan, Budget, Roles and Responsibilities Approval – COMPLETE
- Monthly Board Meetings & Financials – COMPLETE
- DOLA Quarter 1 Report - COMPLETE
- Board Onboarding, Orientation, Training – ACTIVE/ONGOING
- District Signs – ACTIVE
- 2025 Fundraising Plan – COMPLETE

TABLED/PENDING:

Friends of the Program (draft)
 Policy Manual (*draft*)
 Economic Vitality Goals
 Volunteer Engagement Program
 (draft)



Promotions Committee

- 2025 Marketing & Communications Plan (draft)
- RFQ for Website & Graphic Design Support - **COMPLETE**
- Love Where You Live Campaign - **ACTIVE/ONGOING**
- DOLA Community Video – **COMPLETE**
- Shop Local Marketing Campaign - **ACTIVE/ONGOING**



Design Committee

- Annual Color Program (Flower Planters) - **ACTIVE/ONGOING**
- Downtown Clean Up Days
 - Earth Day Spring Clean Up (April 22) - **COMPLETE**
- Sign & Awning Grant Program - **ACTIVE/ONGOING**
 - 5 grants complete, 1 pending, 1 declined
- Temporary Signage: Sign & Awning Grant Program (draft)
- 2025 Mural Program - **ACTIVE**
 - Locations and designs identified
 - Call for Artists



Historic Preservation Committee

New projects in progress:

- Oral Storytelling Series
- Meet ups
- Historic Tours (guided and self-guided)
- Landmark Signage

WELLINGTON MAIN STREET



C3 Committee

Identified Priorities:

- Direct Business Support
- Signage
- Parking
- Marketing & Communications
- Community Engagement



Project Location



2025 Events – Completed and Underway

Event	Date	Attendance	Amount Fundraised	# of Businesses
St. Paddy's Parade & Festival	March 15	2,500-3,000 attendees	\$2,500 <i>Collaboration with Town of Wellington</i>	60+ local businesses participated
Earth Day Spring Clean Up	April 22	TBD	N/A	TBD
Main Street Market	June 13-August 22	TBD	TBD	TBD





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2025 Workplan & Operational Tasks by Quarter

Version 4 - Last updated 4/14/25

NOTE: In the workplan below, there are references to the four phases of a project lifecycle: Define, Design, Do, Debrief. Included here are definitions for each phase to help clarify the work that is happening.

Define: Initiation phase to clarify goals, scope, resources, and team roles—determining WHAT needs to be achieved and WHY.

Design: Planning phase to outline HOW and WHO will complete the project.

Do: Execution phase, where plans are implemented, progress is tracked, and risks are managed.

Debrief: Close-out phase, where the team reviews what went well, what didn't, and what we will do differently next time.

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	NOTES
Q1	Board approves updated 2025 Workplan, Budget, Roles & Responsibilities	Operations - Complete	
Q1	Board votes on Officers and Committee Chairs	Operations - Complete	
Q1	Board Meetings (January, February, March)	Operations - Complete	
Q1	Committee Meetings (January, February, March)	Operations - Complete	
Q1	Monthly Financials - tracking and reports (January, February, March)	Operations - Complete	
Q1	Monthly newsletters (January, February, March)	Operations - Complete	Content added to Town of Wellington and Chamber of Commerce newsletters
Q1	Monthly website updates (January, February, March)	Operations - Complete	Several updates made in March and many more currently in progress.
Q1	Monthly Policies & Processes Discussion (January, February, March)	Operations	Tabled to accommodate more urgent workplan priorities. Will revisit in Q2.
Q1	Board onboarding, orientation, training	Operations - Complete	Ongoing training will be provided throughout the year.
Q1	Annual MSA Accreditation Assessment review with DOLA (January)	Operations - Complete	Assessment was completed and reviewed by DOLA on February 16, 2025
Q1	Annual MSA Accreditation Assessment (March)	Operations - Complete	The WCMSP accreditation assessment was accepted by Main Street America and the program is once again accredited.
Q1	DOLA Q1 Report (Due April 15)	Operations - Complete	
Q1	Monthly DOLA training webinars (January, February, March)	Operations - Complete	February - Destination Stewardship, March - Retail Merchandising
Q1	Monthly Community Conversations Zoom with all Colorado Managers (January, February, March)	Operations - Complete	
Q1	Monthly 1:1 Check in Meetings with DOLA	Operations - Complete	Program Manager meets with Traci Stoffel and Gayle Langley monthly.
Q1	Grants: Identify 2025 opportunities to pursue, complete applications that are due	Operations - Complete	Identifying and applying for grants is an ongoing effort. No grants have been applied for yet in 2025.
Q1	RFQ for Website & Graphic Design Contractor (February/March)	Operations - Complete	Updated from January/February to February/March
Q1	Q1 Report to Board of Trustees (April 22, 2025)	Operations	Report presentation scheduled for April 22 Board of Trustees meeting.
Q1	2025 Marketing & Communications Plan (Define/Design/Do)	Operations	Draft of plan has been created and presented. Final plan still in progress, pending implementation of Shop Local Marketing Campaign
Q1	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations - Complete	5 grants completed, 1 pending, 1 declined

Q1	Main Street Market (Define/Design)	Active - Complete	We entered the "Do" phase of the project in early March. This year's markets will be on Fridays from 4:30-7:30 pm starting June 13 and ending August 22.
Q1	Exterior Sign and Awning Grant - Temporary Signs (Define/Design)	Active - Complete	A draft of the temporary expansion for temporary signs for businesses directly impacted by Cleveland Ave construction has been created and presented to Board.
Q1	Downtown Clean-up Program (Spring - Define/Design)	Active - Complete	The Earth Day Spring Clean Up is scheduled for Tuesday, April 22 from 3:30-6:30 pm. The clean up is focused on the downtown area and our goal is to have 60+ volunteers.
Q1	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Define/Design)	Active - Complete	The 2025 Annual Color Program will follow the established format. Planters will be relocated as needed once Cleveland Ave construction begins. Plans for 2026 are pending, contingent on construction timelines.
Q1	Expand Historic Tours to Encompass Storytelling Series and Meetups (Define/Design)	Active - Complete	The Historic Preservation Committee has met twice to define goals and identify priorities. The Oral Storytelling Series and Meetups are currently in the "define phase". More information will become available in Q2.
Q1	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Define)	Active - Complete	Based on the current Cleveland Ave construction timeline, we believe the event can proceed as it has in past years.
Q1	Love Where You Live Campaign & Fundraiser (Define/Design/Do)	Active - Complete	This campaign and fundraiser is currently ongoing. Aspects of it will be incorporated into the DOLA community video and Shop Local Marketing Campaign.
Q1	Fundraising Strategy + Friends of Main Street (Define/Design)	Active	The 2025 Fundraising Strategy has been developed. The Friends of Main Street has been tabled for Q1, pending an in depth discussion during the 2025 Board Retreat on May 19.
Q1	Volunteer Engagement Program (Define/Design/Do)	Active - Complete	A draft of the 2025 Volunteer Engagement Program has been created. Project updated from "Define/Design/Do" to "Define/Design".
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Active	District-style signs are being quoted as part of the mini-grant project. Additional Main Street signage and banners are tabled, pending the Cleveland Ave construction project and signage plan.
Q1	Alley Enhancement Project (Define/Design/Do)	Active	Updated task to remove "mini-grant" language. This is not part of the mini-grant. Some discussions regarding the priority of the alleys and a plan for maintenance and upkeep has been discussed through the C3 Committee. More information will become available in Q2.
Q1	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Define/Design)	Active - Complete	Murals are planned as part of the mini-grant funding. Permit requests and agreements with building owners are underway. A Call for Artists was launched and closed April 13. Painting is anticipated to begin by May 1.
Q1	Establish Wellington Front Porch Team to Define Goals (determine next steps)	Active	This topic will be discussed in depth during the 2025 Board Retreat on May 19 with a DOLA provided facilitator. More information will be available in Q2.
Q1	Cleveland Construction Project (Define/Design: Formalize Main Street's presence and participation, Define measures of success)	Active - Complete	The Program Manager, in collaboration with a community volunteer, established a committee comprised of WCMSP Board members, Chamber Board members, Main Street business and property owners, and Town Staff. Named 'C3', the committee has been meeting monthly since January and has already identified several priorities and completed work on these projects.
Q1	Define what "Economic Vitality" means in relation to Main Street activities (Define/Design: Board approve creating new committee)	Active	This topic will be discussed in depth during the 2025 Board Retreat on May 19 with a DOLA provided facilitator. More information will be available in Q2.
Q1	Events - Review, Revamp, Relaunch Strategy	Complete	Most 2025 events will remain the same. 2026 events will be heavily impacted by construction. Board has determined not to cancel but revamp 2026 events and still keep them downtown even during construction.
Q1	New: St. Paddy's Parade & Festival (Define/Design/Do)	Complete	Collaborated with the Town of Wellington and Chamber of Commerce to produce the inaugural event, which was a great success. Would like to do again in 2026 but with a longer planning timeframe to increase participation.
Q1	DOLA Mini-grant: Shop Local Marketing Campaign (Define/Design)	Active - Complete	Slate Communications was hired to help facilitate the Shop Local Marketing Campaign. The Marketing plan has been developed, campaign slogan and marketing materials selected, some videography and photography captured.
Q1	New: DOLA Community Video (Define/Design/Do)	Active - Complete	Worked with Slate Communications to capture content for the community video funded by DOLA.
Q2	Board Meetings (April, May, June)	Operations	
Q2	Committee Meetings (April, May, June)	Operations	
Q2	Monthly Financials - tracking and reports (April, May, June)	Operations	
Q2	Monthly newsletters (April, May, June)	Operations	
Q2	Monthly website updates (April, May, June)	Operations	
Q2	Monthly Policies & Processes Discussion (April, May, June)	Operations	
Q2	DOLA Q2 Report (Due July 15)	Operations	
Q2	Monthly DOLA training webinars (April, May, June)	Operations	
Q2	Monthly Community Conversations Zoom with all Colorado Managers (April, May, June)	Operations	
Q2	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q2	Q2 Report to Board of Trustees (July 22, 2025 - TBC)	Operations	
Q2	Grants: Complete applications that are due	Operations	
Q2	Annual Board Retreat (with DOLA consultant)	Operations	
Q2	Annual Main Street Now Conference (required)	Operations	
Q2	2025 Marketing & Communications Plan (Do)	Operations	
Q2	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	



Q2	Board selects Website & Graphic Design Contractor (May)	Operations	Updated from February to May and changed from Q1 to Q2
Q2	Mini-grant reporting & wrap-up (Due June 2025)	Operations	
Q2	Main Street Market (Do)	Active	
Q2	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q2	Downtown Clean-up Program (Spring - Do/Debrief)	Active	
Q2	Downtown Clean-up Program (Fall - Define/Design)	Active	
Q2	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q2	Expand Historic Tours to Encompass Storytelling Series and Meetups (Design/Do)	Active	
Q2	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Design)	Active	
Q2	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q2	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q2	Volunteer Engagement Program (Do)	Active	
Q2	Refresh Main Street/Community Signage + Banners (Mini-grant, Do)	Active	
Q2	Alley Enhancement Project (Mini-grant, Do)	Active	
Q2	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do)	Active	
Q2	Cleveland Construction Project (Define/Design: Support communications strategy for construction updates, Explore block captain program or subcommittee)	Active	
Q2	Design what "Economic Vitality" means in relation to Main Street activities (Design/Do:work with new committee)	Active	
Q2	Downtown Business Inventory	Active	
Q2	DOLA Mini-grant: Shop Local Marketing Campaign (Design/Do)	Active	
Q3	Board Meetings (July, August, September)	Operations	
Q3	Committee Meetings (July, August, September)	Operations	
Q3	Monthly Financials - tracking and reports (July, August, September)	Operations	
Q3	Monthly newsletters (July, August, September)	Operations	
Q3	Monthly website updates (July, August, September)	Operations	
Q3	Monthly Policies & Processes Discussion (July, August, September)	Operations	
Q3	DOLA Q3 Report (Due October 15)	Operations	
Q3	Monthly DOLA training webinars (July, August, September)	Operations	
Q3	Monthly Community Conversations Zoom with all Colorado Managers (July, August, September)	Operations	
Q3	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q3	Q3 Report to Board of Trustees (October 28, 2025 - TBC)	Operations	
Q3	Grants: Complete applications that are due	Operations	
Q3	Complete annual Secretary of State Report	Operations	
Q3	Annual Main Street Managers Summit (required)	Operations	
Q3	Annual Board/Committee Recruitment	Operations	
Q3	2025 Marketing & Communications Plan (Do)	Operations	
Q3	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	



Q3	Main Street Market (Do)	Active	
Q3	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active	
Q3	Downtown Clean-up Program (Fall - Do)	Active	
Q3	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active	
Q3	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do)	Active	
Q3	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do)	Active	
Q3	Love Where You Live Campaign & Fundraiser (Do)	Active	
Q3	Fundraising Strategy + Friends of Main Street (Do)	Active	
Q3	Volunteer Engagement Program (Do)	Active	
Q3	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do/Debrief - determine next steps and future of program)	Pending/Incubator	
Q3	Cleveland Construction Project (Do: Execute Communications Strategy, Activate Committee, Complete budget request for increased promotions, create business loyalty strategy during construction, Develop Business Toolkit)	Pending/Incubator	
Q3	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator	
Q4	Board Meetings (October, November, December)	Operations	
Q4	Committee Meetings (October, November, December)	Operations	
Q4	Monthly Financials - tracking and reports (October, November, December)	Operations	
Q4	Monthly newsletters (October, November, December)	Operations	
Q4	Monthly website updates (October, November, December)	Operations	
Q4	Monthly Policies & Processes Discussion (October, November, December)	Operations	
Q4	DOLA Q4 Report (Due January 15)	Operations	
Q4	Monthly DOLA training webinars (October, November, December)	Operations	
Q4	Monthly Community Conversations Zoom with all Colorado Managers (October, November, December)	Operations	
Q4	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q4	Q4 Report to Board of Trustees (December 30, 2025 - TBC)	Operations	
Q4	Grants: Complete applications that are due	Operations	
Q4	Annual Board/Committee Recruitment	Operations	
Q4	Annual Dinner/Board Member Voting	Operations	
Q4	2025 Marketing & Communications Plan (Do/Debrief)	Operations	
Q4	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q4	Main Street Market (Debrief)	Active	
Q4	Exterior Sign and Awning Grant - Temporary Signs (Do & Interim debrief to determine how long to provide)	Active	
Q4	Downtown Clean-up Program (Fall - Debrief)	Active	
Q4	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do/Debrief)	Active	
Q4	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do/Debrief)	Active	
Q4	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do/Debrief)	Active	
Q4	WCMSPP Policy Manual: Final approval from Board	Active	
Q4	Love Where You Live Campaign & Fundraiser (Do/Debrief)	Active	



Q4	Fundraising Strategy + Friends of Main Street (Do/Debrief)	Active		
Q4	Volunteer Engagement Program (Do/Debrief)	Active		
Q4	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator		
Q4	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Debrief - determine next steps and future of program)	Pending/Incubator		
Q4	Cleveland Construction Project (Do/Interim Debrief/Implement different strategies if needed: Execute Communications Strategy, Activate Committee, Increased promotions, Activate business loyalty strategy, Activate Business Toolkit)	Pending/Incubator		

WORKPLAN ITEMS NOT ADDED ABOVE (see comments)

Cont.	Board/Committee Composition/Recruitment	Active		
Q3	Explore Urban Renewal or Downtown Development Authority	Pending/Incubator		Revisit in 2026.
	Holiday Decorations	Pending/Incubator		Will wait until after Cleveland Ave. Construction.
Cont.	Explore PlacerAI Cell Data	Pending/Incubator		
Q1	2024 Annual Report to Board of Trustees (12/10/24)	Removed		Prior year reports have given in Q1, but 2024 report was provided on 12/10/24.
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Pending/Incubator		

		MISSION/VISION (GENERAL)		
		ENSURE STRONG TOWN		
		OPERATIONS		
		GROW RESPONSIBLY		
		FOSTER ECONOMIC VIBRANCY		
		CULTIVATE/NURTURE COMMUNITY		
		SPACES		

The Wellington Main Street Workplan is closely aligned with the Town of Wellington's Strategic Plan. The icons to the right illustrate the four primary focus areas of the Town's plan, along with Mission and Vision. These icons are included next to WMS action items where aligned.

Board of Trustees Meeting

Date: April 22, 2025
Subject: April 8, 2025 Meeting Minutes

EXECUTIVE SUMMARY

April 8, 2025 Board of Trustees Meeting Minutes

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff would recommend approving the meeting minutes on the consent agenda.

MOTION RECOMMENDATION

Option 1) Approve on the consent agenda

Option 2) I Move to Approve the April 8, 2025 Meeting Minutes

ATTACHMENTS

1. 4-8-2025 Meeting Minutes



BOARD OF TRUSTEES
April 8, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked for all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted a quorum with the following roll call:
Cannon – Absent
Dailey – Present
Moyer – Present
Tietz- Present
Wiegand - Present
Mason – Present
Chaussee – Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda, and there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment
There was no public comment.

C. LIQUOR LICENSE AUTHORITY BOARD

1. Special Event Permit Application for Wellington Main Street Program, Brewfest

Mayor Chaussee recessed the Regular Meeting and called the Liquor License Authority Board to order at 6:31 p.m. and the Clerk noted a quorum with the following roll call:

Cannon – Absent
Dailey – Present
Moyer – Present
Tietz- Present
Wiegand - Present
Mason – Present
Chaussee – Present

Hannah Hill, Town Clerk, presented the Special Event Permit application noting the applicant provided all required documentation and posting for the event on June 7, 2025.

The Authority welcomed back the applicant and expressed appreciation the event is returning.

Trustee Dailey moved to approve the Special Event Permit Application

Trustee Tietz seconded and the motion passed unanimously.

Mayor Chaussee adjourned the Liquor License Authority Board and reconvened the Regular Meeting at 6:33 p.m.

D. CONSENT AGENDA

1. March 25, 2025 Meeting Minutes
2. Resolution No. 11-2025- A Resolution of the Town of Wellington, Colorado Considering a Contract for Engineering Services
3. Resolution No. 14-2025 - A Resolution Requesting a Budget Amendment for Housing Affordability Infrastructure Study

Trustee Moyer moved to approve the consent agenda

Mayor Pro Tem seconded and the motion passed unanimously.

E. ACTION ITEMS

1. Housing Needs and Affordability Assessment - Final Report

Cody Bird, Planning Director and Matrix Design Group, Inc., consultants presented the report noting the Town's adopted Strategic Plan, which included goals to grow responsibility, among other areas. Mr. Bird reviewed the areas that the assessment covered, including community engagement. Dr. Christian Caron spoke to Matrix's key findings from the assessment. Laney Corey, Matrix Design Group, spoke to housing strategies.

The Board asked for clarification on the municipalities that the Town was compared to during the study. Mr. Bird noted it was concluded that many peer communities do not compare to Wellington due to several factors, including the specific housing costs and needs for where Wellington is.

Mayor Chaussee opened public comment.

Kate Conley spoke this item being a benefit to the community.

Aaron Blackstone, on behalf of the Wellington Community Affordable Housing, spoke in favor of this item.

Mayor Chaussee closed public comment.

Trustee Dailey moved to accept the final report of the Wellington Housing Needs Assessment

Trustee Moyer seconded and the motion passed unanimously.

2. Public Hearing on Proposed Amendments to the Land Use Code to Increase Opportunities for Housing Affordability

Mr. Bird, and Brittany Lenoir, Planner III reviewed the proposed code amendments. It was noted the Planning Commission recommends approval of the code amendments. Areas being focused on were noted to be an increase in diversity of housing types.

The Board asked for clarification on lot sizes and Mr. Bird did spoke to the information included in the packet related to net and gross density for the downtown area.

The Board asked what communication had been done with downtown residents related to the R4 zoning, and Mr. Bird did note several of the concerns addressed in a previously routed citizen petition, including the scale of the height of the buildings, commercial aspects and architectural structure, among others, were included in the proposed Land Use Code. Clarification was provided on what items would not be required for ADUs, such as stylings and embellishments, however building codes would still need to be met.

Mr. Bird noted that the Code does discuss previsions should something happen to current structures and how exceptions or other thresholds would need to be considered. The proposed items would be related more to new requests.

Mayor Chaussee opened the meeting for public comment.

Mr. Blackstone spoke to the Housing Catalyst recommending this item as a code change and would be in support of the amendments.

Mayor Chaussee closed the public hearing at 8:02 p.m.

3. Ordinance No. 08-2025 - An Ordinance Adopting Amendments to Chapter 15 of Land Use Code to Increase Opportunities for Housing Affordability

Mr. Bird noted the previous presentation, and this ordinance would be the official action taken by the Board regarding the code amendments.

The Board discussed the need for affordable housing, and the benefits of attainable housing, as well as what other options and benefits the proposed changes would have for the Town. Items focused on where owner occupancy, lot sizes and ADUs changes.

Mayor Pro Tem Mason proposed an amendment to R4 zoning to change the number from 8 to keep at 6 and include multi-family dwelling as a permitted use in R4. Mr. Bird noted that 6 would be better than 0, and would address the residents' concerns, and would still provide a benefit to the community. Discussion centered around benefits of 8 to 6 units in the code.

Mayor Pro Tem Mason moved to approved Ordinance No. 08-2025 - An Ordinance Adopting Amendments to Chapter 15 of Land Use Code to Increase Opportunities for Housing Affordability with an amendment to allow 6 units per dwelling in the R4 District

Trustee Tietz seconded and the motion passed with all in favor.

Mayor Chaussee recessed the meeting at 8:52 p.m.

Mayor Chaussee reconvened the meeting at 9:00 p.m.

4. Ordinance No. 02-2025 - An Ordinance Granting Black Hills Colorado Gas, Inc. D/B/A Black Hills Energy, Its Lessees, Successors And Assigns, A Natural Gas Franchise And The Authority To Construct, Operate, Maintain, And Extend A Natural Gas Distribution Plant And System, And Granting The Right To Use The Streets, Alleys, And Other Public Places Within The Present Or Future Corporate Limits Of The Town Of Wellington, Colorado

Patti Garcia, Town Administrator, presented this item noting the first reading held at the last Town Board meeting and reviewed the terms in the agreement. It was noted no information has changed since first reading on this item.

There was no public comment on this item

Trustee Dailey moved to approve Ordinance No. 02-2025, the Black Hills Energy Franchise Agreement on Second Reading

Trustee Moyer seconded and the motion passed unanimously.

5. Resolution No. 13-2025 - A Resolution of the Town of Wellington, Colorado Approving a Consultant Agreement with Berry, Dunn, McNeil & Parker LLC for a Parks, Recreation, Open Space and Trails (PROST) Master Plan and Community Center Feasibility Study

Billy Cooksey, Parks, Recreation, Open Space and Trails Manager, presented the proposed contract and noted the previously adopted plan was approved in 2008. Mr. Cooksey noted the development in Wellington and the strategic plan areas that a masterplan would speak to. It was noted the proposed amount is approved in the 2025 budget, and a Request for Proposal was sent out with five companies submitting proposals.

Mr. Cooksey noted the main theme of community engagement through all phases of the project.

The Board discussed funding and the financial separation of any use of funding for this project and any water funding, and discussion spoke in favor of a masterplan to look at visioning for the Town.

There was no public comment for this item.

Trustee Dailey moved to approve Resolution No. 13-2025 - A Resolution of the Town of Wellington, Colorado Approving a Consultant Agreement with Berry, Dunn, McNeil & Parker LLC for a Parks, Recreation, Open Space and Trails (PROST) Master Plan and Community Center Feasibility Study for an amount not to exceed \$174,539

Trustee Moyer seconded and the motion passed unanimously.

6. Resolution No. 12-2025 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Contract with Cities Digital, Inc. for a Software and Services Purchase Agreement related to Laserfiche Software

Hannah Hill, Town Clerk, presented the proposed contract, reviewing the importance of document retention and the benefits of Laserfiche Software, including the software being Department of Defense certified and being able to utilize the digital.

The Board spoke in support of record management, and sought clarification on renewal pricing, and how the Town can retrieve the data once uploaded into the software.

There was no public comment for this item.

Trustee Moyer moved to Approve Resolution No. 12-2025, a Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Contract with Cities Digital, Inc for a Software and Services Purchase Agreement related to Laserfiche Software

Trustee Tietz seconded and the motion passed unanimously.

7. Resolution No. 15-2025 - A Resolution of the Town of Wellington Establishing Guidelines For Irrigation and Water Conservation

Meagan Smith, Deputy Public Works, presented the item to the Board, noting the guidelines and noting the guidelines would protect residents from HOA fines from Colorado law, if they are following the guidelines but not meeting the HOA standards.

The Board clarified that these are voluntary guidelines, not a restriction and expressed support of the guidelines.

Clarification was sought for if a sign needed to be posted for non-potable water, and recommended the guidelines be amended to say “should” display signage.

There was no public comment on this item.

Trustee Dailey moved to approve Resolution No. 15-2025, a Resolution of the Town of Wellington Establishing Guidelines for Irrigation and Water Conservation

Trustee Wiegand seconded and the motion passed unanimously.

F. REPORTS

1. Town Attorney
There was no Town Attorney report.
2. Town Administrator
The Town Administrator noted the water rate study and a potential work session on May 6th, 2025 to discuss with the group and consultant.
3. Staff Communications
Staff reports were included in the packet.
 - a. Quarterly CORA Report (January-March 2025)
4. Board Reports
Trustee Moyer noted passion for affordable housing.

Trustee Wiegand noted the Larimer County Behavioral Health meeting with their annual report, with County Impact grant applications being opened beginning of May.

Trustee Dailey noted attendance at the Downtown Inc conference.

Mayor Chaussee noted a meeting with LCSO relating to an SRO for the schools in Wellington. It was also stressed the number of individuals being served at the Behavioral Health center.

G. ADJOURN

The meeting was adjourned at 9:44 p.m.

Calar Chaussee, Mayor

Hannah Hill, Town Clerk



Board of Trustees Meeting

Date: April 22, 2025

Subject: Resolution No. 16-2025 - A Resolution of the Town of Wellington, Colorado Making Appointments to the Planning Commission

- **Presentation:** Hannah Hill, Town Clerk

EXECUTIVE SUMMARY

The Town of Wellington Planning Commission is responsible for developing, adopting, and implementing the Comprehensive Plan to address community development and growth. This includes creating zoning regulations, land use policies, and other guidelines that help shape the community's physical and economic landscape. Two members of the Planning Commission have terms that expire in April 2025.

BACKGROUND / DISCUSSION

Staff opened and advertised the two vacancies in March of 2025 and received three applications. An interview committee of the staff liaison, Cody Bird, Planning and Building Director, and four Board of Trustee members interviewed the three applicants. After discussion, the committee would recommend for appointment to a four-year term Eric Sartor and Sherman Stringer.

CONNECTION WITH ADOPTED MASTER PLANS

Appointment to and working with the Planning Commission reaches all pillars of the Strategic Plan: Ensure Strong Town Operations, Grow Responsibly, Foster Economic Vibrancy and Cultivate & Nurture Community Spaces.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Based on the interview committee's recommendation, staff would recommendation adoption of the resolution to fill the vacancies on the Planning Commission.

MOTION RECOMMENDATION

Option 1) Move to approve the consent agenda

Option 2) Move to Approve Resolution No. 16-2025, a Resolution of the Town of Wellington, Colorado Making Appointments to the Planning Commission.

ATTACHMENTS

1. Resolution No. 16-2025 - A Resolution Appointment Members to the Planning Commission
2. PC Applications

TOWN OF WELLINGTON

RESOLUTION NO. 16-2025

A RESOLUTION OF THE TOWN OF WELLINGTON, COLORADO MAKING
APPOINTMENTS TO THE PLANNING COMMISSION

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado, has adopted and reenacted the Wellington Municipal Code (the “Code”); and

WHEREAS, the Code provides for appointment of a Planning Commission Member in Chapter 2, Article 10; and

WHEREAS, Section 2-10-30 of the Code provides that there shall be seven (7) voting members appointed by the Board of Trustees; and

WHEREAS, the Planning Commission will have two (2) vacant seats with terms expiring in April 2025; and

WHEREAS, the Town accepted applications for candidates to fill the vacant seats on the Planning Commission; and

WHEREAS, three candidates did apply for the vacancies, and after conducting interviews, it is recommended to appoint the below two individuals to fill the vacancies on the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

Section 1. Eric Sartor is hereby appointed to the Planning Commission to fill a vacancy with a term commencing the first meeting of May 2025 and ending in April 2029.

Section 2. Sherman Stringer is hereby appointed to the Planning Commission to fill a vacancy with a term commencing the first meeting of May 2025 and ending in April 2029.

Upon a motion duly made, seconded, and carried, the foregoing Resolution was adopted, this 22nd day of April 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Print**Application for Board or Commission Vacancy - Submission #5046****Date Submitted:** 3/13/2025**Eligibility Requirements**

- Board/Commissions that require 1-year residency

Which board or commission would you like to be appointed to?

- ☐ Board of Adjustment ☒ Planning Commission ☐ Finance Committee
☐ Parks Recreation Open Spaces and Trails (PROST) ☐ Wellington Housing Authority

Name*

Eric Sartor

Address***City***

Wellington

State*

Colorado

Zip Code*

80549-2175

Home Phone Number***Work Phone Number****Cell Phone Number****Email Address*****Wellington Resident (Number of Years/Months)**

8 Yrs / 0 Mos

Current Occupation

Operations Manager

Please list any relevant education, employment, or volunteer experience you have.

5 years Planning Commissioner, current Chair
2 years Parks Advisory Board member (now PROST)

Are you currently serving on any other board or commission?☐ Yes☒ No**Have you attended a meeting of the board or commission you are applying to?**☒ Yes☐ No**Why do you want to become a member of this particular board or commission?**

I would like to continue serving to maintain consistency in the Planning Commission; after 5 years I believe I am just now settling into the role and have gained a well rounded, comprehensive understanding of what makes a good Commissioner. Most of the current board is only 1-2 years into their respective terms; commissioners with some broader experience are necessary to be an effective advisory group.

What do you believe are the 3 most important issues that this board or commission have now or will have in the next few years?

Only 2 that I believe the Planning Commission can directly influence:

1. Implementation of policies that promote intelligent growth; both in population and geography. Zero or limited growth is not a viable option for our town.

2. Responsible stewardship of the Land Use Code; enforcing the existing code when necessary but also understanding when it may need to be revised.

Please specify any activities you are involved in that may create a conflict of interest should you be appointed to this board or commission.

None

Signature

Upon application for and acceptance of appointment, board and/or commission members demonstrate their intention and ability to attend meetings. If appointed, frequent non-attendance may result in termination of appointment.

I hereby declare, that if appointed, I will accept the appointment assigned to me by the Town of Wellington Board of Trustees.

By signing below, I swear and/or affirm that to the best of my knowledge, the information I have provided in this application is true and correct.

Signature of Applicant**Date**

Eric Sartor

3/13/2025

Print**Application for Board or Commission Vacancy - Submission #5084****Date Submitted:** 3/30/2025**Eligibility Requirements**

- Board/Commissions that require 1-year residency

Which board or commission would you like to be appointed to?

- ☐ Board of Adjustment ☒ Planning Commission ☐ Finance Committee
- ☐ Parks Recreation Open Spaces and Trails (PROST) ☐ Wellington Housing Authority

Name*

sherman stringer

Address*

[REDACTED]

City*

WELLINGTON

State*

CO

Zip Code*

80549

Home Phone Number*

[REDACTED]

Work Phone Number**Cell Phone Number****Email Address***

[REDACTED]

Wellington Resident (Number of Years/Months)

3 years 3 months

Current Occupation

construction

Please list any relevant education, employment, or volunteer experience you have.

I am currently on the Wellington Board of Adjustments and Planning Commission. I have been in construction since 1994. I have worked for Dohn Construction, Savant Homes and currently I have been with Hartford Homes for 10 1/2 years.

Are you currently serving on any other board or commission?☒ Yes☐ No**Have you attended a meeting of the board or commission you are applying to?**☒ Yes☐ No**Why do you want to become a member of this particular board or commission?**

I am currently on the Planning Commission. I want to see the town of Wellington thrive and be able to bring in revenue and to improve on the overall way of life in our town.

What do you believe are the 3 most important issues that this board or commission have now or will have in the next few years?

the 3 most important issues are Affordable housing, finding ways to draw businesses and quality home builders back to town. I also believe that all town government needs to find a way to show the residents that they are listening to concerns and not just doing what they want to do regardless of the voice of the residents.

Please specify any activities you are involved in that may create a conflict of interest should you be appointed to this board or commission.

I do not believe i have any conflicts of interest.

Signature

Upon application for and acceptance of appointment, board and/or commission members demonstrate their intention and ability to attend meetings. If appointed, frequent non-attendance may result in termination of appointment.

I hereby declare, that if appointed, I will accept the appointment assigned to me by the Town of Wellington Board of Trustees.

By signing below, I swear and/or affirm that to the best of my knowledge, the information I have provided in this application is true and correct.

Signature of Applicant**Date**

Sherman Stringer

3/30/2025



Board of Trustees Meeting

Date: April 22, 2025

Subject: Resolution No. 17-2025 - A Resolution Adjusting Appropriations of the Town of Wellington Colorado for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025 and Approving a Services Contract with High County Low Voltage

- **Presentation:** Hannah Hill, Town Clerk, and Nic Redavid, Finance Director/Treasurer

EXECUTIVE SUMMARY

This resolution will appropriate funds in the fiscal year 2025 budget of the Town of Wellington, Colorado for items approved in the fiscal year 2024 budget, and approve a contract with High County Low Voltage for upgrades in the Boardroom audio video technology.

BACKGROUND / DISCUSSION

As part of the franchise agreement with Comcast that the Board approved in 2024, Comcast has provided \$50,000 in grant funding for upgrades in the Boardroom for audio and video improvements. The 2025 budget only anticipated a grant in the amount of \$40,000 and appropriated \$40,000 for the project. The additional \$10,000 will need to be appropriated and the contract for services will need to be approved to allow for the project to move forward.

Staff sought out three bids for the upgrades, requesting specifically improvements for microphones at the dais and podium, and improvements in the video for both the public and members of the Board during meeting. Improvements were also requested for AV during Work Sessions. After meeting with the contractors, staff would recommend approving a contract with High County Low Voltage.

Bids received:

- 1) High County Low Voltage - \$49,554.55 (please note staff would not recommend the optional overflow speakers at this time)
- 2) Peak Media - \$50,147.01
- 3) Xcite Media - \$36,205.91 (current vendor, staff did request an updated quote with the noted features above but the vendor did not respond by the packet deadline)

Upon approval of the contract, staff would work with the vendor to select dates of installation, with the intent of finding dates that do not impede Trustee or Planning Commission meetings.

CONNECTION WITH ADOPTED MASTER PLANS

Grow Responsibly:

-Proactively maintain & improve utilities, streets, and built environment.

Ensure Strong Town Operations:

-Cultivate effective staff & trustee interactions

-Improve physical spaces & systems for staff efficiency & collaboration.

FISCAL IMPLICATIONS



As correlating revenue and expenditures were already included in the 2025 budget, and an increase in grant funds received will offset the additional appropriation, this adjustment to appropriations will not have an impact on the estimated ending fund balance for the 2025 fiscal year.

STAFF RECOMMENDATION

Staff recommends adoption of Resolution No. 17-2025 to make funds available and to approve a contract with High Country Low Voltage.

MOTION RECOMMENDATION

Option 1) Move to approve the consent agenda

Option 2) Move to approve Resolution No. 17-2025 Adjusting Appropriations of the Town of Wellington, Colorado for the Fiscal Year Beginning January 1, 2025 and Ending on December 31, 2025 and Approving a Services Contract with High Country Low Voltage

ATTACHMENTS

1. Resolution No. 17-2025 - A Resolution Adjusting Appropriations and Approving a Services Contract with High County Low Voltage
2. High Country Media Quote 4-15-2025
3. Peak Media Town of Wellington-011625-1SS-AV Chambers Upgrade
4. Xcite Town of Wellington - Council Chambers AV Upgrade - Budgetary Quote rev 1.0

TOWN OF WELLINGTON

RESOLUTION NO. 17-2025

A RESOLUTION ADJUSTING APPROPRIATIONS OF THE TOWN OF WELLINGTON, COLORADO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025, AND ENDING DECEMBER 31, 2025, AND APPROVING A SERVICES CONTRACT WITH HIGH COUNTRY LOW VOLTAGE

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado, approved the budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025, by Resolution No. 60-2024 on November 19, 2024; and

WHEREAS, the Town acknowledges receipt of a grant from Comcast in the sum of \$50,000 to be used toward audio/video upgrades in the Boardroom, an increase of \$10,000 more than anticipated in the 2025 budget; and

WHEREAS, the Board of Trustees of the Town of Wellington, Colorado, desires to make adjustments to appropriations for fiscal year 2025; and

WHEREAS, Town staff requested three written quotes for services, in compliance with the Purchasing Policy, to improve audio and video in the Boardroom, and have recommended a vendor that will provide the services within the amount of funds available from the grant; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

Section 1. The following adjustment to appropriations is hereby made for the Town of Wellington, Colorado for the fiscal year beginning January 1, 2025, and ending December 31, 2025.

Account	Account Title	2025 Budget as Approved	Additional Appropriation	2025 Budget as Adjusted
201-13-5903	Administration – Grant Program Expenditures	\$40,000	\$10,000	\$50,000

Section 2. The Board of Trustees hereby approves the contract agreement with High County Low Voltage.

Upon a motion duly made, seconded, and carried, the foregoing Resolution was adopted, this 22nd day of April 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

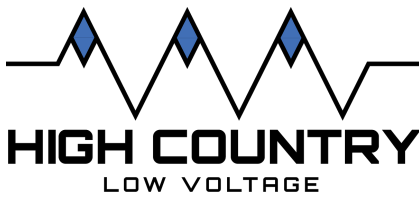
ATTEST:

Hannah Hill, Town Clerk

Proposal To:
Town of Wellington

For:
Council Chamber AV Upgrades

April 15, 2025



CHAMBER ROOM

SCOPE

Scope of Work

Chambers

Included with this base proposal HCLV will upgrade the microphones, processor and control surface to enable a much better user experience.

- (1) One Qsys Core 110f Processor will be installed to provide control, and audio processing replacing the current Biamp processor
- (1) One Qsys 10" Touch panel will be installed at the City Clerk's seat to control the system, including video routing, camera control, and individual microphone audio control, replacing the current Extron control
- (1) One Qsys amplifier will be installed and will replace the existing Episode amplifier
- (1) One Qsys PTZ camera will replace existing PTZ camera
- (9) Nine Shure wired gooseneck microphones will be installed replacing the current fixed microphones
- (1) One Panasonic Wireless Gooseneck microphone will be installed at the podium to reduce the need for wiring to the podium
- (1) One Netgear network switch will be installed to act as a standalone AV network switch replacing the existing Luxul switch
- (1) One Visionary Video Encoder will be mounted in the rack for HDMI input from Laptop
- (3) Three Visionary Video Encoders will be installed at each display, one at Dias, one at Main TV, one at Side TV
- (1) One new 55" TV will be mounted to side wall
- (5) Five new 20" monitors will be mounted on the Dias with low profile stands
- All video signals will mirror content from laptop connected at rack

Workroom

Included in this proposal HCLV will add microphones and a camera to the work room display to allow for conferencing in this area.

- (1) One Qsys NC-110 Camera will be mounted underneath the display
- (3) Three Panasonic wireless Boundary mics will be added
- (1) One Panasonic network charger will be installed to charge all wireless microphones
- (1) One Visionary Video Decoder will be mounted behind the TV

OFE Equipment to be integrated into the new system

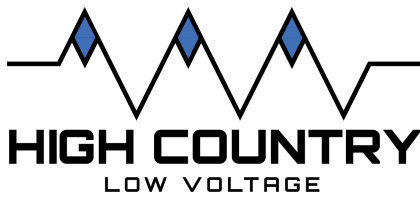
- (1) One OFE Laptop will be connected via HDMI and USB at the Rack to run meetings and room AV
- (2) Two existing TVs will be controlled from the Qsys via the existing control wiring

Customer Responsibilities

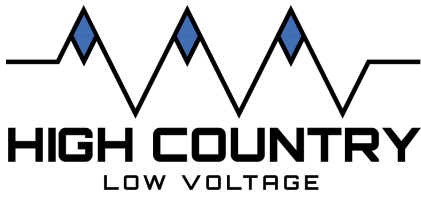
- Clean and Clear working environment 8am-4pm

AV

QTY	DESCRIPTION	PRICE	PRICE EXT
1	QSC CORE 110f-v2 Unifed Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8...	\$4,062.86	\$4,062.86
1	QSC TSC-101-G3 Q-SYS 10.1" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	\$3,055.71	\$3,055.71
1	QSC SLMST-110-P Q-SYS Core 110 license for software features, enables both Q-SYS Scripting and UCI Deplo..	\$675.43	\$675.43
1	QSC SPA4-100 Amp 100W 4 Channel 1/2 RU Multichannel Operation 100 watts into 8Ω & 4Ω, Bridged pair op..	\$1,058.57	\$1,058.57



QTY	DESCRIPTION	PRICE	PRICE EXT
1	QSC NC-12x80 Camera PTZ 12x Optical Zoom 80° Horizontal FOV, PoE, with HDMI and SDI out. Includes PTZ-...	\$4,452.86	\$4,452.86
9	Shure MX418D/C Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic ...	\$341.43	\$3,072.87
1	Panasonic WX-SR204 Wireless Receiver (4 ch - Analog)	\$1,664.62	\$1,664.62
1	Panasonic WM-KG645 18-inch Gooseneck Microphone	\$275.16	\$275.16
1	Panasonic WX-ST600 Wireless Base for Gooseneck Microphone	\$529.44	\$529.44
1	Panasonic WX-SA250 Microphone Wireless WX Antenna	\$249.99	\$249.99
1	Netgear GSM4230P-100NAS Net Switch 24 Port POE+ 300W 1Gb	\$1,500.00	\$1,500.00
1	Chief LTM1U Mount Tilt for up to 86" Displays, 200lb	\$311.69	\$311.69
1	LG Electronics 55UR640S9UD Display 55" 4k	\$932.00	\$932.00
5	Acer UM.IV6AA.A15 20' LED Monitor	\$125.00	\$625.00
5	ERGOMART SL102-100 LIMBO LOW PROFILE MONITOR STAND	\$99.00	\$495.00
3	Visionary Solutions D5100 A/V Decoder, 4K60 4:4:4 UHD over IP cinema quality ultra-low latency visually los...	\$992.86	\$2,978.58
1	Visionary Solutions E5200 Encoder, AV over IP, 4K60 4:4:4; POE+	\$1,135.71	\$1,135.71
1	Binary B260444HDRSP18 Binary™ 4K HDR HDMI w/ EDID Control 1x8	\$514.98	\$514.98
EQUIPMENT TOTAL			\$27,590.47
LABOR TOTAL			\$12,734.00
CHAMBER ROOM TOTAL			\$40,324.47



OVERFLOW SPEAKERS

SCOPE

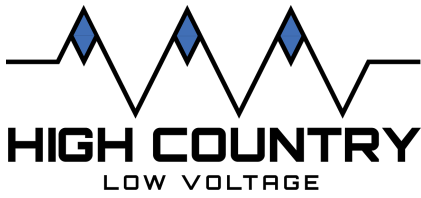
Scope of Work

Included with this option HCLV will install an additional 4 speakers in the overflow area with the ability to turn that area on/off and control volume via the touch panel.

- (4) Four 6.5" in ceiling speakers will be installed in the overflow area and connect to the new Qsys amplifier on it's own channel

AV

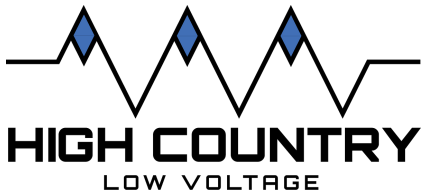
QTY	DESCRIPTION	PRICE	PRICE EXT
4	QSC AC-C6T Speaker Ceiling White 6.5" 70/100V, 8Ω (Priced indiv., sold in pairs)	\$134.57	\$538.28
AV TOTAL			\$2,002.28
SHIPPING AND TAXES			\$40.00
SUMMARY			
EQUIPMENT TOTAL			\$538.28
LABOR			\$1,464.00
CABLING LOT, ADAPTORS, TERMINATIONS, AND CONSUMABLES			\$21.53
SHIPPING			\$40.00
TAX			\$0.00
OVERFLOW SPEAKERS TOTAL			+\$2,063.81



WORK ROOM

AV

QTY	DESCRIPTION	PRICE	PRICE EXT
1	QSC NC-110 Camera Fixed 110° FOV, network camera, PoE, incl mounting hdwr	\$1,338.46	\$1,338.46
3	Panasonic WX-ST700 Wireless Boundary Microphone	\$584.51	\$1,753.53
1	Panasonic WX-SZ600 4 port Networked Charger (for WX-ST200, WX-ST400, WX-ST600 and/or WX-ST700)	\$1,028.57	\$1,028.57
1	Visionary Solutions D5100 A/V Decoder, 4K60 4:4:4 UHD over IP cinema quality ultra-low latency visually los...	\$992.86	\$992.86
EQUIPMENT TOTAL			\$5,113.42
LABOR TOTAL			\$923.50
WORK ROOM TOTAL			\$6,036.92



BRONZE SUPPORT PLAN

High Country Low Voltage Bronze Support Plan

The High Country Bronze Support Plan provides help desk services with remote monitoring designed to “maintain” your system in operating condition at all times. This custom service plan includes:

- High Country cloud-based monitoring
- Remote telephone support for your technical team
- Visio line diagrams of all room systems
- Quick start PDF guides for each room
- 1-hour additional training session

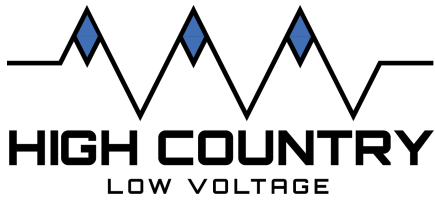
Contact Us

Service@highcountryllc.com
+1 720-575-2494

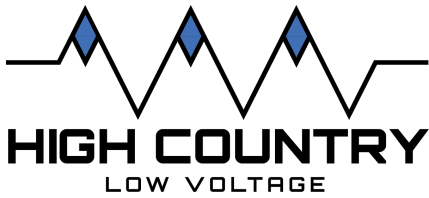
Plan Details

- Support plans are pre-paid and renewable annually. Price is based on total project value and subject to review at time of renewal.
- Remote access and monitoring subject to customer permission and network setup.
- Technical Support is available 8am-5pm MDT, M-F, except holidays
- Any changes or modifications to the system by the customer will void system warranty.

BRONZE SUPPORT PLAN	\$1,250.00
TAX	\$0.00
TOTAL	+\$1,250.00



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ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE
Hardware/Software: Net 30 from date of shipment.
Services: Net 30 from date of completion.

EQUIPMENT TOTAL	\$32,703.89
SHIPPING TOTAL	\$635.00
LABOR TOTAL	\$13,657.50
CABLING LOT, ADAPTORS, TERMINATIONS, AND CONSUMABLES	\$1,308.16
BRONZE SUPPORT PLAN (ANNUALLY)	\$1,250.00
SUBTOTAL	\$49,554.55
TOTAL TAX	\$0.00
PROJECT TOTAL	\$49,554.55

OPTIONS Not included in the project total. Initial to the left to add the option to your project.

_____ OVERFLOW SPEAKERS +\$2,063.81

ACCEPTANCE

TOWN OF WELLINGTON

SIGNED

DATE

PRINT NAME

TITLE

HIGH COUNTRY LOW VOLTAGE LLC

SIGNED

DATE

PRINT NAME

TITLE

Terms & Conditions

Proposal Inclusions:

- Tools and safety equipment to perform described work
- One year workmanship and equipment warranty
- Training on system operation

Proposal Exclusions (unless specified in Scope of Work):

- Modifications to furniture, raised flooring, and ceiling grids
- Modification or addition of high voltage AC outlets
- Conduit, raceway, cable trays, and core drilling
- Removal of existing infrastructure or equipment

Pricing Disclaimer:

All pricing provided in this proposal is based on current market conditions and is subject to change without notice due to fluctuations in material costs, supplier pricing, and government-imposed tariffs. High Country Low Voltage reserves the right to adjust pricing at any time to reflect changes in these factors. Final pricing will be confirmed at the time of purchase and invoicing.

1) General. This proposal is subject to change without notice and is automatically withdrawn on the 30th day following the date of issue if not accepted in writing and a copy of this proposal returned to High Country Low Voltage ("Contractor"). If Customer cancels prior to the start of work, Customer is liable for 15% of the total Agreement price as liquidated damages, because Contractor is unable to accurately measure its damages for the cancellation of the Agreement. By executing this Agreement Customer and Contractor agree that the liquidated damages amount is not a penalty. Contractor reserves the right to withdraw this proposal at any time prior to its acceptance or to cancel this Agreement prior to commencing work if the cost to complete the work varies from the initial standard pricing due to a typographical or mathematical error. As used in this Agreement, (a) the word "or" is not exclusive, (b) the word "including" is always without limitation, (c) "days" means calendar days and (d) singular words include plural and vice versa.

2) Access. Customer shall provide Contractor with adequate access to the work site, and the work area adjacent to the structure. Customer shall provide Contractor with access to deliver and/or remove materials and debris. Customer shall provide Contractor with all information necessary to prepare the Notice of Commencement if needed. Customer and/or owner shall hold harmless and indemnify Contractor from all damages, liabilities, attorney's fees and other expenses incurred as a result of Customer and/or Customer's failure to fulfill its obligations under this paragraph.

3) Payment Terms. By signing this Agreement, Customer gives Contractor the right to obtain a credit check on the signatory. Contractor reserves the right to require a deposit in excess of 10%. A 3.5% processing fee for credit cards will be assessed. Payments received shall be applied first to interest on all outstanding invoices and then to the principal amount of the oldest outstanding invoices. The total Agreement amount, including the charges for changes/extras outside the scope of work identified herein, shall be payable to Contractor (check selected method of payment):

_____ Deposit of 50% of contract value to be made prior to commencement of work with the remainder due within thirty (30) days of completion.

_____ No deposit and an additional 10% of total Agreement Amount to be added and due within thirty (30) days of completion.

Customer agrees to pay interest at the rate of 3% per month on the balance of any and all amounts unpaid within thirty (30) days of completion. No portion of the agreed upon payment may be withheld, back charged or used as a setoff of the agreed upon payment amount without the written consent of Contractor. Customer acknowledges and agrees that it has an independent obligation to pay Contractor. If Customer does not make payment, Contractor shall be entitled to recover from Customer all costs of collection incurred by Contractor, including attorney's fees, costs, and expenses incurred whether or not litigation is initiated. Collection matters may be processed through litigation or arbitration at Contractor's sole discretion. If there is an increase in the price of labor, materials, or fuel surcharge charged to Contractor in excess of five (5%) percent, subsequent to making this Agreement, then the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the Agreement to reflect the price increase and additional direct cost to Contractor. Contractor shall submit written documentation of the increased charges to Customer. As an additional remedy, if the actual cost of any line item increases more than ten (10%) percent subsequent to entering into this Agreement, Contractor, at its sole discretion, may terminate the Agreement for convenience. If Customer fails to pay Contractor in accordance with this Agreement, then Contractor may, at its sole discretion, suspend performance of all work, suspend shipments and/or warranties until full payment is made, and/or terminate this Agreement. If a suspension occurs that is not caused solely by Contractor, the Agreement sum shall be increased by the amount of Contractor's reasonable costs of shut-down delay and start-up. The parties acknowledge and agree that the substitution of materials and price adjustments may be required based on changes in material availability and the cost to obtain and deliver materials to the project between the date of this Agreement and the delivery date. In such event, Contractor and Customer shall work together in good faith to identify substitute materials that are similar in price and quality and that do not cause an increase to the Agreement amount. If Customer selects substitute materials that increase the Agreement amount, then the Agreement will be adjusted to reflect the additional costs incurred by Contractor to purchase and deliver the materials.

4) Site Conditions. Should Contractor discover concealed or unknown conditions in the existing structure that vary from those conditions ordinarily encountered and generally recognized as inherent in the work of the character identified in this Agreement, then the Agreement amount shall be equitably adjusted upon notice thereof from Contractor to Customer.

Terms & Conditions

15) Restrictions and Requirements. Contractor shall carry worker's compensation, automobile liability, commercial general liability and any other insurance required by law. In the event that state, county, or municipal codes or regulations require work not expressly set forth in this Agreement or that differs materially from that generally recognized as inherent in work of the character provided for in this Agreement, all extra costs for Contractor's labor and materials shall be the sole obligation of Customer. Prior to executing this Agreement, Customer shall notify Contractor in writing of all property and deed restrictions and/or covenants that relate to or restrict the improvements contained in this Agreement. Contractor shall not be responsible for work performed that does not comply with or conform to the property restrictions or covenants. Customer shall pay Contractor for all work performed in violation of any covenant or restriction if Customer failed to notify Contractor in writing prior to executing this Agreement.

6) Customer Protection of Property. Customer shall be solely responsible for any damage to curbs, walkways, driveways, structures, septic tanks, HVAC, utility lines, pipes, gutters, landscaping, appurtenances, or other real or personal property at the project location during construction. Contractor shall not be responsible for any damage caused by dust or debris caused by Contractor's work. Customer shall be responsible for damage to lighting fixtures, mirrors, pictures, frames, and other such items not customarily permanently affixed, as these items can fall if not firmly attached to the wall or ceiling. Customer shall secure and protect all personal items in advance of construction and shall protect or remove all wall hangings until the work is complete. Contractor shall not be responsible for lost, stolen, or damaged personal items and wall hangings. Unless otherwise specified, there is no specific completion date for Contractor's work. Contractor will perform the work within a reasonable time and in a workmanlike manner. The cost for testing and abatement of asbestos and lead is the sole responsibility of Customer. As part of the construction process, odors and emissions from construction products may be released and noise may be generated. Customer shall be responsible for indoor air quality during the work and shall hold Contractor harmless, indemnify and defend Contractor from any and all claims, actions, proceedings, and complaints arising out of or relating to fumes, odors, and/or the indoor air quality during Contractor's performance of the work.

7) Choice of Law. Venue and Attorney's Fees. This Agreement shall be governed by the laws of the State of Colorado. Venue of any proceeding arising out of this Agreement shall be Larimer County, Colorado. The non-prevailing party in any legal or equitable action arising out of or relating to this agreement including arbitration, administrative, appellate and/or bankruptcy proceedings shall reimburse the prevailing party on demand for all attorney's fees, costs, and expenses incurred by the prevailing party in connection with the action.

8)

9) Jury Trial Waiver. In the event there is litigation over the enforcement of a collection matter or construction lien, the parties KNOWINGLY, VOLUNTARILY, IRREVOCABLY AND INTENTIONALLY WAIVE THE RIGHT TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION ARISING OUT OF OR PERTAINING TO THE AGREEMENT, OR ANY COURSE OF CONDUCT, COURSE OF DEALINGS, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF ANY PERSON OR PARTY RELATED TO THIS AGREEMENT; THIS IRREVOCABLE WAIVER OF THE RIGHT TO A JURY TRIAL BEING A MATERIAL INDUCEMENT FOR THE PARTIES TO ENTER INTO THIS AGREEMENT

10) Damage Limitation. In no event, whether based on contract, warranty (express or implied), tort, federal or state statute or otherwise arising from or relating to the work and services performed under the Agreement, shall Contractor be liable for special, consequential, punitive, or indirect damages, including loss of use or loss of profits. Contractor and Customer agree to allocate certain risks so that, to the fullest extent permitted by law, Contractor's total aggregate liability to Customer is limited to the dollar amount of the Agreement for any and all injuries, damages, claims, expenses or claim expenses including attorneys' fees arising out of or relating to this Agreement regardless of whether it is based in warranty, tort, contract, strict liability, negligence, errors, omissions, or from any other cause or causes.

11) Warranties. All warranties/guarantees provided by Contractor, if any, shall be deemed null and void if Customer fails to strictly adhere to the payment terms contained in the Agreement. All warranties and guarantees, if any, provided under the Agreement are solely for the original Customer and are non-transferable, unless otherwise agreed to by Customer and Contractor in writing. Any express warranty provided, if any, by Contractor is the sole and exclusive remedy for alleged construction defects, in lieu of all other remedies, implied or statutory. Warranties to be issued upon completion and full payment of this Agreement. If there is a breach in the applicable Manufacturer's warranty according to the stated terms and conditions of the warranty supplied, at that moment, this would simultaneously void Contractor's warranty and all of Contractor's responsibility and liability to correct, supplement, rectify, fix, etc. any and all issue(s) as a result of the breach in the Manufacturer's warranty.

12) Claims. It is Customer's duty to notify Contractor in writing within fourteen (14) days of the occurrence of any claim, defect or deficiency arising out of work, services or materials provided by Contractor under this Agreement ("Occurrence"). Failure of Customer to provide written notice of the Occurrence shall result in Customer waiving all claims that may be brought against Contractor arising out of or relating to the Occurrence, including claims arising in law, equity, contract, warranty (express or implied), tort or federal or state statutory claims.

Terms & Conditions

13) Force Majeure Events. Any failure or delay by a party in the performance of its obligations under this Subcontract is not a default or breach of the Subcontract or a ground for termination under this Subcontract to the extent the failure or delay is due to elements of nature Acts of God, acts of war, terrorism, riots, revolutions, epidemics, pandemics, medical emergencies that have resulted in a local, state, or federal state of emergency, Coronavirus (COVID-19) or similar viruses or illnesses or bacteria requiring quarantine, work stoppage or slowdown in the progress of the work as a result of the ongoing COVID-19 pandemic whether such stoppage or slowdown in the progress of the work is at the direction of a private actor, government entity, or caused by an outbreak related to COVID-19, or any locally, state, or federally declared epidemic or pandemic; strikes, or other factors beyond the reasonable control of a party (each, a "Force Majeure Event"). The party failing or delaying due to a Force Majeure Event agrees to give notice to the other party which describes the Force Majeure Event and includes a good faith estimate as to the impact of the Force Majeure Event upon its responsibilities under this Subcontract, including, but not limited to, any scheduling changes. However, should any failure to perform or delay in performance due to a Force Majeure Event last longer than thirty (30) days, or should three (3) Force Majeure Events apply to the performance of a party during any calendar year, the party not subject to the Force Majeure Event may terminate this Subcontract by notice to the party subject to the Force Majeure Event.

14) Customer Delay. The Parties agree that Contractor should be permitted to execute its work without interruption. If Contractor's work is delayed at any time by any act or neglect of Customer and/or Customer's representatives, employees, agents, guests, or invitees, or any other Contractor employed by Customer, or by any changes ordered in the work, then Contractor shall be reimbursed or paid for all additional costs or damages incurred as a result. This shall include damages related to lost use of equipment caused by the delay.

15) Cancellation of Scheduled work. In the event of a cancellation or reschedule of an agreed upon work event, Customer must inform Contractor 48 hours in advance. Failure to provide 48 hours' notice will result in the following charges: if less than 24 hours' notice is given, the customer will be charged the full amount of that day's labor costs. For notice provided between 24 and 48 hours prior, the customer will be charged 50% of the labor costs for that day.

16) Disclaimer. Contractor disclaims all liability for all claims, disputes, rights, losses, damages, causes of action or controversies ("Claims") pertaining to mildew, algae, fungus, mold, and/or other indoor air allergens ("Mold") including Claims arising out of or relating to the detection, removal, disposal, or remediation of Mold, whether those Claims arise in law, equity, contract, warranty, tort, or federal or state statutory claims, and whether those Claims are based on the acts or omissions of Contractor or individuals or entities under Contractor's control. Customer is solely liable and responsible for all damages, whether actual or consequential, caused by Mold and incurred by Customer, Contractor or third parties, and agrees to indemnify and hold harmless Contractor from any and all Claims arising out of or relating to Mold.

17) Pre-Existing Conditions. Customer acknowledges that Contractor may be repairing work that was previously damaged by mold, water, fire, or other conditions ("Pre-Existing Conditions") unrelated to the work performed by the contractor. Accordingly, Contractor disclaims all liability for all claims, disputes, rights, losses, damages, causes of action, or controversies ("Claims") pertaining to Pre-Existing Conditions, whether those Claims arise in law, equity, contract, warranty, tort, or federal or state statutory claims. Customer is solely liable and responsible for all damages, whether actual or consequential, arising out of or relating to Pre-Existing Conditions.

18) Working Hours. The proposal is based upon the performance of all work during Contractor's regular working hours, excluding weekends and National holidays. Extra charges will be made for overtime and all work performed other than during Contractor's regular working hours if required by Customer.

19) Materials. Contractor is not responsible for defective products if Contractor did not know such products were defective prior to the installation of same. As such, Contractor is not responsible for any costs, damages, claims, etc., associated with any remediation of supposed harm caused by a defective product. A defective product shall not be grounds to withhold payment or reject the work performed by Contractor.

20) Material Shortage. Due to material shortages, Customer may experience delays related to the inability to timely obtain materials for this project. In the event of such a delay, Contractor shall notify Customer, and Customer agrees to provide Contractor with an extension of time for any delay attributable to the inability to obtain materials.

21) Changes. Unless otherwise specified in this Agreement, no Contract Sum, Completion Date, nor Scope of Work adjustment will be binding unless expressly stated in a Change Order executed in writing and signed by both Parties. All equipment that is returned or exchanged is subject to a restocking fee of 25% of the equipment's total value, in addition to any applicable shipping and handling costs.

22) Construction and Interpretation. Each provision of the Agreement shall be construed as if both parties mutually drafted this Agreement. If a provision of this Agreement (or the application of it) is held by a court or arbitrator to be invalid or unenforceable, that provision will be deemed separable from the remaining provisions of the Agreement, will be reformed/enforced to the extent that it is valid and enforceable, and will not affect the validity or interpretation of the other provisions or the application of that provision to a person or circumstance to which it is valid and enforceable. Headings are for convenience only and do not affect interpretation. This Agreement records the entire agreement of the parties and supersedes any previous or contemporaneous agreement, understanding, or representation, oral or written, by the parties. All documents/exhibits referred to in this Agreement are an integral part of the Agreement and are incorporated by reference. Customer represents that it has read and fully understood the Contract Documents, or has had an opportunity to consult with counsel, prior to executing this Agreement.

23) Overdue bills. No warranty claims or service calls will be accepted for any customer accounts with overdue bills. To receive warranty services or request a service call, all outstanding invoices must be paid in full. If a customer has any overdue balances, warranty coverage and service requests will be suspended until the account is brought current.



www.peakmediainc.com
GSA Contract# 47QSM19D08QZ

Quote#: 011625-1SS
Date: January 16th, 2025

Quote Prepared For: Hannah Hill
Company: Town of Wellington
Phone#: 970-568-3381
Email: hillha@wellingtoncolorado.gov

Quote Prepared By: Shannon Shearer
 303-778-1807
shannon@peakmediainc.com

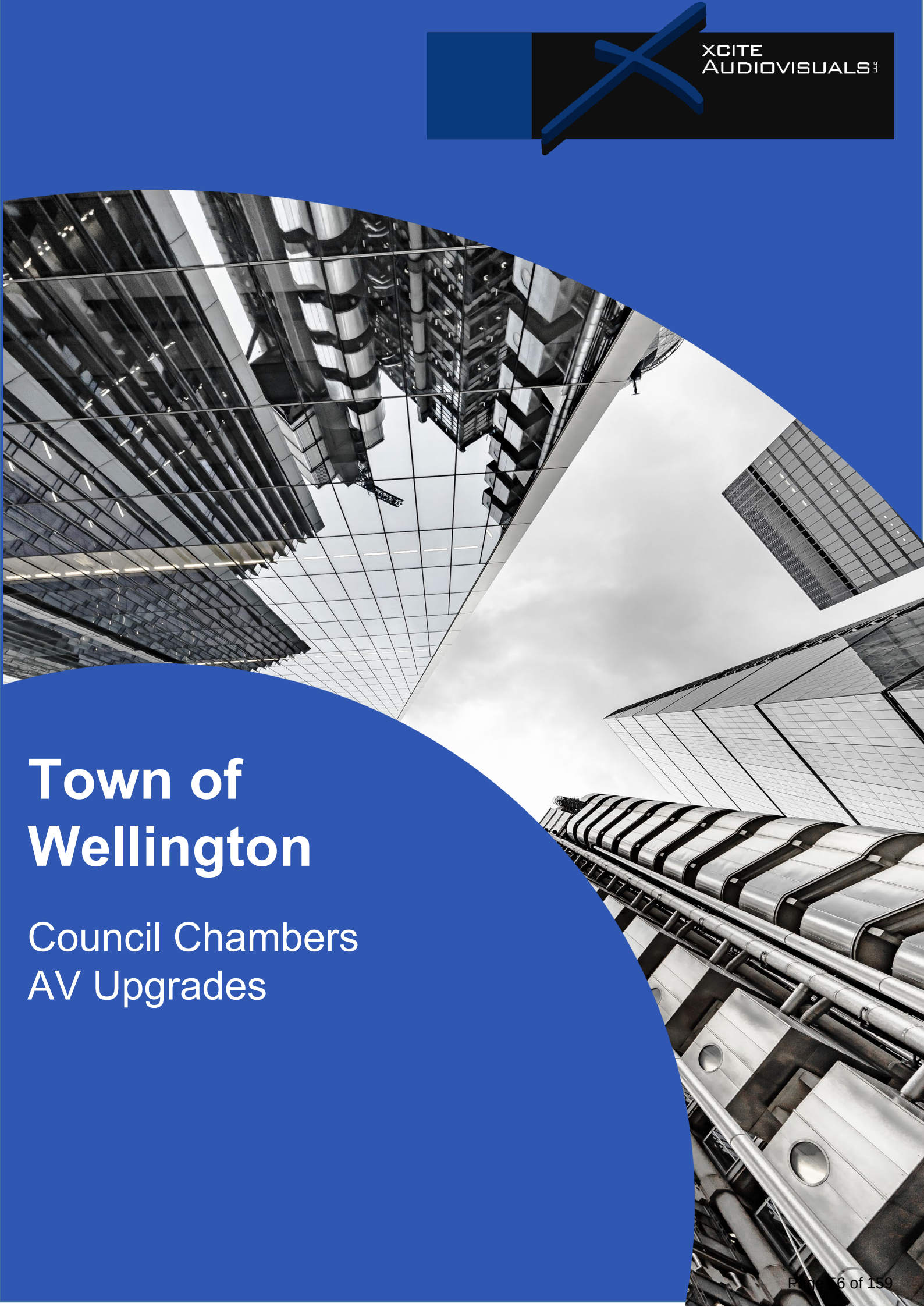
Peak Media, Inc. Price Quote

Qty	Model#	Description	Unit Price	Total Price
11	MX418/S	Shure MX418S 18" Supercardioid Gooseneck Microphone with Preamp	\$235.00	\$2,585.00
1	60-1615-92	IN1808 IPCP Q SA - Control Processor and Stereo Amp	\$6,262.50	\$6,262.50
1	60-1512-01	DMP 128 Plus C12x8 ProDSP Processor w/AEC	\$2,243.75	\$2,243.75
1	60-1565-02	TLP Pro 1025T - 10" Tabletop TouchLink Pro Touchpanel	\$2,422.50	\$2,422.50
1	MP-A40VNA	QSC MP-A40V Multi-Channel Amplifier (4-Channel)	\$1,432.50	\$1,432.50
18	AC-C8T	QSC AC-C8T AcousticCoverage Series 8" 2-Way 80W Ceiling Loudspeaker (Pair, White)	\$172.50	\$3,105.00
2	6527C0-XX	Canon CR-N100 4K NDI PTZ Camera with 20x Zoom (Select Black or White)	\$1,998.89	\$3,997.78
<u>Labor - 2 Techs</u>				
1	Design	System Design & "As-Built" Documentation	\$1,800.00	\$1,800.00
3	Install	Install Rate - 2 Techs @ \$2,800/day	\$2,800.00	\$8,400.00
1	Programming	Extron Control System Programming	\$2,800.00	\$2,800.00
1	Network Administration	Network Administration - 1 Day	\$1,200.00	\$1,200.00
1	Misc	Misc, Cables, Connectors Parts	\$1,800.00	\$1,800.00
1	Warranty	Warranty Support Services - On-Site As Needed - 1 Yr	\$3,000.00	\$3,000.00
<i>Per Diem: Lodging/Travel Time for 2 Techs (3 Days / 2 Nights)</i>				
2	Lodging	Lodging - 2 Techs @ \$195/night each	\$390.00	\$780.00
2.5	Travel	Travel Time: (1) Trip @ 1.25 Hours Each Way for Total of 2.5 Hrs (@ \$40/Hr)	\$40.00	\$100.00
1	60-1438-01	Extron DTP HD DA8 4K 230 HDMI to Eight Output DTP Distribution Amplifier - 230 feet (70m)	\$2,562.50	\$2,562.50
8	60-1271-13	Extron DTP HDMI 4K 230 Receiver - HDMI Rx - 230 feet (70m)	\$395.84	\$3,166.72
5	10HD7	Beetronics 10 Inch Monitor	\$333.18	\$1,665.90
1	QE50T	Samsung QET 50" Class 4K UHD Commercial LED Display	\$554.12	\$554.12
1	SM-CB-ART2-L	Strong Carbon Series Large Dual Arm Articulating Mount 40"-80" Displays	\$268.74	\$268.74
Notes:			Equipment:	\$50,147.01
			Labor:	\$0.00
			Sales Tax:	\$0.00
			Shipping:	No Charge!
			Total:	\$50,147.01

Peak Media reserves the right to reject or change any or all quotes due to fluctuation in the manufacturer's pricing.
 All equipment sales are final or subject to a 20% restocking fee.

Payment Terms: TBD

This quote is being submitted based on Tax Exempt status with Peak Media Inc.
 Tax will be added to the final invoice if customer is unable to provide PMI with a current tax exempt certificate.



Town of Wellington

Council Chambers
AV Upgrades



October 22, 2024

PROPOSAL PREPARED FOR:

Town of Wellington
Attn: Stephanie Anderson
8225 Third Street
Wellington, CO 80549

PROPOSAL PREPARED BY:

Xcite Audiovisuals LLC (XciteAV)
Isaac Seid
7167 S. Alton Way
Centennial CO 80112
720.272.1602 - isaac@xciteav.com

Preliminary Budget Pricing – Boardroom Upgrades:

Equipment/Material	\$14,601.25
Professional Services	\$11,460.16
Total Boardroom Budgetary Estimate ---	<u>\$26,061.41</u>

Preliminary Budget Pricing – “Conference Space” Upgrades:

Equipment/Material	\$5,950.00
Professional Services	\$4,194.50
Total Boardroom Budgetary Estimate ---	<u>\$10,144.50</u>

Total Project Cost	<u>\$36,205.91</u>
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XCITE AUDIOVISUALS, LLC – 7167 S. ALTON WAY – CENTENNIAL CO – 80112 – 720.771.1011 – ALL RIGHTS RESERVED



General NOTES:

XciteAV acknowledges the information discussed during the site visit with JJ and SA.

XciteAV does not have or foresee any potential conflicts in support of this solicitation.

Coordination and communication with the Owner will be paramount for a successful project.

Any network considerations shall be provided by Owner IT staff.

XciteAV will NOT utilize any subcontractors on this project in an effort to preserve quality and the highest workmanship.

The Pricing found within this proposal will remain valid for the contract term until 12/31/2024.

Owner furnished equipment (OFE) that is integrated into the systems is assumed to be current, industry acceptable and in good working order. All OFE gear will be tested prior to installation to verify correct functionality. If it is determined that any OFE equipment is faulty, additional project charges may be incurred. Owner furnished equipment is not covered by any additional warranties included in this proposal.

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XCITE AUDIOVISUALS, LLC – 7167 S. ALTON WAY – CENTENNIAL CO – 80112 – 720.771.1011 – ALL RIGHTS RESERVED



EXECUTIVE SUMMARY NARRATIVE:

I would like to thank you for the opportunity to present our response to the request for proposal to integrate/install Audiovisual Systems for the upcoming Town of Wellington Council Chambers project. I am pleased to submit the enclosed Proposal. Xcite Audiovisuals, LLC is looking forward to working with you on this project.

In submitting the forthcoming information, Xcite Audiovisuals, LLC is providing a cost to provide complete audiovisual systems equipment and installation services per the request, which will ensure the final deliverable of the Audiovisual project will be accurate and successful. I affirm XciteAV's willingness to enter into any contracts/agreements pertaining to this project.

Xcite Audiovisuals LLC, where innovation meets excellence. XciteAV is a small business founded in **2007**, located in Centennial, CO. Xcite AV employs over 60 years of cumulative experience in the custom, commercial audiovisual industry. XciteAV has extensive knowledge and a successful integration history of the types of audiovisual systems outlined for this project.

Our company culture can be described as young and dynamic. We all work for the "X" and every daily decision is based on how it would affect the "X". At XciteAV, we understand the power of a compelling audiovisual experience. Our team of experts is dedicated to bringing your vision to life, ensuring that every detail is finely tuned for maximum impact. State-of-the-art Technology: We stay ahead of the curve, employing the latest audiovisual innovations to ensure premium experiences. Our team works closely with you to tailor our services to your specific needs, creating a unique and memorable experience. From concept to execution, our skilled technicians and creative minds collaborate seamlessly to bring your vision to reality.

Xcite AV doesn't just offer top-notch audiovisual solutions; we provide peace of mind. Our commitment to excellence means you can relax and be assured that the system will function as designed and envisioned. XciteAV views customer service as the most paramount attribute in our industry and that standard is the foundation of our company and mission.

I firmly believe that our company is the correct choice for completing this project successfully. Our extensive qualifications and successfully completed projects in the Denver Metro area and throughout Colorado speak volumes about our reputation and A/V proficiency. Moreover, our laser focus on customer service will manifest a great working relationship throughout the project duration. This foundation of service ensures that expectations are always exceeded, and that the utmost satisfaction is achieved for the customer.

Thank you again for the opportunity to offer our proposal and to work with the Town of Wellington on this project. XciteAV is looking forward to exceeding your requirements and your customer service expectations.

Xcite Audiovisuals, LLC

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10/22/2024

Town of Wellington – Council Chambers AV Upgrades ---

Budgetary Narrative – Council Chambers Upgrade -

The existing display behind the Dais bench shall be replaced with a new 75" 4K display. The existing sources of the Rack PC, user laptop, and Clickshare shall remain in the space and be a part of the video system.

Two new PTZ cameras will be installed to facilitate recordings, along with a recording device that will allow for a network stream to be shared to platforms such as YouTube and Facebook and to a network drive location. The cameras will provide an audience view and a presenter view.

A new audio amplifier will be installed that will improve complaints about the gooseneck microphones being noisy when moved and will allow for new zoning of the speakers. This includes the ability to overflow to the back half of the room on the other side of the airwall. (4) new in-ceiling loudspeakers will be installed in the back half of the room to accommodate this new overflow audio zone.

A 7" touch panel and control processor will be provided to control all room functionality. Simple level control for ALL microphones in the space, source routing, camera control and switching, and volume control will all be available from the touch panel interface. There will no longer be a laptop required to control room levels. All equipment shall be safely housed in the existing equipment rack.

Budgetary Narrative – “Conference Space” Upgrade -

A new Logitech web conferencing soundbar shall be installed beneath the existing 55" display to accommodate web conferencing sessions.

This soundbar has built-in microphones and camera that operate within a distance of approximately 30 feet.

A new wireless content sharing gateway shall be installed and connected to the soundbar to facilitate wireless web conferencing sessions. A user will simply bring their laptop into the space, plug in a dongle to their PC, and open a web conferencing service (Zoom, Teams, etc.) to have a wire free conference while viewing their computer on the display.



As defined under Section 3 of the Small Business Act (15 U.S.C. 632) Xcite AV qualifies as a small business.

PROJECT APPROACH:

Plan Review/Design

The project design will be reviewed and verified. The associated equipment for the project will be confirmed per the Specifications, Plans and information given. This will demonstrate our understanding of the Project and Scope.

Procurement

Upon receipt of the Contract and/or Purchase Order, all equipment will be procured, including any software items or licenses. Any extensive lead time items will be communicated to the Customer/Owner.

Integration with Existing systems

XciteAV will coordinate with the Customer/Owner on any necessary items that are needed with regards to the integration of any existing systems.

Installation

At the beginning of physical installation, tight communication lines will be upheld between XciteAV and the Customer/Owner to ensure any field concerns are communicated and progress updates are given. The core systems will be pre-built at XciteAV offices as necessary. This will entail the Equipment Rack being pre-built, the equipment being powered on to identify any failures, firmware being updated, and the initial Control System Source Code being loaded and tested. The on-site systems integration will then commence until completion.

Testing

Upon substantial completion of the installation on-site, XciteAV will commence testing of the systems prior to commissioning to ensure proper functionality.

Training

System Training and Demonstration will be coordinated with the Customer/Owner after the installation is complete and final testing is verified.

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TEAM CERTIFICATIONS:

InfoComm

CTS

CTS-I CTS-D

Crestron

Masters – SILVER

Crestron 101

Toolbox

DMC-E

DMC-D

DM Tools

Commercial System Design

QSC

QSYS Level 1

QSYS Level 2

SynAudCon

Audio System Design

Audinate

Dante I

Dante II

Dante III

CISCO

CCENT

Clearone

COMPTIA Security +

AMX

ACE Installer I and II

ACE Programmer

Biamp

Audia/Nexia Level II

Tesira/Vocia Level II

Extron

Emerging Technology – Extron Certified II

Control Professional PLUS

Microsoft

MCP & MCSE 2000

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ORGANIZATION AND RESOURCES:

XciteAV Corporate Office

7167 S. Alton Way

Centennial CO 80112

The above address has been the SOLE location of Xcite Audiovisuals LLC, since 2009. The office consists of over 12,000 Sq. Ft and consists of a Receptionist's Area, (5) Sales Offices, Installation Supervisor/CAD Office, Finance/Controller Office, Warehouse, (2) Pre-Build/Staging Areas, an Xperience Room and Theatre Showroom. XciteAV provides Commercial and Residential Audiovisual System design, sales and installation for Colorado, Wyoming and New Mexico. Projects out of these regions will be assessed by request.

XciteAV employs 20 total people. XciteAV is managed by (2) managing members of the LLC, each having 50% ownership in the company. Xcite AV is registered under the State of Colorado in Good Standing. XciteAV performs Drug testing and Background checks on all employees.

The Operations & Finance Director, Andreas Watt oversees the internal processes of the company, such as Finance, Human Resources, Procurement, Receiving, Product research and Training.

The Commercial Installation department is supervised by Justen Johnson. He provides training, project readiness, safety processes and oversees workmanship and commissioning. Six installation technicians execute the completion of projects. Each is responsible for progress reports to Justen. CAD draftsman creates and edits all Shop Drawings and Record Drawings.

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KEY PERSONNEL:

Contractual:	Brian Seid		
Sales:	Larry Crawford		
Project Engineer:	Isaac Seid		
Project Manager:	Justen Johnson		
Supervisor Installation:	Ryan Odum		
Installation Technicians:	Orion Tafoya	Kevin Alban	Eric Hilton
	Pablo Novas	Gabe Tafoya	
Programmer (Crestron, Q-Sys & Extron)	Donny Watt	Adam Moffitt	
	Eric Young		
Warehouse Supervisor	Albert Blaw		
Sales Coordinator	Jarrett Morgan		

Above personnel have executed success on all project examples detailed in experience and qualifications. References shall be able to speak highly of each of their skills and customer service. Moreover, their workmanship on completed projects will be very clear.

Project Management:

Upon the award of any new project, XciteAV holds a kick-off meeting to discuss logistics, project design and areas of responsibility.

After this meeting the project manager is responsible for the commencement of the project. We delegate the responsibilities of Daily Status Updates, Quality Control and scheduling to different team members for each project. This will ensure a wide variety of experience and knowledge in every aspect to achieve a successful project.

Schedule and Submittal Control:

XciteAV works with the Contractor and/or Customer/Owner to input the A/V tasks into their schedule. We include durations for each task as it relates to the timeline. Milestones are included to ensure a seamless integration with other construction tasks.

Shop Drawings and Submittals are completed and submitted per the requirements of the specific project. This will include Control system Graphical design and Screen Shot development. Upon review and/or comments made, all submittals and shop drawings are updated prior to installation tasks beginning and the procurement of equipment and materials.

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Project Commissioning:

XciteAV Commissioning and Confirmation Services include the following:

- Identification and resolution of issues caused by defective products, cabling, programming or design errors.
- Setup and connection of video conferencing and audio-conferencing systems, including optimization of their performance.
- Setup and tuning of audio DSPs (digital signal processors) to ensure the best performance for a conference room or classroom.
- Setup, calibration and matching of video projectors, video walls and flat screen displays for the best possible images.
- Finalization of the programming of your control system. We will work with the AV system's end users to be sure the control screens make sense and meet their needs.

Project Software:

Xcite Audiovisuals, LLC shall provide electronically, any authored software code generated for this project to the Owner/End Users.

Service and Support:

At Xcite Audiovisuals, LLC, our relentless accountability, proven technical expertise, and collaborative approach allow us to provide a higher level of quality and service to all projects. whether it's a multi-million-dollar technical facility or the ongoing service and maintenance of a single office.

Service and warranty requests procedures are project specific. Typically, response time to service requests is 24 hours via e-mail/telephone and the scheduling of the actual service visit as soon as possible. After hours, weekends and expedited can be discussed at the time of contract and/or as requested.

Warranty Statement:

For this project, Xcite AV will provide a **1 Year Warranty on Labor/Workmanship and Materials for this project**. An annual maintenance agreement can be purchased and would go into effect at the conclusion of the standard 1-year warranty.

Safety:

XciteAV prides itself on a safe work environment. Prior to working on a new project, we hold a safety meeting, in addition to the Contractor safety orientation for the work site. We ensure that the necessary PPE (Personal Protective Equipment) is identified and that ALL employees are aware of what is required to work on the site. XciteAV also trains all technicians on the OSHA 300 CSA program.

As of January 12, 2024, XciteAV has an authorized EMR rating/score of 0.87.

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BONDING CAPACITY AND INSURANCE:

All Star Financial represents Xcite Audiovisuals, LLC for the purpose of obtaining surety bonding. In that capacity, we have established surety support with United Fire & Casualty Company that allows Xcite Audiovisuals, LLC to bid or negotiate projects up to \$600,000.00 while maintaining aggregate work programs of \$600,000.00.

XciteAV maintains the highest level of Insurance coverage and limits that are standard in the commercial construction industry.

Commercial General Liability

Each Occurrence	\$1M
Damage to Rented Premises	\$300K
Medical Expenses	\$10K
Personal Injury	\$1M
General Aggregate	\$2M
Products/Compensation	\$2M

Automobile Liability

Combined Single Limit	\$1M
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Umbrella Liability

Each Occurrence	\$4M
Aggregate	\$4M

Worker Compensation

Each Accident	\$1M
Disease (Employee)	\$1M
Disease (Policy Limit)	\$1M

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FIRM EXPERIENCE:

Xcite AV employees have completed some major audiovisual projects recently that strongly exhibit the skills and knowledge necessary and success to execute this project to all expectations. **Some of these projects had stringent timelines and deadlines. XciteAV was able to complete all projects within the parameters on target.** These projects all included control systems, offering simple control and solid reliability for the customers. Some other attributes include Video/Audio conferencing, Projector interfaces and audiovisual rack enclosures. Based upon our level of experience and coupled with our integration knowledge, we are poised to execute this project to its completion with 100% success.

United Launch Alliance – Campus A/V Deployment & Delta/Atlas Rocket Operations Center

- 453,000 Gross Square Feet; Campus –Wide A/V Implementation - Centennial Facilities Project I & II. (90) Huddle Rooms; LED TV & VGA/HDMI auto switch, (48) Team Rooms; Projector, Audio system, (6) Video Conferencing Rooms – Sony CODEC; Dual Cameras; Crestron DM systems; 8x8, 32x32, Biamp Audia and Nexia DSP & Audio Conferencing using MIX/MINUS setups and advanced Biamp programming, Multiple Projectors, Crestron Control Systems with Multiple Touchpanel interfaces, Wireless microphone systems – Revolabs and SACOM, Internal RF based HD network; ATSC/QAM/HD modulators, RF infrastructure including Fiber convertors for across campus connections, Complex AV Racks - **DELTA/ATLAS Launch Control NOC Center**; (6) WQXGA 2560 x 1600 resolution utilizing Jupiter Catalyst Wall Processing unit, 128 x 128 Matrix Switching RGBHV on (2) 408" WIDE Screens. State of the Art Crestron Control System.
- Project Value - **\$2.5M**
- Project Start – April 2010; Project End October 2011

MCSG Technologies – Schriever AFB – Space Command Large Conference Room (Top Secret – SKIFF)

- 2,000 Gross Square Footage; State of the Art, Digital Upgrade/Renovation. Extron Fox FiberOptic 32x32 system, Extron 15" Touch Panels, Panasonic LED/Laser Projectors, Cisco HD-SDI PTZ Cameras, High Level Extron Audio DSP system with Shure Tri-Element Microphones.
- Project Value - **\$210,021**
- Project Start/End – March 2021 – August 2021

CU Denver City Heights FYSH (JE Dunn)

- 26,000 Gross Square Footage; Classrooms and Conference Spaces in new Student Housing building. Panasonic 4K Displays with Conferencing capabilities. Crestron control and room scheduling Panels.
- Project Value - **\$545,000**
- Project Start – May 2021; Project End April 2022

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University of Colorado, Denver – Anschutz Medical Campus – Education 1 – Physical Therapy Labs

- 6,000 Gross Square Footage; State of the Art, Digital Upgrade/Renovation. Crestron DM 32x32 systems with Cascading Frames, Crestron TS-1562 panels, Panasonic LED/Laser Projectors, Panasonic HD-SDI PTZ Cameras, Panopto Lecture Capture, High Level Biamp Tesira Audio DSP system with Shure Array Microphones. Racks utilizing Manual Blackmagic Broadcast switching and control in Real Time.
- Project Value - **\$423,000**
- Project Start/End – December 2019 – February 2020

MCSG Technologies – US Space Force – TENCAP Facility (TOP SECRET) – Elder Construction

- 16,000 Gross Square Footage; State of the Art, Digital FIBER Extron Fox FiberOptic 64x64 system, Extron 10" Touch Panels, Samsung Displays, Cisco Video Conferencing & Vaddio PTZ Cameras, High Level Extron Audio DSP system with Shure Tri-Element Table Microphones.
- Project Value - **\$612,950**
- Project Start/End – March 2021 – March 2022

Del Norte PK-12 (FCI Constructors and Valley Electric)

- 59,000 Gross Square Footage; (44) Classrooms employing Samsung 65" Displays for student instruction, along with Atlas IED IP Paging systems, State of the Art Gymnasium Sound System utilizing Community Speakers and Symmetrix Dante DSP processing with Wireless Microphone systems, Cafe Area with Sound System and overflow 75" Samsung Displays. Auditorium with Large Renkus Heinz Array Sound System with Symetrix DSP processing. Large Format Projection Screen with Digital Projection 10K Laser Projector, Crestron Control system for controlling and switching between room layouts.
- Project Value - **\$426,000**
- Project Start – May 2019; Project End February 2020

Mountain Valley PK-12 (FCI Constructors and Valley Electric)

- 46,000 Gross Square Footage; (30) Classrooms employing Epson Interactive Projectors for student instruction. State of the Art Gymnasium Sound System utilizing Crown Amplifiers & JBL Speakers; Biamp DSP processing with Wireless Microphone systems, Cafe Area with Sound System and overflow Panasonic Projectors. Aux Gym/Stage with JBL Sound System with Biamp DSP processing. Large Format Projection Screen with Panasonic Projector, Ashly Mixing Console.
- Project Value - **\$426,000**
- Project Start – May 2019; Project End February 2020

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Northern Water Granby (Adolfson Peterson)

- 21,000 Gross Square Footage; State of the ART NEC Video Wall with custom Wall Processing Software. Digital Signage throughout new Building. Conference Room; State of the Art Conferencing with (3) PTZ Cameras and Televic Wireless Conferencing Microphones. Epson Projection system.
- Project Value - **\$135,000**
- Project Start – Feb 2022; Project End Sept 2022

AMG National Trust (Swinerton Builders)

- 30,000 Gross Square Footage; High End HD RF Modulated Network displaying Digital Signage and Comcast HD. Larger Background Music system throughout Building and Observatory Deck; calibrated using Biamp Tesira Server I/O DSP. IP configured High End AMX control system allowing simple control of all systems and entire Bank. (4) Executive Level Conference Rooms and DOME Banquet suite/Area.
- Project Value - **\$475,000**
- Project Start – March 2015; Project End September 2015

University of Colorado, Denver – Anschutz Medical Campus – Krugman Hall Lecture Halls

- 9,000 Gross Square Footage; State of the Art, Digital Upgrade/Renovation. Crestron DM system, Crestron TSW-1052 panels, Panasonic Projectors, Panasonic HD-SDI PTZ Cameras, Panopto Lecture Capture, Cisco SX-80 VTC implementation, High Level Biamp Tesira Audio DSP system with Audix Boundary Microphones. Control Booth for Lecture Meeting Coordination utilizing Panasonic Broadcast Video Switchers.
- Project Value - **\$324,000**
- Project Start – June/July 2015

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XciteAV has successfully completed all projects according to the applicable contract documents. XciteAV has never been involved in any delay claims, court, or arbitration judgments on any project. XciteAV has never been found liable for any damages or penalties due to a project not being completed on schedule or per contract documents.

References:

- **Dan Hudick, HEI Civil 303.947.5855**
- **Doug Derber, University of Colorado 303.263.6093**
- **Jaymil Patel, University of Colorado 720.281.0684**
- **Carl Straka, Regis University 303.263.9942**

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Bid Clarifications

PAYMENT TERMS: *ALL PAYMENTS ARE DUE NET 60 DAYS after INVOICE is submitted, as Master Service Agreement details.*

WARRANTY - XciteAV shall provide labor to support a manufacturer warranty for XciteAV supplied equipment for 1 YEAR. After the initial 365 days, the Client shall be responsible for Labor to support a manufacturer warranty. In the event a warranty service call is made but no labor or material defect is found, XciteAV will invoice its standard hourly rate for the service call. XciteAV warrants all labor services to be free of workmanship defects for a period of 1-year from the date of substantial completion. During this 1-year period, XciteAV will promptly repair, at no cost to the customer, any defects that are a direct result of labor workmanship. Any materials or equipment furnished by XciteAV will be covered by Manufacturer's warranty.

Any additional labor and/or material incurred due to the failure of the other work forces to have any of the previously agreed to work or coordination completed as anticipated and/or confirmed may be added to the project billing as required.

As needed or applicable the Owner's General Contractor or Architect will provide all required drawings/plans to XciteAV at no additional charge.

The pricing within is based on a 40-hour work week and standard business hours as defined as 7am – 6pm.

Cancellation Charges or Product changes may incur Restocking fees and freight charges.

Scope of work as defined in this proposal document.

XciteAV assumes all ceiling areas are easily accessible and suitable for cables and the approved installation items.

XciteAV assumes the work areas to be free of hazardous materials and danger.

All OSHA Safety guidelines will be observed and adhered to while working in the designated areas.

Delays & downtime caused by the Owner, General Contractor or Owner's Representative may be subject to a mobilization/demobilization charge. Delays or downtime are deemed as lost man hours where XciteAV is scheduled to work on a requested date and not allowed to perform said installation. These delays may be subject to a demobilization charge if the delay could have been avoided by rescheduling, thus preventing lost man hours. XciteAV respectfully requests that a 24 hour notice be given in the event a crew is scheduled to work and the area of work to be performed is not available. We try to schedule our crews to adhere to client schedules and we ask in return that our crews be allowed to stick with that schedule, if possible, because we are trying to ensure that XciteAV crews are allowed to work efficiently, in order to provide a cost-effective price for our clients. In the event that XciteAV deploys a crew to a jobsite that was not ready, XciteAV reserves the right to charge for the lost man hours of each crew member for that particular project.

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Inclusions & Exclusions

Inclusions

All equipment, wire and miscellaneous accessories required for the 100% functional system.

All labor services associated with engineering, installation, programming, testing, and training to ensure a 100% functional system.

Presentation of all Owners' manuals

Documentation package including as-built drawings/diagrams. ***Where applicable***

Cooperation and communication with design team, construction team and any other subcontractors during the installation process of the system.

Providing end-user training on system operation.

Any additional labor and/or material incurred due to the failure of the other work forces to have any of the previously agreed to work or coordination completed as anticipated and/or confirmed may be added to the project billing as required.

As needed or applicable the Owner's General Contractor or Architect will provide all required drawings/plans to XciteAV at no additional charge.

Exclusions

All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including but not limited to 110VAC, conduit, core-drilling, raceway and boxes.

Any Voice/Data, VoIP or Analog Phone lines, ISDN, and network ports configuration, not mentioned in the specific Scope of Work.

Network connectivity, routing, switching and port configuration necessary to support A/V equipment, including Video Conferencing CODECS.

Concrete saw cutting and/or core drilling.

Firewall, ceiling, roof and floor penetrations, patching, removal, or fire-stopping.

Any sheetrock/drywall replacement, ceiling tile and/or T-bat replacement.

Any and all millwork. All millwork or modification of any millwork to accommodate the A/V equipment is to be provided by others, unless noted in Scope of Work and approved by Owner.

Painting, patching or finishing of any walls unless due to any damage caused by XciteAV.

HVAC and plumbing relocation.

Any cutting, structural welding, or reinforcement of structural steel members required for support of assemblies.

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Board of Trustees Meeting

Date: April 22, 2025

Subject: Resolution No. 18-2025 - A Resolution of the Town of Wellington, Colorado Cancelling a Regular Meeting on June 24, 2025

- **Presentation:** Hannah Hill, Town Clerk

EXECUTIVE SUMMARY

Wellington Municipal Code Article 2, Section 2-2-60 states that the Board of Trustees shall hold regular meetings on the second and fourth Tuesday of the month, and Section 2-2-80 notes a majority of the Board of Trustees shall constitute a quorum to do business at meetings of the Board. At the June 24, 2025 Board of Trustees Regular Meeting a majority of the Board of Trustees will not be in attendance due to attending the Colorado Municipal League annual conference.

BACKGROUND / DISCUSSION

This resolution is intended to provide public notice of the meeting cancelation for the June 24, 2025 meeting.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Operations:

- Communicate strategically to community audiences; cultivate effective staff & trustee interactions.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff would recommend approval of the resolution to officially notice the cancelation of the meeting.

MOTION RECOMMENDATION

Option 1) Approve the Consent Agenda

Option 2) Move to approve Resolution No.18-2025 - A Resolution of the Town of Wellington, Colorado Cancelling a Regular Meeting on June 24, 2025.

ATTACHMENTS

1. Resolution No. 18-2025 - A Resolution Cancelling June 24, 2025 Board of Trustees Meeting

TOWN OF WELLINGTON

RESOLUTION NO. 18-2025

A RESOLUTION OF THE TOWN OF WELLINGTON, COLORADO CANCELLING THE
JUNE 24, 2025 REGULAR MEETING

WHEREAS, the Town of Wellington Municipal Code requires a majority of the Board of Trustees to attend meetings to constitute a quorum; and

WHEREAS, on June 24, 2025, a regularly scheduled meeting, the majority of the Board of Trustees will be in attendance at the Colorado Municipal League conference; and

WHEREAS, there will not be a majority of members in attendance at the June 24, 2025 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees hereby approves the cancellation of the June 24, 2025 Regular Meeting.

Upon a motion duly made, seconded, and carried, the foregoing Resolution was adopted, this 22nd day of April 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: April 22, 2025

Subject: Resolution No. 19-2025 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Purchase of a Utility Terrain Vehicle (UTV) for the Parks and Recreation Department

- **Presentation:** Billy Cooksey, Parks and Recreation Manager

EXECUTIVE SUMMARY

The Parks and Recreation Department is requesting the Board of Trustees' approval to purchase a Utility Terrain Vehicle (UTV) to replace one of two failing UTV's in the department.

BACKGROUND / DISCUSSION

The Parks and Recreation Department understood that a replacement for some of our equipment was a necessity in the next few years. Without a defined CIP plan, the goal has been to space out the purchases in order to avoid a large CIP hit for vehicles in any one particular budget cycle. Staff is requesting the approval to purchase a replacement Gator this year. There are two Parks and Recreation Department Gators that need replacing, and one of them declined this winter during snow removal faster than anticipated. The continued reliance on both deteriorating pieces of equipment could cause safety and operational issues, specifically now that it is the busy season in Parks and Recreation. Staff rely heavily on the mobility and versatility of these vehicles, which are used for: sports field maintenance, regular park maintenance and clean-up, Recreation and Town Events setup and support, and snow removal operations. With the decline in both of these Gators, staff will need to replace them both as soon as possible, but purchasing one now is essential.

The Department Manager has priced out multiple different UTV options for replacement. Of those found, a direct replacement of a Gator is the most fiscally responsible UTV that will ensure safe operations continue at a high level.

Attached is a quote that is Sourcewell approved, with the lead time on these units being about 60 days.

Since staff is just starting the Parks and Rec MP/CC Feasibility Study, there is not have a specific earmark for the Minor Park Improvement Budget. Though this is an operational GL, getting this gator and securing staff operational functionality is essential and this budget line could be used to make the purchase this year if approved.

Here are the "statistics" on current Gators:

- 2006 Gator has 2941 hours.
- 2004 Gator has 1323 hours, with many of those hours used for plowing snow.
- Neither of the units have heat/ac or a cab and can't pull any trailer for small trailer functions.

Typically, a Gator can run for 1,000-1,500 hours under normal circumstances. The two Gator in question still "run" but have been in and out of the shop, are no longer reliable, and have become safety issues. The 2006 unit



with almost 3,000 hours is in terrible shape aesthetically and functionally. The 2004, though fewer working hours, is in worse mechanical shape due to the plowing it's been used for.

The purchase of a replacement UTV was not included in the 2025 budget. Non-Appropriated purchases over \$10,000, according to the Town of Wellington Purchasing Policy, must be approved by the Board of Trustees. Due to the implementation of the 2025 PROST Master Plan and Community Center Feasibility Study contract, the Parks and Recreation Department is not actively appropriating minor park improvements until the Master Plan can help dictate where the resources should be allocated. It is the Parks and Recreation Department's proposal that the funds for the replacement UTV should be covered by the 2025 Parks and Recreation Operating Budget line item - Minor Park Improvements.

CONNECTION WITH ADOPTED MASTER PLANS

Board of Trustee Strategic Plan:
- Ensuring Strong Town Operations

FISCAL IMPLICATIONS

A purchase for a new UTV is not designated in the 2025 budget. This purchase will be made using existing budgeted funds from the 2025 Parks and Recreation Operating Budget line: Minor Park Improvements - GL# 210-34-5942. The quoted purchase price for the replacement UTV is \$28,783.48.

STAFF RECOMMENDATION

Staff recommends approving Resolution No.19-2025 for the purchase of a UTV for the Parks and Recreation Department for the not-to-exceed amount of \$28,783.48.

MOTION RECOMMENDATION

Move to approve Resolution No. 19-2025: A Resolution of the Town of Wellington, Colorado Approving the Purchase of a UTV for the Parks and Recreation Department for a not to exceed amount of \$28,783.48

ATTACHMENTS

1. Resolution 19-2025 Purchase of a UTV
2. Town of Wellington Gator Quote

TOWN OF WELLINGTON

RESOLUTION NO. 19-2025

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO APPROVING A PURCHASE OF A UTILITY TERRAIN VEHICLE (UTV) FOR THE PARKS AND RECREATION DEPARTMENT

WHEREAS, the Board of Trustees Strategic Plan identifies goals and strategies to Ensure Strong Town Operations; and

WHEREAS, the Town of Wellington strives to maintain safe working environments while providing outstanding municipal services; and

WHEREAS, the Town of Wellington Purchasing Policy requires Board of Trustee approval for Non-Appropriated purchases above \$10,000; and

WHEREAS, the Town of Wellington's staff have conducted research on appropriate replacement vehicles and will use Sourcewell as a cooperative purchasing vessel; and

NOW, THEREFORE, be it resolved by the Board of Trustees of the Town of Wellington, Colorado, as follows:

1. The purchase agreement with 21st Century Equipment, LLC is hereby approved in an amount not to exceed \$28,783.48

Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted this 22nd day of April 2025.

TOWN OF WELLINGTON

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- ☐ 2000 John Deere Run
Cary, NC 27513

- ☐ Signature on all LOIs and POs with a signature line

- ☐ Contract name or number; or JD Quote ID

- ☐ Sold to street address

- ☐ Ship to street address (no PO box)

- ☐ Bill to contact name and phone number

- ☐ Bill to address

- ☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

- ☐ Membership number if required by the contract

For any questions, please contact:

Adam Rokusek

21st Century Equipment, LLC
7917 Hutchins Drive
Cheyenne, WY 82007

Tel: 307-638-8669

Fax: 308-203-1370

Email: arokusek@21stcenturyequip.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

21st Century Equipment, LLC
7917 Hutchins Drive
Cheyenne, WY 82007
307-638-8669
cheyenne@21stcenturyequip.com

Quote Summary

Prepared For:

TOWN OF WELLINGTON
3737 CLEVELAND AVE
WELLINGTON, CO 80549
Business: 970-568-3284
BARKERDA@WELLINGTONCOLORADO.GOV

Delivering Dealer:

21st Century Equipment, LLC
Adam Rokusek
7917 Hutchins Drive
Cheyenne, WY 82007
Phone: 307-638-8669
arokusek@21stcenturyequip.com

Thank you for the opportunity to earn your business. We strive to live up to our Motto "Developing Solutions, Delivering Success"
"Due to ongoing global supply and labor issues affecting John Deere, the manufacturer build date could impact pricing on the New John Deere equipment on this Purchase Order. 21st Century Equipment will contact the customer within 5 days of receiving a confirmed build slot, IF that build date creates a change in pricing. At that point, the customer will be given an opportunity to confirm the order or cancel the order without penalty.

Quote ID: 32490343
Created On: 18 March 2025
Last Modified On: 18 March 2025
Expiration Date: 25 March 2025

Customer Initial ____ Dealer Initial ____"

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV 845M HVAC (Model Year 2025)	\$ 27,779.48 X	1 =	\$ 27,779.48
PowerGard Protection Plan	\$ 1,004.00 X	1 =	\$ 1,004.00
Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)			
Price Effective Date: March 17, 2025			
Sub Total			\$ 28,783.48
Equipment Total			\$ 28,783.48

Quote Summary

Equipment Total	\$ 28,783.48
Trade In	
SubTotal	\$ 28,783.48
Est. Service Agreement Tax	\$ 0.00
Total	\$ 28,783.48

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

21st Century Equipment, LLC
7917 Hutchins Drive
Cheyenne, WY 82007
307-638-8669
cheyenne@21stcenturyequip.com

Balance Due

\$ 28,783.48

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 32490343

Customer Name: TOWN OF WELLINGTON

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

21st Century Equipment, LLC
7917 Hutchins Drive
Cheyenne, WY 82007
307-638-8669
cheyenne@21stcenturyequip.com

JOHN DEERE GATOR™ XUV 845M HVAC (Model Year 2025)

Hours:
Stock Number:
Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)

Selling Price *
\$ 27,779.48

Price Effective Date: March 17, 2025

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
8812M	GATOR™ XUV 845M HVAC (Model Year 2025)	1	\$ 29,749.00	14.00	\$ 4,164.86	\$ 25,584.14	\$ 25,584.14
Standard Options - Per Unit							
001F	US 49 State	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
182A	Less AutoTrac™/ GreenStar™ Harness	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
183B	Less JDLink™ Hardware	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1060	27" Predator Heavy-Duty all-terrain radial tires on 14" Yellow Steel Wheels	1	\$ 187.00	14.00	\$ 26.18	\$ 160.82	\$ 160.82
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4022	Full Door with Side Mirrors	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4062	HVAC Cab	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
5010	Less Protection Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
5110	Premium Comfort and Convenience Package	1	\$ 1,560.00	14.00	\$ 218.40	\$ 1,341.60	\$ 1,341.60
Standard Options Total			\$ 1,747.00		\$ 244.58	\$ 1,502.42	\$ 1,502.42
Technology Options/Non-Contract/Open Market							
1880	Less Receiver	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	Less Display	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BM26216	LED work lights (2 lights)	1	\$ 475.09	14.00	\$ 66.51	\$ 408.58	\$ 408.58
BUC11708	Beacon light	1	\$ 330.63	14.00	\$ 46.29	\$ 284.34	\$ 284.34
Dealer Attachments Total			\$ 805.72		\$ 112.80	\$ 692.92	\$ 692.92



Selling Equipment

Quote Id: 32490343

Customer Name: TOWN OF WELLINGTON

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

21st Century Equipment, LLC
7917 Hutchins Drive
Cheyenne, WY 82007
307-638-8669
cheyenne@21stcenturyequip.com

Value Added Services				
PowerGard Protection Plan	1	\$ 1,004.00	\$ 1,004.00	\$ 1,004.00
Value Added Services		\$ 1,004.00	\$ 1,004.00	\$ 1,004.00
Total				
Total Selling Price		\$ 32,301.72	\$ 4,522.24	\$ 27,779.48
			\$ 28,783.48	

Extended Warranty Proposal

PowerGard™ Protection Plan

Date : March 18, 2025

Machine/Use Information		Plan Description		Price	
Manufacturer	JOHN DEERE	Plan Type:	New	Deductible:	\$ 0
Equipment Type		Coverage:	Comprehensive	Quoted Price	\$ 1,004.00
Model	XUV845M	Total Months:	36		
Country	US	Total Hours:	600	Date Quoted	March 18, 2025
MFWD/Tracks	N				

Scraper Use

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

PowerGard Protection Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

☒ **I ACCEPT** the PowerGard Protection

☐ **I DECLINE** the PowerGard Protection

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

What PowerGard Protection is :

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

What PowerGard Protection is not :

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.

Board of Trustees Meeting

Date: April 22, 2025
Subject: Treasurer's Report (February 2025)

EXECUTIVE SUMMARY

Attached is the Treasurer's Report for February 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Treasurer's Report (February 2025)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
201-01-3110 PROPERTY TAXES	.00	.00	2,112,290.00	2,112,290.00	.0
201-01-3130 SALES TAX	271,788.56	493,658.18	2,643,338.00	2,149,679.82	18.7
201-01-3135 SEVERANCE TAX	.00	.00	25,000.00	25,000.00	.0
201-01-3140 USE TAX - BUILDING MATERIALS	21,460.15	36,722.05	544,000.00	507,277.95	6.8
201-01-3145 OCCUPATIONAL TAX	122.40	131.75	.00	(131.75)	.0
201-01-3320 CIGARETTE TAX	██████	██████	██████	██████	██████
201-01-3330 RETAIL MARIJUANA TAX	██████	██████	██████	██████	██████
TOTAL TAX REVENUE	324,275.94	593,745.98	5,566,826.00	4,973,080.02	10.7
<u>BUILDING PERMITS</u>					
201-02-3155 TOWN PLAN REVIEW FEES	905.00	1,970.00	46,000.00	44,030.00	4.3
201-02-3430 COUNTY TAX VENDORS FEE	190.76	326.42	5,885.00	5,558.58	5.6
201-02-3435 FIRE DEPT. VENDOR FEE	.00	.00	5,920.00	5,920.00	.0
201-02-3450 BLDG. ADMIN. FEE	1,683.81	3,129.62	46,000.00	42,870.38	6.8
201-02-3462 BLDG. INSPECTION FEES	17,480.87	33,880.80	450,000.00	416,119.20	7.5
TOTAL BUILDING PERMITS	20,260.44	39,306.84	553,805.00	514,498.16	7.1
<u>FRANCHISE FEES</u>					
201-03-3150 FRANCHISE FEE-COMMUNICATIONS	.00	23,998.16	25,000.00	1,001.84	96.0
201-03-3160 FRANCHISE FEE-ELECTRICITY	1,524.59	17,053.08	173,801.00	156,747.92	9.8
201-03-3170 FRANCHISE FEE-NATURAL GAS	1,666.67	3,333.34	20,000.00	16,666.66	16.7
TOTAL FRANCHISE FEES	3,191.26	44,384.58	218,801.00	174,416.42	20.3
<u>LICENSES & PERMITS</u>					
201-04-3200 BUSINESS LICENSE	200.00	975.00	.00	(975.00)	.0
201-04-3210 LIQUOR LICENSE	200.00	200.00	.00	(200.00)	.0
201-04-3220 CONTRACTOR LICENSE	2,100.00	10,150.00	20,000.00	9,850.00	50.8
TOTAL LICENSES & PERMITS	2,500.00	11,325.00	20,000.00	8,675.00	56.6
<u>FEES FOR SERVICE</u>					
201-05-3420 LAND USE FEES	136.00	136.00	25,000.00	24,864.00	.5
201-05-3510 COMMUNITY CENTER USER FEES	350.00	740.00	3,000.00	2,260.00	24.7
TOTAL FEES FOR SERVICE	486.00	876.00	28,000.00	27,124.00	3.1

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES & PENALTIES</u>					
201-06-3550	COURT FINES & COSTS	215.00	856.00	20,000.00	19,144.00	4.3
201-06-3555	LCSS ADMINISTRATIVE FEES	20.00	40.00	1,200.00	1,160.00	3.3
	TOTAL FINES & PENALTIES	235.00	896.00	21,200.00	20,304.00	4.2
	<u>CEMETERY REVENUES</u>					
201-07-3490	CEMETERY-SALE OF LOTS	.00	.00	9,500.00	9,500.00	.0
	TOTAL CEMETERY REVENUES	.00	.00	9,500.00	9,500.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
201-08-3350	GRANTS	50,000.00	50,000.00	29,700.00	(20,300.00)	168.4
201-08-3353	GRANTS - MAIN STREET PROGRAM	.00	.00	40,000.00	40,000.00	.0
201-08-3354	GRANTS - LIBRARY	.00	.00	6,000.00	6,000.00	.0
201-08-3355	INVESTMENT EARNINGS - LIBRARY	1,659.08	3,507.20	16,500.00	12,992.80	21.3
201-08-3373	LIBRARY CONTRIB./FINES/MISC.	258.20	767.70	5,000.00	4,232.30	15.4
201-08-3506	MAIN STREET DOLA MINI GRANT	.00	.00	10,000.00	10,000.00	.0
201-08-3610	INVESTMENT EARNINGS-GENERAL	26,708.39	56,460.67	300,000.00	243,539.33	18.8
201-08-3620	CARRYOUT BAG FEE	.00	39.90	2,400.00	2,360.10	1.7
201-08-3640	COMMUNITY EVENT REGISTRATIONS	725.00	725.00	.00	(725.00)	.0
201-08-3690	MISCELLANEOUS REVENUE	.00	.00	5,000.00	5,000.00	.0
201-08-3910	SALE OF ASSETS	871.00	871.00	.00	(871.00)	.0
201-08-3913	COMMUNITY EVENT SPONSORSHIPS	2,250.00	2,250.00	1,000.00	(1,250.00)	225.0
	TOTAL MISCELLANEOUS REVENUE	82,471.67	114,621.47	415,600.00	300,978.53	27.6
	<u>TRANSFERS</u>					
201-09-3694	TRANS IN FROM STREET FUND	.00	.00	455,501.00	455,501.00	.0
201-09-3695	TRANS IN FROM WATER FUND	.00	.00	527,394.00	527,394.00	.0
201-09-3696	TRANS IN FROM SEWER FUND	.00	.00	527,394.00	527,394.00	.0
201-09-3697	TRANS IN FROM DRAINAGE FUND	.00	.00	177,352.00	177,352.00	.0
201-09-3698	TRANS IN FROM PARK FUND	.00	.00	258,796.00	258,796.00	.0
	TOTAL TRANSFERS	.00	.00	1,946,437.00	1,946,437.00	.0
	TOTAL FUND REVENUE	433,420.31	805,155.87	8,780,169.00	7,975,013.13	9.2

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
201-11-5102 BENEFITS	70.65	141.30	910.00	768.70	15.5
201-11-5107 ELECTED OFFICIAL COMPENSATION	900.00	1,800.00	10,800.00	9,000.00	16.7
201-11-5192 COMMUNITY EVENTS	.00	.00	125,015.00	125,015.00	.0
201-11-5214 OFFICE SUPPLIES	.00	.00	700.00	700.00	.0
201-11-5321 PRINTING SERVICES	.00	278.80	300.00	21.20	92.9
201-11-5335 DUES & SUBSCRIPTIONS	2,000.00	5,381.00	5,381.00	.00	100.0
201-11-5352 MUNICIPAL LEGAL SERVICES	2,788.00	5,525.00	45,000.00	39,475.00	12.3
201-11-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
201-11-5380 PROFESSIONAL DEVELOPMENT	380.07	619.36	11,000.00	10,380.64	5.6
201-11-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
201-11-5951 BOARD DISCRETIONARY FUND	.00	.00	30,000.00	30,000.00	.0
201-11-5952 HARDSHIP UTILITY GRANT	2,100.00	2,100.00	12,000.00	9,900.00	17.5
TOTAL LEGISLATIVE	8,238.72	15,845.46	247,106.00	231,260.54	6.4
<u>JUDICIAL</u>					
201-12-5109 MAGISTRATE	750.00	1,500.00	12,000.00	10,500.00	12.5
201-12-5214 OFFICE SUPPLIES	76.75	76.75	500.00	423.25	15.4
201-12-5359 PROSECUTING ATTORNEY	999.00	1,611.00	12,000.00	10,389.00	13.4
201-12-5380 PROFESSIONAL DEVELOPMENT	.00	.00	1,850.00	1,850.00	.0
201-12-5394 JURY FEES	.00	.00	1,000.00	1,000.00	.0
201-12-5498 COURT APPOINTED COUNSEL	.00	.00	1,000.00	1,000.00	.0
201-12-5499 TRANSLATOR FEES	183.60	183.60	1,000.00	816.40	18.4
TOTAL JUDICIAL	2,009.35	3,371.35	29,350.00	25,978.65	11.5
<u>ADMINISTRATION</u>					
201-13-5100 WAGES & SALARIES	38,409.10	76,789.23	568,318.00	491,528.77	13.5
201-13-5102 BENEFITS	10,189.25	17,265.17	179,500.00	162,234.83	9.6
201-13-5214 OFFICE SUPPLIES	70.54	70.54	1,500.00	1,429.46	4.7
201-13-5335 DUES & SUBSCRIPTION	363.00	1,879.00	8,500.00	6,621.00	22.1
201-13-5352 LEGAL SERVICES	3,587.00	7,140.00	65,000.00	57,860.00	11.0
201-13-5356 PROFESSIONAL SERVICES	.00	.00	40,000.00	40,000.00	.0
201-13-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
201-13-5380 PROFESSIONAL DEVELOPMENT	78.95	507.95	10,500.00	9,992.05	4.8
201-13-5496 COMMUNICATIONS DIVISION	122.85	455.85	15,000.00	14,544.15	3.0
201-13-5903 GRANT PROGRAMS EXPENDITURES	.00	.00	40,000.00	40,000.00	.0
201-13-5933 WELLINGTON SENIOR RESOURCE CEN	351.84	642.68	16,500.00	15,857.32	3.9
TOTAL ADMINISTRATION	53,172.53	104,750.42	945,818.00	841,067.58	11.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE</u>					
201-14-5100	WAGES & SALARIES	21,993.00	43,721.07	343,651.00	299,929.93	12.7
201-14-5102	BENEFITS	4,706.61	9,031.21	105,750.00	96,718.79	8.5
201-14-5214	OFFICE SUPPLIES	.00	43.24	1,000.00	956.76	4.3
201-14-5311	POSTAGE	91.29	700.32	5,500.00	4,799.68	12.7
201-14-5321	PRINTING SERVICES	.00	697.09	600.00	(97.09)	116.2
201-14-5335	DUES AND SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
201-14-5353	ACCOUNTING & AUDITING	9,600.00	9,600.00	45,000.00	35,400.00	21.3
201-14-5356	PROFESSIONAL SERVICES	522.50	522.50	45,000.00	44,477.50	1.2
201-14-5363	R&M COMPUTER/OFFICE EQUIP	.00	.00	2,000.00	2,000.00	.0
201-14-5380	PROFESSIONAL DEVELOPMENT	145.00	670.00	8,500.00	7,830.00	7.9
201-14-5510	INSURANCE & BONDS	.00	55,554.79	223,176.00	167,621.21	24.9
201-14-5640	PAYING AGENT FEES	.00	.00	500.00	500.00	.0
201-14-5950	DOCUMENT SHREDDING	.00	25.00	350.00	325.00	7.1
201-14-5960	OVER/SHORT	.00	(13,170.00)	.00	13,170.00	.0
	<u>TOTAL FINANCE</u>	<u>37,058.40</u>	<u>107,395.22</u>	<u>783,027.00</u>	<u>675,631.78</u>	<u>13.7</u>
	<u>TOWN CLERK</u>					
201-15-5100	WAGES & SALARIES	14,160.81	28,350.45	189,609.00	161,258.55	15.0
201-15-5102	BENEFITS	3,678.49	6,103.13	67,790.00	61,686.87	9.0
201-15-5214	OFFICE SUPPLIES	154.53	154.53	1,500.00	1,345.47	10.3
201-15-5331	PUBLISHING & LEGAL NOTICES	.00	41.12	4,500.00	4,458.88	.9
201-15-5335	DUES & SUBSCRIPTIONS	.00	.00	826.00	826.00	.0
201-15-5356	PROFESSIONAL SERVICES	.00	.00	7,500.00	7,500.00	.0
201-15-5363	R&M COMPUTER/OFFICE EQUIP.	.00	.00	3,500.00	3,500.00	.0
201-15-5380	PROFESSIONAL DEVELOPMENT	100.00	100.00	4,000.00	3,900.00	2.5
201-15-5381	MILEAGE REIMBURSEMENT	.00	.00	150.00	150.00	.0
201-15-5414	ELECTION EXPENSES	.00	.00	45,000.00	45,000.00	.0
201-15-5530	CODE REVIEW & UPDATE	.00	2,899.58	5,000.00	2,100.42	58.0
	<u>TOTAL TOWN CLERK</u>	<u>18,093.83</u>	<u>37,648.81</u>	<u>329,375.00</u>	<u>291,726.19</u>	<u>11.4</u>

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HUMAN RESOURCES</u>					
201-16-5100 WAGES & SALARIES	16,798.37	33,596.73	220,542.00	186,945.27	15.2
201-16-5102 BENEFITS	4,410.42	7,371.03	68,320.00	60,948.97	10.8
201-16-5103 TEMPORARY EMPLOYMENT SERVICES	.00	.00	10,000.00	10,000.00	.0
201-16-5214 OFFICE SUPPLIES	52.54	52.54	300.00	247.46	17.5
201-16-5226 EXECUTIVE SEARCH	.00	.00	29,000.00	29,000.00	.0
201-16-5335 DUES & SUBSCRIPTIONS	.00	264.00	8,500.00	8,236.00	3.1
201-16-5356 PROFESSIONAL FEES	550.00	550.00	5,000.00	4,450.00	11.0
201-16-5363 R&M COMPUTER/OFFICE EQUIP.	.00	.00	1,300.00	1,300.00	.0
201-16-5380 PROFESSIONAL DEVELOPMENT	.00	.00	7,000.00	7,000.00	.0
201-16-5580 EMPLOYEE DRUG TESTING	66.88	66.88	1,500.00	1,433.12	4.5
201-16-5582 EMPLOYEE RELATIONS	700.00	900.00	15,000.00	14,100.00	6.0
201-16-5583 BACKGROUND CHECK	.00	74.00	2,500.00	2,426.00	3.0
201-16-5948 EMPLOYEE APPAREL	.00	.00	1,000.00	1,000.00	.0
201-16-5949 EMPLOYEE ADVERTISING	.00	.00	1,000.00	1,000.00	.0
TOTAL HUMAN RESOURCES	22,578.21	42,875.18	370,962.00	328,086.82	11.6
<u>INFORMATION TECHNOLOGY</u>					
201-17-5100 WAGES & SALARIES	.00	.00	120,000.00	120,000.00	.0
201-17-5102 BENEFITS	.00	.00	39,720.00	39,720.00	.0
201-17-5214 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
201-17-5345 TELEPHONE SERVICES	766.56	4,836.82	60,000.00	55,163.18	8.1
201-17-5356 PROFESSIONAL SERVICES	5,721.25	11,873.75	15,000.00	3,126.25	79.2
201-17-5363 R&M COMPUTER/OFFICE EQUIP.	.00	.00	3,000.00	3,000.00	.0
201-17-5380 PROFESSIONAL DEVELOPMENT	.00	.00	1,000.00	1,000.00	.0
201-17-5381 MILEAGE REIMBURSEMENT	.00	.00	50.00	50.00	.0
201-17-5384 INTERNET SERVICES	2,600.15	5,497.07	45,000.00	39,502.93	12.2
201-17-5579 SOFTWARE LICENSE/SUPPORT	6,535.39	15,794.94	175,000.00	159,205.06	9.0
201-17-5585 WEBSITE MAINTENANCE	.00	11,504.14	15,480.00	3,975.86	74.3
201-17-5947 COPIER EXPENSE	1,166.89	2,225.84	13,500.00	11,274.16	16.5
TOTAL INFORMATION TECHNOLOGY	16,790.24	51,732.56	488,750.00	437,017.44	10.6

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PLANNING AND ZONING</u>					
201-18-5100	WAGES & SALARIES	44,749.60	89,495.88	686,217.00	596,721.12	13.0
201-18-5102	BENEFITS	8,807.68	15,393.07	199,070.00	183,676.93	7.7
201-18-5214	OFFICE SUPPLIES	.00	300.46	2,500.00	2,199.54	12.0
201-18-5231	FUEL, OIL, GREASE	39.64	118.10	4,875.00	4,756.90	2.4
201-18-5233	VEHICLE R&M	18.95	37.90	2,250.00	2,212.10	1.7
201-18-5331	RECORDING & LEGAL PUBLISHING	29.80	29.80	1,500.00	1,470.20	2.0
201-18-5335	DUES & SUBSCRIPTIONS	118.43	163.43	2,743.00	2,579.57	6.0
201-18-5350	BUILDING INSP. FEE REMITTANCE	10,441.11	20,262.25	240,000.00	219,737.75	8.4
201-18-5355	REIMBURSABLE SERVICES	.00	136.00	20,000.00	19,864.00	.7
201-18-5356	PROFESSIONAL SERVICES	170.00	306.00	30,000.00	29,694.00	1.0
201-18-5363	R&M COMPUTER/OFFICE EQUIP	.00	.00	393.00	393.00	.0
201-18-5370	SAFETY SUPPLIES & EQUIPMENT	.00	.00	270.00	270.00	.0
201-18-5372	UNIFORMS	.00	.00	525.00	525.00	.0
201-18-5374	NOCO HUMANE	5,894.66	5,894.66	35,368.00	29,473.34	16.7
201-18-5375	PROTECTIVE INSP. EQUIPMENT	.00	.00	170.00	170.00	.0
201-18-5380	PROFESSIONAL DEVELOPMENT	.00	2,290.26	10,780.00	8,489.74	21.3
201-18-5579	SOFTWARE LICENSE SUPPORT	.00	.00	2,469.00	2,469.00	.0
	TOTAL PLANNING AND ZONING	70,269.87	134,427.81	1,239,130.00	1,104,702.19	10.9
	<u>LAW ENFORCEMENT</u>					
201-21-5364	LCISO CONTRACT	.00	.00	2,135,717.00	2,135,717.00	.0
	TOTAL LAW ENFORCEMENT	.00	.00	2,135,717.00	2,135,717.00	.0
	<u>PUBLIC WORKS</u>					
201-34-5100	WAGES & SALARIES	48,934.31	108,294.44	954,170.00	845,875.56	11.4
201-34-5102	BENEFITS	10,558.24	19,119.28	267,600.00	248,480.72	7.1
201-34-5231	FUEL, OIL & GREASE	1,804.60	3,288.69	28,000.00	24,711.31	11.8
201-34-5233	R&M- MACHINERY & EQUIP. PARTS	2,179.92	3,942.84	59,914.00	55,971.16	6.6
201-34-5241	SHOP SUPPLIES	.00	.00	2,000.00	2,000.00	.0
201-34-5335	DUES & SUBSCRIPTIONS	1,294.00	5,396.50	5,500.00	103.50	98.1
201-34-5356	PROFESSIONAL SERVICES	.00	.00	30,000.00	30,000.00	.0
201-34-5363	R&M COMPUTER/OFFICE EQUIP.	.00	.00	7,500.00	7,500.00	.0
201-34-5370	SAFETY WORKWEAR & EQUIPMENT	309.98	309.98	2,000.00	1,690.02	15.5
201-34-5372	UNIFORMS	1,048.84	1,114.15	16,500.00	15,385.85	6.8
201-34-5380	PROFESSIONAL DEVELOPMENT	.00	.00	10,500.00	10,500.00	.0
201-34-5422	SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
201-34-5456	MOSQUITO CONTROL	.00	.00	25,300.00	25,300.00	.0
201-34-5512	INSURANCE-PROPERTY RELATED	.00	.00	13,064.00	13,064.00	.0
201-34-5579	SOFTWARE SUBSCRIPTIONS	5,346.71	5,692.09	10,000.00	4,307.91	56.9
201-34-5941	PW OFFICE SUPPLIES	390.23	525.62	10,000.00	9,474.38	5.3
201-34-5947	COPIER EXPENSE	166.88	166.88	3,500.00	3,333.12	4.8
	TOTAL PUBLIC WORKS	72,033.71	147,850.47	1,446,548.00	1,298,697.53	10.2

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CEMETERY</u>					
201-42-5382	GROUNDS MAINTENANCE SERVICE	.00	.00	5,000.00	5,000.00	.0
201-42-5423	SAND & GRAVEL & ROAD BASE	.00	.00	5,000.00	5,000.00	.0
201-42-5454	SURVEY	.00	.00	7,000.00	7,000.00	.0
	TOTAL CEMETERY	.00	.00	17,000.00	17,000.00	.0
	<u>GEN. USE BLDGS. & COM. CENTERS</u>					
201-49-5329	HOA FEES	.00	.00	2,500.00	2,500.00	.0
201-49-5341	ELECTRICITY	.00	.00	2,100.00	2,100.00	.0
201-49-5342	WATER	225.58	225.58	4,000.00	3,774.42	5.6
201-49-5343	SEWER	155.04	155.04	2,000.00	1,844.96	7.8
201-49-5344	NATURAL GAS - HEAT	.00	1,756.74	30,000.00	28,243.26	5.9
201-49-5346	STORM DRAINAGE	193.99	193.99	3,000.00	2,806.01	6.5
201-49-5367	R&M SERV./SUPPLIES - BUILDINGS	474.08	942.01	40,000.00	39,057.99	2.4
201-49-5369	JANITORIAL SERVICE	.00	1,474.70	25,000.00	23,525.30	5.9
201-49-5370	GENERAL BUILDING SUPPLIES	533.06	1,024.24	11,700.00	10,675.76	8.8
201-49-5375	SENIOR CENTER SUPPLIES	97.72	203.16	1,500.00	1,296.84	13.5
201-49-5398	TRASH	1,846.78	2,261.22	10,500.00	8,238.78	21.5
201-49-5405	PARKING LOT LEASE PAYMENTS	.00	1,500.00	1,500.00	.00	100.0
201-49-5513	INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
	TOTAL GEN. USE BLDGS. & COM. CENTERS	3,526.25	9,736.68	138,800.00	129,063.32	7.0
	<u>ECONOMIC DEVELOPMENT</u>					
201-51-5214	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
201-51-5356	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
201-51-5379	PROFESSIONAL DEVELOPMENT	930.00	930.00	2,000.00	1,070.00	46.5
201-51-5401	MARKETING SERVICES	.00	.00	2,000.00	2,000.00	.0
201-51-5903	GRANT PROGRAMS EXPENDITURES	.00	.00	40,000.00	40,000.00	.0
	TOTAL ECONOMIC DEVELOPMENT	930.00	930.00	54,200.00	53,270.00	1.7

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY</u>					
201-55-5100	WAGES & SALARIES	28,113.66	56,116.66	360,268.00	304,151.34	15.6
201-55-5101	SEASONAL	.00	.00	20,000.00	20,000.00	.0
201-55-5102	BENEFITS	5,238.20	9,233.41	78,670.00	69,436.59	11.7
201-55-5214	OFFICE SUPPLIES	711.18	2,475.90	9,000.00	6,524.10	27.5
201-55-5311	POSTAGE	.00	4.40	200.00	195.60	2.2
201-55-5321	PRINTING SERVICES	.00	.00	1,000.00	1,000.00	.0
201-55-5333	DUES	155.00	155.00	200.00	45.00	77.5
201-55-5337	PROGRAMS	770.39	770.39	7,000.00	6,229.61	11.0
201-55-5347	STORY TIME SUPPLIES	.00	.00	500.00	500.00	.0
201-55-5363	R&M COMPUTER/OFFICE EQUIP.	.00	.00	750.00	750.00	.0
201-55-5380	PROFESSIONAL DEVELOPMENT	77.00	102.00	2,500.00	2,398.00	4.1
201-55-5384	INTERNET SERVICE	.00	.00	2,000.00	2,000.00	.0
201-55-5387	SPECIAL EVENT SUPPLIES	.00	.00	375.00	375.00	.0
201-55-5579	SOFTWARE LICENSE/SUPPORT	2,180.00	2,169.00	10,000.00	7,831.00	21.7
201-55-5792	MULTI MEDIA	169.52	283.53	3,500.00	3,216.47	8.1
201-55-5793	E-BOOKS - SUBSCRIPTION/MISC.	750.00	3,750.00	5,500.00	1,750.00	68.2
201-55-5900	LIBRARY BOOKS	211.88	2,211.43	18,000.00	15,788.57	12.3
201-55-5901	LIBRARY SHELVEING & FURNISHINGS	309.97	309.97	2,000.00	1,690.03	15.5
201-55-5902	COURIER SERVICE	.00	.00	2,500.00	2,500.00	.0
201-55-5903	GRANT PROGRAMS EXPENDITURES	.00	.00	11,000.00	11,000.00	.0
	TOTAL LIBRARY	38,686.80	77,581.69	534,963.00	457,381.31	14.5
	<u>TRANSFERS-OUT</u>					
201-56-5001	TRANSFER TO CAPITAL PROJECTS F	.00	.00	207,500.00	207,500.00	.0
201-56-5208	TRANSFER TO WATER FUND	.00	.00	690,000.00	690,000.00	.0
201-56-5209	TRANSFER TO SEWER FUND	.00	.00	380,000.00	380,000.00	.0
	TOTAL TRANSFERS-OUT	.00	.00	1,277,500.00	1,277,500.00	.0
	TOTAL FUND EXPENDITURES	343,387.91	734,145.65	10,038,246.00	9,304,100.35	7.3
	NET REVENUE OVER EXPENDITURES	90,032.40	71,010.22	(1,258,077.00)	(1,329,087.22)	5.6

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
203-01-3130	SALES TAX	74,724.53	135,724.54	726,750.00	591,025.46	18.7
203-01-3315	MOTOR VEHICLE USE TAX	68,149.29	138,085.86	888,407.00	750,321.14	15.5
203-01-3335	HIGHWAY USERS TAX	.00	.00	376,552.00	376,552.00	.0
	TOTAL TAX REVENUE	142,873.82	273,810.40	1,991,709.00	1,717,898.60	13.8
	<u>LICENSES & PERMITS</u>					
203-04-3343	STREET CUT PERMITS	10,675.00	28,725.00	15,000.00	(13,725.00)	191.5
203-04-3350	DEVELOPER ROAD FEE ESCROW	(8,198.05)	(7,598.05)	24,000.00	31,598.05	(31.7)
203-04-3376	BP ROAD IMPACT FEE	2,760.00	3,860.00	159,600.00	155,740.00	2.4
	TOTAL LICENSES & PERMITS	5,236.95	24,986.95	198,600.00	173,613.05	12.6
	<u>MISCELLANEOUS REVENUE</u>					
203-08-3350	GRANTS	.00	.00	3,580,269.00	3,580,269.00	.0
203-08-3610	INVESTMENT EARNINGS	6,854.95	14,491.19	65,000.00	50,508.81	22.3
203-08-3910	SALE OF ASSETS	812.34	813.34	1,000.00	186.66	81.3
	TOTAL MISCELLANEOUS REVENUE	7,667.29	15,304.53	3,646,269.00	3,630,964.47	.4
	TOTAL FUND REVENUE	155,778.06	314,101.88	5,836,578.00	5,522,476.12	5.4

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
203-34-5100 WAGES & SALARIES	37,579.87	75,219.73	482,745.00	407,525.27	15.6
203-34-5102 BENEFITS	12,586.55	21,173.53	184,272.00	163,098.47	11.5
203-34-5110 ON-CALL STIPEND	400.00	1,200.00	8,600.00	7,400.00	14.0
203-34-5233 R&M- MACHINERY & EQUIP. PARTS	.00	.00	3,567.00	3,567.00	.0
203-34-5240 STREET PAINT, SIGNS, & PARTS	37.00	37.00	40,000.00	39,963.00	.1
203-34-5341 ELECTRICITY FOR STREET LIGHTS	.00	1,032.80	210,000.00	208,967.20	.5
203-34-5342 WATER	39.46	39.46	15,000.00	14,960.54	.3
203-34-5344 NATURAL GAS	.00	1,530.37	.00	1,530.37	.0
203-34-5370 SAFETY WORKWEAR & EQUIPMENT	1,587.69	1,696.65	5,000.00	3,303.35	33.9
203-34-5397 WEED CONTROL	.00	.00	6,000.00	6,000.00	.0
203-34-5422 SMALL TOOLS	.00	6.97	9,000.00	8,993.03	.1
203-34-5424 STREET CONSTRUCTION MATERIAL	.00	.00	10,000.00	10,000.00	.0
203-34-5426 WEATHER RESPONSE MANAGEMENT	.00	.00	8,000.00	8,000.00	.0
203-34-5427 SNOW MANAGEMENT MATERIALS	812.60	1,000.10	30,000.00	28,999.90	3.3
203-34-5428 STREET MAINTENANCE	.00	.00	35,000.00	35,000.00	.0
203-34-5458 R&M LANDSCAPE	.00	.00	5,000.00	5,000.00	.0
203-34-5533 EQUIPMENT RENTAL	189.95	100.66	3,000.00	2,899.34	3.4
203-34-5941 SAFETY & FIRST AID KITS	156.36	156.36	4,900.00	4,743.64	3.2
TOTAL OPERATING	53,389.48	103,193.63	1,060,084.00	956,890.37	9.7
<u>TRANSFERS - OUT</u>					
203-56-5000 TRANSFER TO GENERAL FUND	.00	.00	455,501.00	455,501.00	.0
203-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	5,509,000.00	5,509,000.00	.0
TOTAL TRANSFERS - OUT	.00	.00	5,964,501.00	5,964,501.00	.0
TOTAL FUND EXPENDITURES	53,389.48	103,193.63	7,024,585.00	6,921,391.37	1.5
NET REVENUE OVER EXPENDITURES	102,388.58	210,908.25	(1,188,007.00)	(1,398,915.25)	17.8

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
204-02-3444	BP RAW WATER FEE	.00	31,025.00	3,350,000.00	3,318,975.00	.9
204-02-3446	TAP FEES	21,859.00	33,366.00	1,242,734.00	1,209,368.00	2.7
	TOTAL CONTRIBUTED CAPITAL	21,859.00	64,391.00	4,592,734.00	4,528,343.00	1.4
	<u>OPERATING REVENUE</u>					
204-03-3441	WATER SALES	311,195.55	627,042.52	5,465,968.00	4,838,925.48	11.5
204-03-3442	SHUT-OFF/RECON./LATE/NSF/TRANS	6,695.00	12,960.00	51,800.00	38,840.00	25.0
204-03-3445	RAW WATER LEASES	.00	.00	10,000.00	10,000.00	.0
204-03-3447	BULK WATER SALES	2,884.61	7,018.39	25,000.00	17,981.61	28.1
	TOTAL OPERATING REVENUE	320,775.16	647,020.91	5,552,768.00	4,905,747.09	11.7
	<u>NON-OPERATING REVENUE</u>					
204-04-3610	INVESTMENT EARNINGS	18,676.90	41,276.09	178,078.00	136,801.91	23.2
204-04-3690	MISCELLANEOUS REVENUE	.00	405.00	.00	(405.00)	.0
204-04-3910	SALE OF ASSETS	14.00	682.00	1,000.00	318.00	68.2
	TOTAL NON-OPERATING REVENUE	18,690.90	42,363.09	179,078.00	136,714.91	23.7
204-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	690,000.00	690,000.00	.0
	TOTAL SOURCE 09	.00	.00	690,000.00	690,000.00	.0
	TOTAL FUND REVENUE	361,325.06	753,775.00	11,014,580.00	10,260,805.00	6.8

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
204-34-5100 WAGES & SALARIES	45,500.33	88,091.52	542,834.00	454,742.48	16.2
204-34-5102 BENEFITS	15,936.25	26,100.10	209,984.00	183,883.90	12.4
204-34-5110 ON-CALL STIPEND	900.00	1,800.00	11,800.00	10,000.00	15.3
204-34-5221 CHEMICALS	24,797.29	24,797.29	300,000.00	275,202.71	8.3
204-34-5227 PROPANE	1,491.22	8,369.88	50,000.00	41,630.12	16.7
204-34-5229 PERMIT AND PROGRAM FEES	.00	.00	3,000.00	3,000.00	.0
204-34-5231 FUEL, OIL & GREASE	575.26	823.93	10,500.00	9,676.07	7.9
204-34-5233 R&M- MACHINERY & EQUIP. PARTS	2,137.14	3,679.64	18,963.00	15,283.36	19.4
204-34-5241 SHOP SUPPLIES	.00	.00	2,500.00	2,500.00	.0
204-34-5321 UTILITY BILLING PRINTING	2,464.49	4,679.66	25,000.00	20,320.34	18.7
204-34-5334 WATER TESTING	523.20	523.20	90,000.00	89,476.80	.6
204-34-5339 ON-LINE UTILITY BILL PAY-FEES	3,384.70	4,469.27	32,500.00	28,030.73	13.8
204-34-5341 ELECTRICITY	.00	8,154.28	120,000.00	111,845.72	6.8
204-34-5345 TELEPHONE SERVICE	.00	75.17	925.00	849.83	8.1
204-34-5352 WATER RESOURCE LEGAL SERVICES	.00	.00	35,000.00	35,000.00	.0
204-34-5353 WATER EFFICIENCY PROGRAM	38.64	38.64	15,000.00	14,961.36	.3
204-34-5356 PROFESSIONAL SERVICES	.00	.00	45,000.00	45,000.00	.0
204-34-5363 R&M COMPUTER EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
204-34-5370 SAFETY WORKWEAR & EQUIPMENT	829.43	829.43	10,000.00	9,170.57	8.3
204-34-5380 PROFESSIONAL DEVELOPMENT	820.00	1,284.00	12,000.00	10,716.00	10.7
204-34-5384 INTERNET SERVICE	278.56	417.84	2,000.00	1,582.16	20.9
204-34-5422 SMALL TOOLS	.00	.00	7,000.00	7,000.00	.0
204-34-5423 CONSTRUCTION MATERIAL	.00	.00	3,000.00	3,000.00	.0
204-34-5430 DISTRIBUTION SYS EMR REPAIR	.00	.00	15,000.00	15,000.00	.0
204-34-5433 R&M PLANT	9,483.19	9,483.19	70,000.00	60,516.81	13.6
204-34-5434 R&M DISTRIBUTION	100.96	100.96	70,000.00	69,899.04	.1
204-34-5437 R&M SCADA	.00	.00	50,000.00	50,000.00	.0
204-34-5440 SLUDGE REMOVAL	.00	.00	125,000.00	125,000.00	.0
204-34-5455 LAB SUPPLIES	569.05	1,930.90	17,000.00	15,069.10	11.4
204-34-5513 INSURANCE DEDUCTIBLE	1,000.00	.00	5,000.00	5,000.00	.0
204-34-5533 EQUIPMENT RENTAL	.00	.00	2,500.00	2,500.00	.0
204-34-5579 SOFTWARE SUBSCRIPTIONS	.00	404.00	25,000.00	24,596.00	1.6
204-34-5593 NPIC WATER LEASE AGREEMENT	.00	.00	2,909,000.00	2,909,000.00	.0
204-34-5597 RAW WATER FEES AND ASSESSMENTS	.00	.00	20,000.00	20,000.00	.0
204-34-5903 WATER METERS - NEW HOMES	.00	.00	16,000.00	16,000.00	.0
204-34-5941 SAFETY & FIRST AID KITS	339.82	339.82	3,250.00	2,910.18	10.5
204-34-5969 LAB EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
TOTAL OPERATING	111,169.53	186,392.72	4,906,756.00	4,720,363.28	3.8
<u>TRANSFER</u>					
204-56-5000 TRANSFER TO GENERAL FUND	.00	.00	527,394.00	527,394.00	.0
204-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	4,070,000.00	4,070,000.00	.0
TOTAL TRANSFER	.00	.00	4,597,394.00	4,597,394.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
204-90-5630	2019 CWRPDA LOAN PRINC. (WTP)	554,775.00	554,775.00	1,109,550.00	554,775.00	50.0
204-90-5631	2019 CWRPDA LOAN INT. (WTP)	176,233.12	176,233.12	352,466.00	176,232.88	50.0
	TOTAL DEBT SERVICE	731,008.12	731,008.12	1,462,016.00	731,007.88	50.0
	TOTAL FUND EXPENDITURES	842,177.65	917,400.84	10,966,166.00	10,048,765.16	8.4
	NET REVENUE OVER EXPENDITURES	(480,852.59)	(163,625.84)	48,414.00	212,039.84	(338.0)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
205-02-3350	DEVELOPER SEWER FEE ESCROW	763.00	1,526.00	30,520.00	28,994.00	5.0
205-02-3446	TAP FEES	19,719.00	29,696.00	1,129,400.00	1,099,704.00	2.6
	TOTAL CONTRIBUTED CAPITAL	20,482.00	31,222.00	1,159,920.00	1,128,698.00	2.7
	<u>OPERATING REVENUE</u>					
205-03-3445	SEWER USER FEES	201,337.01	402,108.59	2,395,711.00	1,993,602.41	16.8
	TOTAL OPERATING REVENUE	201,337.01	402,108.59	2,395,711.00	1,993,602.41	16.8
	<u>NON-OPERATING REVENUE</u>					
205-04-3610	INVESTMENT EARNINGS	16,517.18	37,818.06	250,000.00	212,181.94	15.1
205-04-3650	BOND/LOAN PROCEEDS	2,206,351.80	2,206,351.80	1,130,005.00	(1,076,346.80)	195.3
205-04-3675	INTERGOVERNMENTAL GRANTS/LOANS	.00	.00	137,500.00	137,500.00	.0
205-04-3910	SALE OF ASSETS	127.00	127.00	.00	(127.00)	.0
	TOTAL NON-OPERATING REVENUE	2,222,995.98	2,244,296.86	1,517,505.00	(726,791.86)	147.9
205-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	380,000.00	380,000.00	.0
	TOTAL SOURCE 09	.00	.00	380,000.00	380,000.00	.0
	TOTAL FUND REVENUE	2,444,814.99	2,677,627.45	5,453,136.00	2,775,508.55	49.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
205-34-5100 WAGES & SALARIES	38,172.14	75,883.69	503,809.00	427,925.31	15.1
205-34-5102 BENEFITS	12,460.46	20,628.70	176,201.00	155,572.30	11.7
205-34-5110 ON-CALL STIPEND	1,100.00	1,900.00	11,800.00	9,900.00	16.1
205-34-5221 CHEMICALS	.00	.00	35,000.00	35,000.00	.0
205-34-5228 PERMIT AND PROGRAM FEES	.00	.00	5,000.00	5,000.00	.0
205-34-5231 FUEL, OIL & GREASE	974.06	1,573.88	10,000.00	8,426.12	15.7
205-34-5233 R&M- MACHINERY & EQUIP. PARTS	75.80	922.13	52,118.00	51,195.87	1.8
205-34-5241 SHOP SUPPLIES	9.41	132.89	1,500.00	1,367.11	8.9
205-34-5321 UTILITY BILLING PRINTING	1,739.64	3,303.29	18,000.00	14,696.71	18.4
205-34-5339 ON-LINE UTILITY BILL PAY FEES	2,398.84	3,171.31	22,500.00	19,328.69	14.1
205-34-5341 ELECTRICITY	.00	607.04	350,000.00	349,392.96	.2
205-34-5342 WATER	220.48	220.48	8,500.00	8,279.52	2.6
205-34-5344 NATURAL GAS	.00	14,271.77	20,000.00	5,728.23	71.4
205-34-5345 TELEPHONE SERVICE	.00	157.59	.00	(157.59)	.0
205-34-5356 PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
205-34-5363 R&M COMPUTER EQUIPMENT	.00	172.99	5,000.00	4,827.01	3.5
205-34-5370 SAFETY WORKWEAR & EQUIPMENT	669.94	669.94	20,000.00	19,330.06	3.4
205-34-5380 PROFESSIONAL DEVELOPMENT	455.00	455.00	11,500.00	11,045.00	4.0
205-34-5384 INTERNET SERVICE	517.82	802.10	6,500.00	5,697.90	12.3
205-34-5422 SMALL TOOLS	58.52	58.52	10,000.00	9,941.48	.6
205-34-5423 CONSTRUCTION MATERIAL	.00	.00	3,000.00	3,000.00	.0
205-34-5431 R&M PUMPS	.00	.00	25,000.00	25,000.00	.0
205-34-5432 R&M SCADA	.00	.00	25,000.00	25,000.00	.0
205-34-5433 R&M PLANT	1,283.13	1,741.61	50,000.00	48,258.39	3.5
205-34-5434 R&M COLLECTIONS	2,400.85	2,400.85	15,000.00	12,599.15	16.0
205-34-5440 SLUDGE DISPOSAL	734.00	734.00	50,000.00	49,266.00	1.5
205-34-5455 LAB SUPPLIES	544.93	880.93	12,000.00	11,119.07	7.3
205-34-5512 INSURANCE-PROPERTY RELATED	.00	.00	5,870.00	5,870.00	.0
205-34-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
205-34-5533 EQUIPMENT RENTAL	.00	.00	2,500.00	2,500.00	.0
205-34-5554 SEWER TESTING	1,301.95	1,718.55	45,000.00	43,281.45	3.8
205-34-5579 SOFTWARE SUBSCRIPTIONS & SUPP.	.00	.00	45,000.00	45,000.00	.0
205-34-5941 SAFETY & FIRST AID KITS	160.28	160.28	3,000.00	2,839.72	5.3
205-34-5969 LAB EQUIPMENT	.00	17.06	7,000.00	6,982.94	.2
TOTAL OPERATING	65,277.25	132,584.60	1,585,798.00	1,453,213.40	8.4
<u>TRANSFERS - OUT</u>					
205-56-5000 TRANSFER TO GENERAL FUND	.00	.00	527,394.00	527,394.00	.0
205-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	2,177,500.00	2,177,500.00	.0
TOTAL TRANSFERS - OUT	.00	.00	2,704,894.00	2,704,894.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
205-90-5618	2022 CWRPDA LOAN PRINC. (WWTP)	484,362.00	484,362.00	968,724.00	484,362.00	50.0
205-90-5619	2022 CWRPDA LOAN INT. (WWTP)	687,490.02	687,490.02	1,374,980.00	687,489.98	50.0
205-90-5621	2022 GPR LOAN W22F467 - PRINCI	.00	.00	83,192.00	83,192.00	.0
205-90-5622	2022 GPR LOAN W22F467 - INTERE	.00	.00	42,753.00	42,753.00	.0
	TOTAL DEBT SERVICE	1,171,852.02	1,171,852.02	2,469,649.00	1,297,796.98	47.5
	TOTAL FUND EXPENDITURES	1,237,129.27	1,304,436.62	6,760,341.00	5,455,904.38	19.3
	NET REVENUE OVER EXPENDITURES	1,207,685.72	1,373,190.83	(1,307,205.00)	(2,680,395.83)	105.1

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
207-02-3451	TOW STRM DRN BP IMPACT	800.00	1,200.00	43,200.00	42,000.00	2.8
207-02-3453	AUTH STORM DRN BP IMPACT	880.00	1,320.00	47,520.00	46,200.00	2.8
	TOTAL CONTRIBUTED CAPITAL	1,680.00	2,520.00	90,720.00	88,200.00	2.8
	<u>OPERATING REVENUE</u>					
207-03-3449	TOW STORM DRAIN UTILITY FEES	23,039.47	46,072.69	273,138.00	227,065.31	16.9
207-03-3452	AUTH STORM DRAIN UTILITY FEES	35,306.16	70,598.99	413,779.00	343,180.01	17.1
	TOTAL OPERATING REVENUE	58,345.63	116,671.68	686,917.00	570,245.32	17.0
	<u>MISCELLANEOUS REVENUE</u>					
207-08-3364	GRANT	.00	.00	888,817.00	888,817.00	.0
207-08-3610	INVESTMENT EARNINGS	3,748.09	7,923.39	35,000.00	27,076.61	22.6
	TOTAL MISCELLANEOUS REVENUE	3,748.09	7,923.39	923,817.00	915,893.61	.9
	TOTAL FUND REVENUE	63,773.72	127,115.07	1,701,454.00	1,574,338.93	7.5

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING</u>					
207-34-5231	FUEL, OIL & GREASE	.00	.00	2,600.00	2,600.00	.0
207-34-5321	UTILITY BILLING PRINTING SERV.	628.21	1,192.86	6,500.00	5,307.14	18.4
207-34-5339	ON-LINE UTILITY BILL PAY-FEE	866.61	1,145.81	8,000.00	6,854.19	14.3
207-34-5341	ELECTRICITY	.00	38.27	600.00	561.73	6.4
207-34-5356	PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
207-34-5459	R&M DRAINAGE FACILITIES	.00	.00	30,000.00	30,000.00	.0
207-34-5522	AUTHORITY UTILITIES PAYMENTS	.00	.00	413,779.00	413,779.00	.0
207-34-5524	AUTHORITY IMPACT FEES	.00	.00	47,520.00	47,520.00	.0
207-34-5533	EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
	TOTAL OPERATING	1,494.82	2,376.94	529,999.00	527,622.06	.5
	<u>TRANSFERS - OUT</u>					
207-56-5000	TRANSFER TO GENERAL FUND	.00	.00	177,352.00	177,352.00	.0
207-56-5001	TRANSFER TO CAPITAL PROJECTS F	.00	.00	1,158,534.00	1,158,534.00	.0
	TOTAL TRANSFERS - OUT	.00	.00	1,335,886.00	1,335,886.00	.0
	TOTAL FUND EXPENDITURES	1,494.82	2,376.94	1,865,885.00	1,863,508.06	.1
	NET REVENUE OVER EXPENDITURES	62,278.90	124,738.13	(164,431.00)	(289,169.13)	75.9

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
209-08-3610	INVESTMENT EARNINGS	2,446.60	5,171.41	51,500.00	46,328.59	10.0
	TOTAL MISCELLANEOUS REVENUE	2,446.60	5,171.41	51,500.00	46,328.59	10.0
	TOTAL FUND REVENUE	2,446.60	5,171.41	51,500.00	46,328.59	10.0
	NET REVENUE OVER EXPENDITURES	2,446.60	5,171.41	51,500.00	46,328.59	10.0

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
210-01-3130	SALES TAX	61,149.36	111,067.52	594,721.00	483,653.48	18.7
210-01-3140	USE TAX BUILDING MATERIALS	.00	.00	136,000.00	136,000.00	.0
210-01-3315	MOTOR VEHICLE USE TAX	13,958.28	28,282.63	181,963.00	153,680.37	15.5
210-01-3700	OPEN SPACE SALES TAX	41,421.13	75,781.27	413,948.00	338,166.73	18.3
	<u>TOTAL TAX REVENUE</u>	<u>116,528.77</u>	<u>215,131.42</u>	<u>1,326,632.00</u>	<u>1,111,500.58</u>	<u>16.2</u>
	<u>BUILDING PERMITS</u>					
210-02-3381	TRAIL IMPACT FEE	900.00	1,350.00	48,600.00	47,250.00	2.8
210-02-3620	BP PARK IMPACT FEE	2,000.00	3,000.00	108,000.00	105,000.00	2.8
	<u>TOTAL BUILDING PERMITS</u>	<u>2,900.00</u>	<u>4,350.00</u>	<u>156,600.00</u>	<u>152,250.00</u>	<u>2.8</u>
	<u>RECREATION PROGRAM FEES</u>					
210-05-3174	FIELD RENTALS	250.00	250.00	.00	(250.00)	.0
210-05-3175	RECREATION FEES	22,258.00	29,256.50	108,600.00	79,343.50	26.9
	<u>TOTAL RECREATION PROGRAM FEES</u>	<u>22,508.00</u>	<u>29,506.50</u>	<u>108,600.00</u>	<u>79,093.50</u>	<u>27.2</u>
	<u>MISCELLANEOUS REVENUE</u>					
210-08-3190	WCP VETERANS MEMORIAL PLAZA	260.00	460.00	.00	(460.00)	.0
210-08-3610	INVESTMENT EARNINGS	9,894.10	20,927.36	95,000.00	74,072.64	22.0
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>10,154.10</u>	<u>21,387.36</u>	<u>95,000.00</u>	<u>73,612.64</u>	<u>22.5</u>
	<u>TOTAL FUND REVENUE</u>	<u>152,090.87</u>	<u>270,375.28</u>	<u>1,686,832.00</u>	<u>1,416,456.72</u>	<u>16.0</u>

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

PARK FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
210-34-5100 WAGES & SALARIES	21,420.15	42,705.58	277,156.00	234,450.42	15.4
210-34-5101 SEASONALS	.00	.00	33,000.00	33,000.00	.0
210-34-5102 BENEFITS	6,694.03	11,116.87	100,690.00	89,573.13	11.0
210-34-5110 ON-CALL STIPEND	400.00	1,000.00	5,200.00	4,200.00	19.2
210-34-5111 VANDALISM	.00	.00	1,000.00	1,000.00	.0
210-34-5112 HORTICULTURE	.00	.00	3,000.00	3,000.00	.0
210-34-5221 POND CHEMICALS	.00	.00	3,000.00	3,000.00	.0
210-34-5231 FUEL, OIL & GREASE	506.51	1,220.27	9,000.00	7,779.73	13.6
210-34-5233 R&M- MACHINERY & EQUIP. PARTS	782.04	910.90	23,813.00	22,902.10	3.8
210-34-5237 IRRIG. SYS. SUPPLIES/REPAIRS	3,224.34	3,224.34	38,000.00	34,775.66	8.5
210-34-5239 WELLS & WELL HOUSES	.00	.00	8,000.00	8,000.00	.0
210-34-5241 SHOP SUPPLIES	29.84	29.84	2,100.00	2,070.16	1.4
210-34-5252 TREE REPLACEMENT & TRIMMING	262.00	262.00	30,000.00	29,738.00	.9
210-34-5253 TREE SPRAYING	.00	262.00	20,000.00	19,738.00	1.3
210-34-5254 PARKS PLAYGROUND & GENERAL R&M	2,393.53	2,588.68	32,000.00	29,411.32	8.1
210-34-5256 SPLASH PAD CHEMICALS	.00	.00	1,100.00	1,100.00	.0
210-34-5341 IRRIGATION ELECTRICITY	23.74	85.87	4,500.00	4,414.13	1.9
210-34-5342 WATER	570.13	570.13	50,000.00	49,429.87	1.1
210-34-5343 SEWER	61.52	61.52	1,000.00	938.48	6.2
210-34-5344 NATURAL GAS	.00	1,104.00	1,000.00	(104.00)	110.4
210-34-5346 STORM DRAINAGE	290.83	290.83	1,250.00	959.17	23.3
210-34-5356 PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
210-34-5365 TOILET RENTAL	4,630.00	7,005.00	27,730.00	20,725.00	25.3
210-34-5366 SERVICES - PARKS & LAWN CARE	.00	.00	70,000.00	70,000.00	.0
210-34-5370 SAFETY WORKWEAR & EQUIPMENT	64.99	64.99	1,200.00	1,135.01	5.4
210-34-5372 UNIFORMS	.00	.00	2,500.00	2,500.00	.0
210-34-5380 PROFESSIONAL DEVELOPMENT	175.00	175.00	5,000.00	4,825.00	3.5
210-34-5397 WEED CONTROL	.00	.00	250.00	250.00	.0
210-34-5422 SMALL TOOLS	10,835.71	10,835.71	10,000.00	(835.71)	108.4
210-34-5423 SAND, GRAVEL, MULCH	.00	.00	10,000.00	10,000.00	.0
210-34-5512 INSURANCE-PROPERTY RELATED	.00	.00	20,028.00	20,028.00	.0
210-34-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
210-34-5533 EQUIPMENT RENTAL	.00	.00	3,000.00	3,000.00	.0
210-34-5941 SAFETY SUPPLIES & EQUIPMENT	188.84	248.06	4,000.00	3,751.94	6.2
210-34-5942 MINOR PARK IMPROVEMENTS	10,782.46	15,178.78	65,000.00	49,821.22	23.4
TOTAL OPERATING	63,335.66	98,940.37	870,517.00	771,576.63	11.4

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECREATION</u>					
210-51-5100	WAGES & SALARIES	21,197.80	42,380.35	275,846.00	233,465.65	15.4
210-51-5101	SEASONALS	5,541.48	9,512.60	85,000.00	75,487.40	11.2
210-51-5102	BENEFITS	7,649.08	12,599.11	106,100.00	93,500.89	11.9
210-51-5110	ON-CALL STIPEND	400.00	600.00	5,200.00	4,600.00	11.5
210-51-5130	START SMART BASEBALL	.00	800.00	800.00	.00	100.0
210-51-5131	START SMART BASKETBALL	.00	640.00	640.00	.00	100.0
210-51-5132	START SMART FLAG FOOTBALL	.00	960.00	960.00	.00	100.0
210-51-5133	START SMART SOCCER	.00	1,800.00	1,800.00	.00	100.0
210-51-5135	YOUTH SPORTS APPAREL	.00	1,462.79	5,100.00	3,637.21	28.7
210-51-5140	YOUTH SOCCER	.00	.00	3,500.00	3,500.00	.0
210-51-5142	YOUTH FOOTBALL	.00	.00	1,500.00	1,500.00	.0
210-51-5144	YOUTH BASEBALL	.00	.00	7,000.00	7,000.00	.0
210-51-5145	YOUTH SOFTBALL	.00	.00	3,500.00	3,500.00	.0
210-51-5146	YOUTH BASKETBALL	.00	.00	1,025.00	1,025.00	.0
210-51-5148	YOUTH VOLLEYBALL	16.99	70.38	1,500.00	1,429.62	4.7
210-51-5149	YOUTH TENNIS	.00	.00	500.00	500.00	.0
210-51-5155	EXTERNAL PROGRAMMING SUBSIDY	.00	.00	4,000.00	4,000.00	.0
210-51-5156	SENIOR PROGRAMS	.00	.00	2,000.00	2,000.00	.0
210-51-5157	ADULT BASKETBALL	.00	.00	800.00	800.00	.0
210-51-5158	ADULT KICKBALL	.00	.00	500.00	500.00	.0
210-51-5161	ADULT TENNIS	.00	.00	500.00	500.00	.0
210-51-5162	ADULT SOFTBALL	.00	.00	3,500.00	3,500.00	.0
210-51-5164	ADULT VOLLEYBALL	.00	.00	1,000.00	1,000.00	.0
210-51-5165	NCSO REFEREES ADMIN FEE	.00	1,250.00	8,000.00	6,750.00	15.6
210-51-5166	INSTRUCTOR/OFFICIAL FEES	1,665.00	2,070.00	30,000.00	27,930.00	6.9
210-51-5168	COMPUTER EQUIP./SOFTWARE	.00	1,546.75	17,000.00	15,453.25	9.1
210-51-5181	REC. PROG. SUPPLIES/EXP.	1,350.33	13,053.48	14,000.00	946.52	93.2
210-51-5183	BATTING CAGES - MAINT. & OPER.	.00	.00	11,000.00	11,000.00	.0
210-51-5185	BALL FIELD/CAGE ELECTRICITY	.00	.00	15,500.00	15,500.00	.0
210-51-5186	INFIELD MIX	.00	.00	10,000.00	10,000.00	.0
210-51-5190	YOGA CLASSES	.00	.00	500.00	500.00	.0
210-51-5223	OPERATING SUPPLIES	403.93	501.67	2,000.00	1,498.33	25.1
210-51-5335	DUES & SUBSCRIPTIONS	.00	.00	2,590.00	2,590.00	.0
210-51-5372	STAFF UNIFORMS	109.00	109.00	2,750.00	2,641.00	4.0
210-51-5380	PROFESSIONAL DEVELOPMENT	.00	.00	5,000.00	5,000.00	.0
210-51-5392	GYM RENTAL	.00	.00	12,000.00	12,000.00	.0
210-51-5401	MARKETING SERVICES	.00	86.51	10,000.00	9,913.49	.9
210-51-5513	INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
	TOTAL RECREATION	38,333.61	89,442.64	657,611.00	568,168.36	13.6
	<u>TRANSFERS - OUT</u>					
210-56-5000	TRANSFER TO GENERAL FUND	.00	.00	258,796.00	258,796.00	.0
210-56-5001	TRANSFER TO CAPITAL PROJECTS	.00	.00	260,000.00	260,000.00	.0
	TOTAL TRANSFERS - OUT	.00	.00	518,796.00	518,796.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
210-90-5630	WCP - PRINCIPAL	22,052.94	44,020.82	253,000.00	208,979.18	17.4
210-90-5632	WCP - INTEREST	402.05	889.16	16,500.00	15,610.84	5.4
	TOTAL DEBT SERVICE	22,454.99	44,909.98	269,500.00	224,590.02	16.7
	TOTAL FUND EXPENDITURES	124,124.26	233,292.99	2,316,424.00	2,083,131.01	10.1
	NET REVENUE OVER EXPENDITURES	27,966.61	37,082.29	(629,592.00)	(666,674.29)	5.9

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
211-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	207,500.00	207,500.00	.0
211-09-3694	TRANS IN FROM STREET FUND	.00	.00	5,509,000.00	5,509,000.00	.0
211-09-3695	TRANS IN FROM WATER FUND	.00	.00	4,070,000.00	4,070,000.00	.0
211-09-3696	TRANS IN FROM SEWER FUND	.00	.00	2,177,500.00	2,177,500.00	.0
211-09-3697	TRANS IN FROM DRAINAGE FUND	.00	.00	1,158,534.00	1,158,534.00	.0
211-09-3698	TRANS IN FROM PARK FUND	.00	.00	260,000.00	260,000.00	.0
	TOTAL SOURCE 09	.00	.00	13,382,534.00	13,382,534.00	.0
	TOTAL FUND REVENUE	.00	.00	13,382,534.00	13,382,534.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>					
211-80-4007 NEWER SUBDIVISON SEAL COAT	.00	.00	150,000.00	150,000.00	.0
211-80-4009 PAVEMENT STUDY	.00	.00	65,000.00	65,000.00	.0
211-80-4014 WILSON WELL IMPROVEMENTS	.00	.00	30,000.00	30,000.00	.0
211-80-4019 DISTRIBUTION SYSTEM MASTER PLA	.00	.00	125,000.00	125,000.00	.0
211-80-4022 NANO PLANT EXPANSION	.00	.00	20,000.00	20,000.00	.0
211-80-4039 STORM DRAIN & PAN REPLACEMENTS	.00	.00	30,000.00	30,000.00	.0
211-80-4042 PARKS MASTER PLAN UPDATE	.00	.00	175,000.00	175,000.00	.0
211-80-4054 TRACT F	.00	.00	75,000.00	75,000.00	.0
211-80-4061 WWTP EXPANSION DESIGN	.00	.00	255,000.00	255,000.00	.0
211-80-4065 B-DAMS IMPROVEMENT	.00	.00	93,534.00	93,534.00	.0
211-80-4068 REPLACE SOFT TRAILS	.00	.00	10,000.00	10,000.00	.0
211-80-4083 WWTP EXPANSION CONSTRUCTION	.00	.00	1,600,000.00	1,600,000.00	.0
211-80-4089 VIEWPOINT LIFT STATION UPGRADE	.00	.00	137,500.00	137,500.00	.0
211-80-5001 VEHICLE REPLACEMENT	71,271.05	71,271.05	75,000.00	3,728.95	95.0
211-80-5013 WATER EFFICIENCY PROGRAM	.00	.00	990,000.00	990,000.00	.0
211-80-5022 CLEVELAND AVE IMP. - DESIGN	.00	.00	268,914.00	268,914.00	.0
211-80-5023 STREET AND SIDEWALK SAFETY IMP	.00	.00	324,086.00	324,086.00	.0
211-80-5024 TRANSPORTATION MASTER PLAN	.00	.00	160,000.00	160,000.00	.0
211-80-5028 OUTFALL FOR CLEVELAND AVE IMP	.00	.00	1,000,000.00	1,000,000.00	.0
211-80-5032 PRE-TREATMENT FACILITY - SECUR	.00	.00	50,000.00	50,000.00	.0
211-80-5035 WATER SOURCE DEV PLAN	.00	.00	92,655.00	92,655.00	.0
211-80-5036 WATER PURCHASES	.00	.00	2,500,000.00	2,500,000.00	.0
211-80-5041 SCADA TELEMETRY SYSTEM UPGRADE	.00	.00	40,000.00	40,000.00	.0
211-80-5044 ROOF REPLACE FOR EXISTING BLDG	.00	.00	150,000.00	150,000.00	.0
211-80-5050 ELEVATOR IN MUNI BLDG	.00	.00	85,000.00	85,000.00	.0
211-80-5051 HOUSING NEEDS	.00	.00	10,000.00	10,000.00	.0
211-80-5052 ADA COMMUNITY IMPROVEMENTS	.00	409.46	10,000.00	9,590.54	4.1
211-80-5053 WCP POURED IN PLACE BORDER REP	.00	.00	6,930.00	6,930.00	.0
211-80-5059 LIBRARY EVENT SHADE STRUCTURE	.00	.00	27,500.00	27,500.00	.0
211-80-5060 STREET STRIPING EQUIPMENT	.00	.00	60,000.00	60,000.00	.0
211-80-5061 AIR CONDITIONER RECHARGE SYS	.00	.00	16,000.00	16,000.00	.0
211-80-5062 CLEVELAND AVE IMP. - CONSTRUCT	.00	.00	4,000,000.00	4,000,000.00	.0
211-80-5063 TRANSP. GRANTS MATCHING FUNDS	.00	.00	400,000.00	400,000.00	.0
211-80-5064 MAIN STREET ALLEY NORTH PAVING	.00	.00	65,000.00	65,000.00	.0
211-80-5065 WTP ADMIN & LAB EXP. - DESIGN	.00	.00	200,000.00	200,000.00	.0
211-80-5066 UTIL RATE & FEE UPDATE - WATER	.00	.00	35,000.00	35,000.00	.0
211-80-5067 UTIL RATE & FEE UPDATE - SEWER	.00	.00	35,000.00	35,000.00	.0
211-80-5068 UTIL RATE & FEE UPDATE - DRAIN	.00	.00	35,000.00	35,000.00	.0
211-80-5069 FLUORIDE/CAUSTIC INJ AUTOMATIO	.00	.00	120,000.00	120,000.00	.0
TOTAL CAPITAL EXPENDITURES	71,271.05	71,680.51	13,522,119.00	13,450,438.49	.5
TOTAL FUND EXPENDITURES	71,271.05	71,680.51	13,522,119.00	13,450,438.49	.5
NET REVENUE OVER EXPENDITURES	(71,271.05)	(71,680.51)	(139,585.00)	(67,904.49)	(51.4)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

LIBRARY TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>BUILDING PERMITS</u>					
255-02-3372	LIBRARY IMPACT FEES	500.00	750.00	27,000.00	26,250.00	2.8
	TOTAL BUILDING PERMITS	500.00	750.00	27,000.00	26,250.00	2.8
	TOTAL FUND REVENUE	500.00	750.00	27,000.00	26,250.00	2.8
	NET REVENUE OVER EXPENDITURES	500.00	750.00	27,000.00	26,250.00	2.8

Board of Trustees Meeting

Date: April 22, 2025
Subject: Report of Bills (February 2025)

EXECUTIVE SUMMARY

Attached is the Report of Bills for February 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Report of Bills (February 2025)

Report Criteria:
Report type: GL detail
Check.Voided = no

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71502									
02/25	02/03/2025	71502	14297	A.R.C. INCORPORATED	9972	201-49-5369	1,474.70	1,474.70	OCTOBER JANITORIAL SERVICES
Total 71502:								1,474.70	
71503									
02/25	02/04/2025	71503	14297	A.R.C. INCORPORATED	10167	201-49-5369	1,474.70	1,474.70	JANUARY JANITORIAL SERVICES
Total 71503:								1,474.70	
71504									
02/25	02/04/2025	71504	13710	ALL COPY PRODUCTS INC	38364165	201-17-5947	1,058.95	1,058.95	COPY MACHINE STANDARD PAYMENT
Total 71504:								1,058.95	
71505									
02/25	02/04/2025	71505	13266	AMAZON	1DM1-9GGH	210-51-5181	28.99	28.99	BALLOON ARCH KIT
02/25	02/04/2025	71505	13266	AMAZON	1F3P-1M9T-	210-51-5181	38.62	38.62	CHROME BALLON GARLAND, GLOW STICKS, METALLIC BACKDROP, BALLOONS
02/25	02/04/2025	71505	13266	AMAZON	1FXT-MLY9-	210-51-5223	25.99	25.99	SPACE HEATER
02/25	02/04/2025	71505	13266	AMAZON	1GFR-GY3X-	201-14-5214	43.24	43.24	OFFICE SUPPLIES
02/25	02/04/2025	71505	13266	AMAZON	1GFR-GY3X-	201-49-5370	41.18	41.18	BUILDING SUPPLIES
02/25	02/04/2025	71505	13266	AMAZON	1KKP-VYT1-	201-55-5214	17.98	17.98	CIRC / ST SUPPLY
02/25	02/04/2025	71505	13266	AMAZON	1M1J-M134-	201-55-5214	15.99	15.99	CIRC SUPPLY
02/25	02/04/2025	71505	13266	AMAZON	1P9G-76DX-	201-55-5214	150.46	150.46	EVENT / PROGRAMS SUPPLY
02/25	02/04/2025	71505	13266	AMAZON	1PRW-LHW	210-51-5223	13.99	13.99	TAPE MEASURE
02/25	02/04/2025	71505	13266	AMAZON	1RN6-VRXR-	211-80-5052	334.49	334.49	ADA ADAPTIVE TECH
Total 71505:								710.93	
71506									
02/25	02/04/2025	71506	13591	Employers Council	0000537531	201-16-5583	74.00	74.00	BACKGROUND CHECK
Total 71506:								74.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71507									
02/25	02/04/2025	71507	14225	GANNETT MEDIA CORP	0006938049	201-15-5331	41.12	41.12	LEGAL NOTICE AND ORDINANCE
Total 71507:								41.12	
71508									
02/25	02/04/2025	71508	13598	GFOA	3174225	201-14-5380	525.00	525.00	ANNUAL CONFERENCE
Total 71508:								525.00	
71509									
02/25	02/04/2025	71509	260	INGRAM LIBRARY SERVICES	JANUARY 20	201-55-5900	1,999.55	1,999.55	LIBRARY BOOKS
Total 71509:								1,999.55	
71510									
02/25	02/04/2025	71510	14305	LOVELAND READY MIX CONCR	25-1727	210-34-5942	2,997.32	2,997.32	FOR CO RD 60 & MCCLELLAN RD
Total 71510:								2,997.32	
71511									
02/25	02/04/2025	71511	13528	NORTHERN COLORADO SPOR	11844	210-51-5166	285.00	285.00	VOLLEYBALL
02/25	02/04/2025	71511	13528	NORTHERN COLORADO SPOR	12660	210-51-5165	625.00	625.00	SCHEDULING/ADMIN FEB 2025
Total 71511:								910.00	
71512									
02/25	02/04/2025	71512	14232	POUDRE LEGAL ADVISORS LLC	165	201-13-5352	3,553.00	3,553.00	ADMINISTRATION ATTORNEY FEES
02/25	02/04/2025	71512	14232	POUDRE LEGAL ADVISORS LLC	165	201-11-5352	2,737.00	2,737.00	BOARD MATTERS ATTORNEY FEES
02/25	02/04/2025	71512	14232	POUDRE LEGAL ADVISORS LLC	165	201-12-5359	612.00	612.00	DOCKET ATTORNEY FEES
02/25	02/04/2025	71512	14232	POUDRE LEGAL ADVISORS LLC	165	201-18-5355	136.00	136.00	SAGE FARMS-ATTORNEY FEES
02/25	02/04/2025	71512	14232	POUDRE LEGAL ADVISORS LLC	165	201-18-5356	136.00	136.00	WILSON AVE
Total 71512:								7,174.00	
71513									
02/25	02/04/2025	71513	13428	WELLINGTON LAKE, LLC	JANUARY 20	201-49-5405	1,500.00	1,500.00	PARKING LOT LEASE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71513:								1,500.00	
71515									
02/25	02/04/2025	71515	4	AIRGAS USA, LLC	9500886497	203-34-5533	91.43	91.43	CYLINDER RENTAL FOR STREETS SHOP
02/25	02/04/2025	71515	4	AIRGAS USA, LLC	9500891239	203-34-5533	98.52	98.52	CYLINDER RENTAL FOR STREETS SHOP
Total 71515:								189.95	
71516									
02/25	02/04/2025	71516	13266	AMAZON	11VX-DD4Y-	201-34-5941	68.03	68.03	Coffee Cups, Coffee Creamer, and Coffee for PW Admin
02/25	02/04/2025	71516	13266	AMAZON	13GK-7WF3-	201-34-5941	18.87	18.87	Tape for PW Admin
02/25	02/04/2025	71516	13266	AMAZON	1CH1-RJRH-	204-34-5353	38.64	38.64	Leak Detection Tablets for Residents
02/25	02/04/2025	71516	13266	AMAZON	1CH1-RJRH-	201-34-5941	5.99	5.99	Staple Removers
02/25	02/04/2025	71516	13266	AMAZON	1DXH-LKFX-	201-34-5941	35.22	35.22	Trash Bags for C&D
02/25	02/04/2025	71516	13266	AMAZON	1F7J-FQRH-	201-34-5947	122.89	122.89	Toner for WTP Printer
02/25	02/04/2025	71516	13266	AMAZON	1FTK-MPGW	204-34-5433	72.53	72.53	LiteBeam Antenna for Plant
02/25	02/04/2025	71516	13266	AMAZON	1HKQ-PM9K	201-34-5941	220.58	220.58	Office & Kitchen Supplies
02/25	02/04/2025	71516	13266	AMAZON	1J1F-7C7L-4	204-34-5433	285.72	285.72	Stainless Steel Table & Stool for Plant
02/25	02/04/2025	71516	13266	AMAZON	1QP6-JFKV-	201-49-5367	138.28	138.28	Substation flag pole repair pulley
02/25	02/04/2025	71516	13266	AMAZON	1TWT-KPW3	201-34-5941	8.94	8.94	ID Badge Holders for All Staff
02/25	02/04/2025	71516	13266	AMAZON	1XQ1-361V-	201-34-5941	27.59	27.59	Toilet Paper
02/25	02/04/2025	71516	13266	AMAZON	1XQ1-361V-	201-34-5233	574.95	574.95	18 inch Heavy Wall Aluminum Truck Tool Box for Jesse
02/25	02/04/2025	71516	13266	AMAZON	1YNY-H7JH-	201-34-5947	43.99	43.99	Copy Paper for Printer
Total 71516:								1,662.22	
71517									
02/25	02/04/2025	71517	13942	AWP INC	500776834	203-34-5240	37.00	37.00	STREET NAMES SIGNS R&M
Total 71517:								37.00	
71518									
02/25	02/04/2025	71518	14048	C & W TRUCK AND TRAILER PA	01NV065013	201-34-5233	130.34	130.34	Battery & Disconnect Switch
Total 71518:								130.34	
71519									
02/25	02/04/2025	71519	551	CENTURYLINK	01132025	205-34-5384	89.26	89.26	VIEWPOINTE LIFT STATION INTERNET

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71519:								89.26	
71520									
02/25	02/04/2025	71520	12210	CHEMTRADE CHEMICALS US L	90190304	204-34-5221	7,903.00	7,903.00	Alum SULFATE LIQ STD
Total 71520:								7,903.00	
71521									
02/25	02/04/2025	71521	13681	CINTAS	5248037201	205-34-5941	80.14	80.14	First aid restock -
02/25	02/04/2025	71521	13681	CINTAS	5248037210	204-34-5941	112.56	112.56	SAFETY KIT CHECK AND REFILL
02/25	02/04/2025	71521	13681	CINTAS	5252154903	205-34-5941	80.14	80.14	First aid restock -
02/25	02/04/2025	71521	13681	CINTAS	5252154910	203-34-5941	156.36	156.36	SAFETY KIT CHECK AND REFILL
02/25	02/04/2025	71521	13681	CINTAS	5252154913	204-34-5941	227.26	227.26	SAFETY KIT CHECK AND REFILL
Total 71521:								656.46	
71522									
02/25	02/05/2025	71522	13681	CINTAS	5243940204	204-34-5941	46.41	46.41	SAFETY AND FIRST AID KITS
02/25	02/05/2025	71522	13681	CINTAS	5243940205	203-34-5941	78.27	78.27	SAFETY KIT CHECK AND REFILL
02/25	02/05/2025	71522	13681	CINTAS	5243940213	205-34-5941	111.23	111.23	First aid restock -
Total 71522:								235.91	
71523									
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250107013	205-34-5554	27.00	27.00	E-Coli Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250108063	204-34-5334	514.00	514.00	Alkalinity, Bromate, DOC, TOC Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250113018	205-34-5554	302.00	302.00	Ammonia Nitrogen, BOD-5, TSS Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250114076	205-34-5554	515.00	515.00	1633 PFAS (Sub) Sample
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250121014	205-34-5554	27.00	27.00	E-coli Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250121037	205-34-5554	302.00	302.00	Ammonia Nitrogen, BOD-5, TSS Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250129029	205-34-5554	27.00	27.00	E-Coli Testing
02/25	02/04/2025	71523	13448	COLORADO ANALYTICAL LAB	250203024	205-34-5554	27.00	27.00	E-Coli Testing
Total 71523:								1,741.00	
71524									
02/25	02/05/2025	71524	13448	COLORADO ANALYTICAL LAB	241230022	205-34-5554	302.00	302.00	Ammonia Nitrogen, BOD-5, TSS Testing

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71524:								302.00	
71525									
02/25	02/04/2025	71525	14173	Core & Main	INV0013171	204-34-5433	5,957.51	5,957.51	Hach Chlorine Differential Sensor
Total 71525:								5,957.51	
71527									
02/25	02/04/2025	71527	13755	DLT SOLUTIONS, LLC	5275881	201-34-5579	5,186.54	5,186.54	ANNUAL Renewal Contract 110003477494
Total 71527:								5,186.54	
71528									
02/25	02/05/2025	71528	14142	DOBBS EXCAVATING INC.	3178	205-34-5434	11,980.00	11,980.00	3rd Street Sewer Line Repair
Total 71528:								11,980.00	
71529									
02/25	02/05/2025	71529	14127	Dumpster Diverz LLC	9597	201-49-5398	875.00	875.00	Christmas Tree Recycling Dumpster - 5 Dumps
Total 71529:								875.00	
71530									
02/25	02/04/2025	71530	13624	E-470	2099699150	205-34-5554	59.80	59.80	WRF Sample Drop off Tolls
02/25	02/04/2025	71530	13624	E-470	2099699150	204-34-5334	9.20	9.20	WTF Sample drop off tolls
Total 71530:								69.00	
71531									
02/25	02/05/2025	71531	12912	EVOQUA WATER TECHNOLOGI	906814625	204-34-5433	5,893.00	5,893.00	Chlorine dioxide Generator Demobilization
Total 71531:								5,893.00	
71532									
02/25	02/05/2025	71532	12664	E-Z POUR READY MIX	14559	204-34-5423	885.00	885.00	COstruction Material for WTP
Total 71532:								885.00	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71533									
02/25	02/04/2025	71533	13702	GENERAL AIR SERVICE AND S	6545448-1	204-34-5221	3,457.29	3,457.29	Liquid CO2 Industrial for Plant
02/25	02/04/2025	71533	13702	GENERAL AIR SERVICE AND S	96626217-1	204-34-5433	56.05	56.05	TELEMETRY SYSTEM MONTHLY RENTAL
02/25	02/04/2025	71533	13702	GENERAL AIR SERVICE AND S	96626218-1	204-34-5433	56.05	56.05	TELEMETRY SYSTEM MONTHLY RENTAL
02/25	02/04/2025	71533	13702	GENERAL AIR SERVICE AND S	96626219-1	204-34-5433	56.05	56.05	TELEMETRY SYSTEM MONTHLY RENTAL
Total 71533:								3,625.44	
71534									
02/25	02/05/2025	71534	13702	GENERAL AIR SERVICE AND S	6526365-1	204-34-5221	426.86	426.86	ORCA LIQUID NITROGEN
02/25	02/05/2025	71534	13702	GENERAL AIR SERVICE AND S	96569816-1	204-34-5433	56.05	56.05	TELEMETRY SYSTEM MONTHLY RENTAL
Total 71534:								482.91	
71535									
02/25	02/04/2025	71535	12799	INTERSTATE BATTERY	419970	201-34-5233	285.90	285.90	31-MHD Battery Replacement
Total 71535:								285.90	
71536									
02/25	02/05/2025	71536	13846	JACOBS ENGINEERING C/O BA	PAY REQUE	211-80-4010	1,845.00	1,845.00	WTP EXPANSION- ENGINEERING DESIGN AND CONSTRUCTION
Total 71536:								1,845.00	
71537									
02/25	02/05/2025	71537	13579	J-U-B ENGINEERS	1794030	211-80-5022	47,975.59	47,975.59	Cleveland Ave Revitalization
02/25	02/05/2025	71537	13579	J-U-B ENGINEERS	180311	211-80-5022	35,273.30	35,273.30	Cleveland Ave Revitalization
02/25	02/05/2025	71537	13579	J-U-B ENGINEERS	181014	211-80-5022	33,476.85	33,476.85	Cleveland Ave Revitalization
Total 71537:								116,725.74	
71538									
02/25	02/05/2025	71538	13695	KING LEE CHECMICAL COMPA	12313	204-34-5433	21,867.65	21,867.65	Hydranautics membrane Head Seal, Retaining Rings
Total 71538:								21,867.65	
71539									
02/25	02/04/2025	71539	14075	LOVELAND STEAM LAUNDRY	0059686	201-34-5372	32.77	32.77	WRF Laundry Service
02/25	02/04/2025	71539	14075	LOVELAND STEAM LAUNDRY	0060024	201-34-5372	32.77	32.77	WRF Laundry Service

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
02/25	02/04/2025	71539	14075	LOVELAND STEAM LAUNDRY	0060375	201-34-5372	35.45	35.45	WRF Laundry Service
Total 71539:								100.99	
71540									
02/25	02/04/2025	71540	13760	McDonald Farms Enterprises	0134144-IN	205-34-5440	734.00	734.00	SLUDGE REMOVAL
Total 71540:								734.00	
71542									
02/25	02/04/2025	71542	13965	NORTHWEST PARKWAY	14920937	205-34-5554	15.15	15.15	Sample Drop Off tolls
Total 71542:								15.15	
71543									
02/25	02/05/2025	71543	14252	PRIME CONTROLS, LP	2454026-013	204-34-5437	4,485.00	4,485.00	ScadaPhone Issues and Nano Support
Total 71543:								4,485.00	
71544									
02/25	02/04/2025	71544	14290	PURCELL TIRE & RUBBER COM	25-0649511-	204-34-5233	946.20	946.20	Set of 4 Tires for R&M
02/25	02/04/2025	71544	14290	PURCELL TIRE & RUBBER COM	25-0650284-	201-34-5233	946.20	946.20	Set of 4 Tires for R&M
Total 71544:								1,892.40	
71545									
02/25	02/04/2025	71545	13971	ROCKY MOUNTAIN BOTTLED W	0904356	201-34-5941	23.00	23.00	PW ADMIN SERVICE
Total 71545:								23.00	
71546									
02/25	02/04/2025	71546	524	TEAM PETROLEUM	637137	201-34-5231	104.05	104.05	GADUS S2 V220 for Fleet
02/25	02/04/2025	71546	524	TEAM PETROLEUM	637222	201-34-5231	216.48	216.48	Fleet Oil & Grease
Total 71546:								320.53	
71547									
02/25	02/04/2025	71547	547	UNCC	225011484	204-34-5434	77.99	77.99	Water line Locates
02/25	02/04/2025	71547	547	UNCC	225011484	205-34-5434	77.99	77.99	Sewer Line Locates

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Town of Wellington		Check Register - Trustee report							Page: 8
		Check Issue Dates: 2/1/2025 - 2/28/2025							Apr 10, 2025 05:16PM
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71547:								155.98	
71548									
02/25	02/04/2025	71548	554	UNIVAR	52680697	204-34-5221	6,732.00	6,732.00	Caustic Soda 25% Bulk
02/25	02/04/2025	71548	554	UNIVAR	52694233	204-34-5221	6,705.00	6,705.00	Caustic Soda 25% Bulk
Total 71548:								13,437.00	
71549									
02/25	02/04/2025	71549	553	USA BLUE BOOK	INV0059413	205-34-5434	1,274.05	1,274.05	Discharge Hose 3" & Poly-Lift Line 30'
02/25	02/04/2025	71549	553	USA BLUE BOOK	INV0059441	205-34-5434	1,048.81	1,048.81	Discharge Hose 3" Air-Loc Front Plug 6-12"
Total 71549:								2,322.86	
71550									
02/25	02/04/2025	71550	13374	WEIFIELD GROUP CONTRACTI	21123147	204-34-5433	1,260.00	1,260.00	Emergency site visit for APC UPS
Total 71550:								1,260.00	
71551									
02/25	02/05/2025	71551	13738	WELD CNTY DEPT PUBLIC HEA	E250042	204-34-5334	215.00	215.00	Total Coliform and E. Coli
Total 71551:								215.00	
71552									
02/25	02/04/2025	71552	14119	Williams Scotsman, INC	9022836100	204-34-5433	1,739.28	1,739.28	WTP MOBILE MINI OFFICE
Total 71552:								1,739.28	
71553									
02/25	02/05/2025	71553	14119	Williams Scotsman, INC	9022631470	204-34-5433	1,684.07	1,684.07	WTP MOBILE MINI OFFICE
Total 71553:								1,684.07	
71554									
02/25	02/06/2025	71554	13266	AMAZON	11CF-LKG1-	210-51-5223	346.01	346.01	ICE MAKER
02/25	02/06/2025	71554	13266	AMAZON	13QL-LN1L-9	201-55-5901	309.97	309.97	OFFICE FURNISHINGS REPLACEMENTS
02/25	02/06/2025	71554	13266	AMAZON	179R-CVFAQ-	201-49-5370	101.29	101.29	HANGING STRIPS, POST-IT NOTES, COPY PAPER, TOILET LEAK TABLETS

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
02/25	02/06/2025	71554	13266	AMAZON	1CNC-X36C-	201-49-5370	15.84	15.84	PAIN RELIEVER
02/25	02/06/2025	71554	13266	AMAZON	1CNC-X36C-	201-49-5370	10.58	10.58	SHARPIES, CHARGING CABLE
02/25	02/06/2025	71554	13266	AMAZON	1CRW-JVT3-	201-55-5214	10.99	10.99	CIRC SUPPLY
02/25	02/06/2025	71554	13266	AMAZON	1DFH-QF94-	210-51-5181	8.34	8.34	SING (BLU-RAY)
02/25	02/06/2025	71554	13266	AMAZON	1G7C-79X3-	201-15-5214	32.61	32.61	DESK NAME PLATES
02/25	02/06/2025	71554	13266	AMAZON	1G7C-79X3-	201-49-5370	54.70	54.70	PAPER TOWELS, PLASTIC FORKS
02/25	02/06/2025	71554	13266	AMAZON	1G7C-79X3-	201-49-5370	6.84	6.84	SHIPPING AND HANDLING
02/25	02/06/2025	71554	13266	AMAZON	1JP9-J17P-3	201-55-5214	42.68	42.68	FLOOR SUPPLY / DISPLAY
02/25	02/06/2025	71554	13266	AMAZON	1KXP-T3C3-	201-55-5900	24.94	24.94	BOOKS / PATRON REQUESTS
02/25	02/06/2025	71554	13266	AMAZON	1VQ1-MFQ3-	201-55-5900	26.98	26.98	CIRC BOOKS / PATRON REQUESTS
Total 71554:								991.77	
71555									
02/25	02/06/2025	71555	12626	COLORADO LIBRARY CONSOR	206168	201-55-5793	750.00	750.00	Cloud Library Ebooks and Eaudiobooks
Total 71555:								750.00	
71556									
02/25	02/06/2025	71556	314	LARIMER COUNTY SOLID WAS	2273738	203-34-5427	390.30	390.30	Rubble Commercial
02/25	02/06/2025	71556	314	LARIMER COUNTY SOLID WAS	2273796	203-34-5427	390.30	390.30	Rubble Commercial
Total 71556:								780.60	
71557									
02/25	02/06/2025	71557	13528	NORTHERN COLORADO SPOR	11891	210-51-5166	410.00	410.00	BASKETBALL AND VOLLEYBALL
Total 71557:								410.00	
71558									
02/25	02/06/2025	71558	14236	SMART RAIN SYSTEMS, LLC	INV-SR5177	210-34-5237	1,790.00	1,790.00	PRJ4234 SMART RAIN SYSTEM INSTALL
Total 71558:								1,790.00	
71559									
02/25	02/06/2025	71559	14313	HIGH ALTITUDE EQUIPMENT	1572	210-34-5422	10,835.71	10,835.71	TRIMMER, EDGER, 60 VOLT BACKPACK, BATTERY, CYBERCAPSULE, CHARGER
Total 71559:								10,835.71	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71560									
02/25	02/11/2025	71560	13266	AMAZON	1P9P-LDFC-	210-51-5181	22.95	22.95	50-PK PREMIUM XL HGIH QUALITY FUN FAKE SNOWBALLS FOR KIDS
Total 71560:								22.95	
71561									
02/25	02/10/2025	71561	13448	COLORADO ANALYTICAL LAB	241113072	204-34-5334	162.00	162.00	Bromate Sampling
02/25	02/10/2025	71561	13448	COLORADO ANALYTICAL LAB	241118021	205-34-5554	302.00	302.00	BOD-5, NITRATE NITROGEN, TSS
02/25	02/10/2025	71561	13448	COLORADO ANALYTICAL LAB	241125021	205-34-5554	27.00	27.00	E-Coli
Total 71561:								491.00	
71562									
02/25	02/11/2025	71562	12626	COLORADO LIBRARY CONSOR	206213	201-55-5579	2,180.00	2,180.00	2025 CIRCULATION SOFTWARE
Total 71562:								2,180.00	
71563									
02/25	02/10/2025	71563	13846	JACOBS ENGINEERING C/O BA	PAY REQUE	211-80-4061	33,223.22	33,223.22	WWTP Design and Construction Services
Total 71563:								33,223.22	
71564									
02/25	02/11/2025	71564	322	L.C. SALES TAX ADMINISTRATO	JANUARY 20	201-00-2210	4,069.85	4,069.85	Building Permit Tax JAN 2025
02/25	02/11/2025	71564	322	L.C. SALES TAX ADMINISTRATO	JANUARY 20	201-02-3430	135.66-	135.66-	Less 3 1/3% Vendor Fee
Total 71564:								3,934.19	
71565									
02/25	02/10/2025	71565	13847	LEWAN TECHNOLOGY	XIN69094	201-17-5579	1,301.00	1,301.00	Office 365 E3 - monthly billing
02/25	02/10/2025	71565	13847	LEWAN TECHNOLOGY	XIN70635	201-17-5579	199.00	199.00	MICROSOFT WINDOWS LICENSE
Total 71565:								1,500.00	
71566									
02/25	02/11/2025	71566	14305	LOVELAND READY MIX CONCR	25-1826	210-34-5942	3,183.96	3,183.96	3/4 7 SK LMR, CAL CHL 2%
Total 71566:								3,183.96	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71567									
02/25	02/10/2025	71567	13910	MOSES, WITTEMYER, HARRIS	16428	204-34-5352	279.00	279.00	December Legal Services
Total 71567:								279.00	
71568									
02/25	02/11/2025	71568	114	SAFEBUILT COLORADO, LLC	1254771	201-18-5350	9,821.14	9,821.14	JAN 2025 PERMIT ACTIVITY
Total 71568:								9,821.14	
71569									
02/25	02/12/2025	71569	13710	ALL COPY PRODUCTS INC	AR4622893	201-17-5947	180.00	180.00	COPIER MAINTNANCE
Total 71569:								180.00	
71570									
02/25	02/13/2025	71570	13266	AMAZON	13G9-NXWL-	201-55-5214	13.96	13.96	CIRC SUPPLIES
02/25	02/13/2025	71570	13266	AMAZON	17PQ-F14Y-	201-55-5792	131.61	131.61	CIRC DVD'S
02/25	02/13/2025	71570	13266	AMAZON	1HN4-FDXV-	201-55-5214	82.96	82.96	CIRC / COMPUTER LAB SUPPLIES
02/25	02/13/2025	71570	13266	AMAZON	1LF4-D9JJ-C	210-51-5181	25.99	25.99	CREDIT MEMO FOR SNOW BALLS
02/25	02/13/2025	71570	13266	AMAZON	1MXQ-RYNQ	201-55-5214	27.77	27.77	PROGRAMMING SUPPLIES
02/25	02/13/2025	71570	13266	AMAZON	1TKL-Q49C-	201-49-5375	60.16	60.16	BOARDROOM / TOWN FACILITIES CORD COVERS
02/25	02/13/2025	71570	13266	AMAZON	1TKL-Q49C-	201-49-5367	175.89	175.89	ROUND TABLE
02/25	02/13/2025	71570	13266	AMAZON	1WRY-7WT4	201-55-5214	27.35	27.35	CIRCULATION SUPPLY
Total 71570:								493.71	
71571									
02/25	02/13/2025	71571	13347	BNSF RAILWAY COMPANY	90280239	203-04-3350	8,798.05	8,798.05	GW BUSH SIGNAL WORK
Total 71571:								8,798.05	
71572									
02/25	02/13/2025	71572	13681	CINTAS	8407280282	210-34-5941	188.84	188.84	UPDATE FIRST AID
Total 71572:								188.84	
71573									
02/25	02/12/2025	71573	14315	COLORADO ASPHALT SERVICE	0066404	203-34-5427	1,200.00	1,200.00	Cold Asphalt Mix

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71573:								1,200.00	
71574									
02/25	02/12/2025	71574	14173	CORE & MAIN LP	INV0012725	205-34-5455	129.98	129.98	Lab Solutions
Total 71574:								129.98	
71575									
02/25	02/13/2025	71575	13591	Employers Council	0000536037	201-16-5356	550.00	550.00	LAW POSTERS
Total 71575:								550.00	
71576									
02/25	02/12/2025	71576	14287	GENUINE PARTS COMPANY	078507	201-34-5233	7.99	7.99	disinfectant
02/25	02/12/2025	71576	14287	GENUINE PARTS COMPANY	194849	201-34-5233	9.59	9.59	oil filters
Total 71576:								17.58	
71577									
02/25	02/12/2025	71577	14043	GREELEY LOCK & KEY	35058	204-34-5433	660.00	660.00	Annual renewal for cloud access for doors at WTP
Total 71577:								660.00	
71578									
02/25	02/13/2025	71578	14210	NOCO HUMANE	1148	201-18-5374	2,947.33	2,947.33	2025 ANIMAL CONTROL SERVICE
02/25	02/13/2025	71578	14210	NOCO HUMANE	1149	201-18-5374	2,947.33	2,947.33	2025 ANIMAL CONTROL SERVICE
Total 71578:								5,894.66	
71579									
02/25	02/13/2025	71579	13528	NORTHERN COLORADO SPOR	11931	210-51-5166	410.00	410.00	BASKETBALL AND VOLLEYBALL
Total 71579:								410.00	
71580									
02/25	02/13/2025	71580	14311	NORTHERN FLATWORK LLC	102001	210-34-5942	7,598.50	7,598.50	PONDS WALK PATH AND COMMUNITY PARK WALK PATH

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71580:								7,598.50	
71581									
02/25	02/13/2025	71581	428	PITNEY BOWES BANK INC PUR	1026915274	201-14-5311	91.29	91.29	INK
Total 71581:								91.29	
71582									
02/25	02/13/2025	71582	14098	REPUBLIC SERVICES INC.	0642-001239	201-49-5398	1,080.01	1,080.01	TRASH & RECYCLING
02/25	02/13/2025	71582	14098	REPUBLIC SERVICES INC.	0642-001241	210-34-5365	2,295.00	2,295.00	RESTROOM-PARKS
Total 71582:								3,375.01	
71583									
02/25	02/12/2025	71583	12739	WHITE CAP CONST. SUPPLY	5002968683	204-34-5233	2,079.51	2,079.51	black aluminum Cross Box Rack
Total 71583:								2,079.51	
71584									
02/25	02/13/2025	71584	14287	GENUINE PARTS COMPANY	195209	201-34-5233	202.72	202.72	Battery FOR FLEET
02/25	02/13/2025	71584	14287	GENUINE PARTS COMPANY	196800	201-34-5233	9.96	9.96	FITTING FOR EQUIPMENT
Total 71584:								212.68	
71585									
02/25	02/18/2025	71585	399	NORTH POUDRE IRRIGATION	11192024	204-34-5593	1,778,467.72	1,778,467.72	FY 2024 WATER USAGE BILLING
Total 71585:								1,778,467.72	
71586									
02/25	02/27/2025	71586	11250	ABLAO LAW LLC	1332	201-12-5109	750.00	750.00	FEBRUARY COURT
Total 71586:								750.00	
71587									
02/25	02/27/2025	71587	13710	ALL COPY PRODUCTS INC	38585690	201-17-5947	1,166.89	1,166.89	COPY MACHINE LIBRARY

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71587:								1,166.89	
71588									
02/25	02/27/2025	71588	13266	AMAZON	114X-6QD4-1	201-49-5370	75.37-	75.37-	CREDIT MEMO FOR INVOICE 1476-7F6V-1MNV
02/25	02/27/2025	71588	13266	AMAZON	11TJ-F4VD-R	201-49-5370	71.72	71.72	CLEANING SUPPLIES
02/25	02/27/2025	71588	13266	AMAZON	1476-7F6V-1	201-49-5370	75.37	75.37	CLEANING SUPPLIES
02/25	02/27/2025	71588	13266	AMAZON	163Q-CM4T-	201-55-5900	14.99	14.99	CIRC BOOK
02/25	02/27/2025	71588	13266	AMAZON	197Q-JWD4-	201-55-5900	21.86	21.86	CIRC BOOK
02/25	02/27/2025	71588	13266	AMAZON	1CRD-HMN7	201-49-5370	14.91	14.91	TOILET BOWL CLEANER
02/25	02/27/2025	71588	13266	AMAZON	1DGW-JGTJ-	210-34-5233	208.60	208.60	SNOW PLOW SKID SHOES FOR JOHN DEERE
02/25	02/27/2025	71588	13266	AMAZON	1DLT-PP3J-7	201-55-5900	18.59	18.59	CIRC BOOK PATRON REQUEST
02/25	02/27/2025	71588	13266	AMAZON	1DMX-GJWP	201-55-5214	10.58	10.58	CIRC SUPPLIES
02/25	02/27/2025	71588	13266	AMAZON	1F3R-9CGR-	210-51-5181	99.35	99.35	CPR FACE SHIELD MASKS, SPLINT BANDAGE, FIRST AID SUPPLIES
02/25	02/27/2025	71588	13266	AMAZON	1GTF-7G16-	201-49-5370	18.44	18.44	SWIFFER SWEEPER 2 IN 1 DRY WET MOP
02/25	02/27/2025	71588	13266	AMAZON	1LVT-4WDT-	201-49-5370	19.88	19.88	SWIFFER WET MOP CLOTHES
02/25	02/27/2025	71588	13266	AMAZON	1LVT-4WDT-	201-49-5370	21.97	21.97	TOILET PLUNGER AND BRUSH COMBO
02/25	02/27/2025	71588	13266	AMAZON	1LXH-RWDF	201-49-5370	71.72-	71.72-	CREDIT MEMO FOR INVOICE 11TJ-F4VD-RGTM
02/25	02/27/2025	71588	13266	AMAZON	1NP3-QDYG	210-51-5181	20.94	20.94	HAND SANITIZER
02/25	02/27/2025	71588	13266	AMAZON	1P1J-QN1J-	201-55-5792	17.95	17.95	CIRC MEDIA
02/25	02/27/2025	71588	13266	AMAZON	1PD9-99VJ-	201-55-5900	72.54	72.54	CIRC BOOK PATRON REQUEST
02/25	02/27/2025	71588	13266	AMAZON	1QCH-MJCM	201-55-5900	16.99	16.99	CIRC BOOK PATRON REQUEST
02/25	02/27/2025	71588	13266	AMAZON	1QKN-KV6G-	201-49-5370	13.98	13.98	SPRAY BOTTLES
02/25	02/27/2025	71588	13266	AMAZON	1VGG-FM43-	210-34-5241	29.84	29.84	MASTER LOCK OUTDOOR PADLOCK
02/25	02/27/2025	71588	13266	AMAZON	1WHQ-1V1D	210-51-5148	16.99	16.99	WIRELESS DOORBELL
Total 71588:								638.40	
71589									
02/25	02/27/2025	71589	14102	BARTLETT TREE EXPERT	42256938	210-34-5252	262.00	262.00	WELLINGTON PARKS TREE SUPPORT
Total 71589:								262.00	
71590									
02/25	02/27/2025	71590	13705	BRIAN'S ELECTRIC INC	3963	210-34-5254	125.00	125.00	RePLACED BATTERIES AND REPROGRAMMED TIME CLOCK
Total 71590:								125.00	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
71591									
02/25	02/27/2025	71591	13382	BUFFALO CREEK SUBDIVISION	914706981	210-34-5341	23.74	23.74	BUFFALO CREEK TOWN PORTION ELECTRICITY
Total 71591:								23.74	
71592									
02/25	02/27/2025	71592	13268	FIRST ADVANTAGE LNS OCC. H	2503812501	201-16-5580	66.88	66.88	DRUG AND ALCOHOL TEST
Total 71592:								66.88	
71593									
02/25	02/27/2025	71593	14287	GENUINE PARTS COMPANY	196288	210-34-5254	33.96	33.96	STAR BRITE ANTI-FREEZE
02/25	02/27/2025	71593	14287	GENUINE PARTS COMPANY	197680	201-34-5233	12.99	12.99	ENGINE OIL FILTER
02/25	02/27/2025	71593	14287	GENUINE PARTS COMPANY	197693	201-34-5233	259.99	259.99	Battery
02/25	02/27/2025	71593	14287	GENUINE PARTS COMPANY	198275	210-34-5233	9.99	9.99	ENR ELECT BATTERY
Total 71593:								316.93	
71594									
02/25	02/27/2025	71594	13847	LEWAN TECHNOLOGY	XIN83536	201-17-5579	1,301.00	1,301.00	Office 365 E3 - monthly billing
02/25	02/27/2025	71594	13847	LEWAN TECHNOLOGY	XIN83673	201-17-5579	3,747.00	3,747.00	Cloud / MANAGED LICENSING AND RMM / MANAGED IFRASTRUCUTE AND HELP
Total 71594:								5,048.00	
71595									
02/25	02/27/2025	71595	14305	LOVELAND READY MIX CONCR	25-2007	210-34-5254	1,405.35	1,405.35	7.5 3/4 7 SK LMR CAL CHL 2%
Total 71595:								1,405.35	
71596									
02/25	02/27/2025	71596	14082	LUMEN	720109009	201-17-5384	1,950.40	1,950.40	IP AND DATA SERVICES
Total 71596:								1,950.40	
71597									
02/25	02/27/2025	71597	13528	NORTHERN COLORADO SPOR	11973	210-51-5166	435.00	435.00	BASKETBALL & VOLLEYBALL
02/25	02/27/2025	71597	13528	NORTHERN COLORADO SPOR	12010	210-51-5166	410.00	410.00	BASKETBALL AND VOLLEYBALL
02/25	02/27/2025	71597	13528	NORTHERN COLORADO SPOR	12752	210-51-5165	625.00	625.00	SCHEDULING/ADMIN FOR MARCH

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 71597:								1,470.00	
71598									
02/25	02/27/2025	71598	14307	PACE VENTURES, INC.	339042	201-12-5499	183.60	183.60	TRANSCRIPTION FOR COURT 51 PAGES
Total 71598:								183.60	
71599									
02/25	02/27/2025	71599	14266	SYSTEMS TECHNOLOGY GRO	14441	201-55-5579	395.00	395.00	READSQUARED READING PROGRAM SUBSCRIPTION
Total 71599:								395.00	
71600									
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	1291.07 FEB	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	1746.06	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	2280.06 FEB	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	4693.04	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	4960.02	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	5314.02	201-11-5952	300.00	300.00	HUG
02/25	02/27/2025	71600	571	TOWN OF WELLINGTON	5350.05 FEB	201-11-5952	300.00	300.00	HUG
Total 71600:								2,100.00	
71601									
02/25	02/27/2025	71601	13795	UNITED MAILING	21384	204-34-5321	2,215.17	2,215.17	PRINTING AND MAILING UTILITY BILLS
02/25	02/27/2025	71601	13795	UNITED MAILING	21384	205-34-5321	1,563.65	1,563.65	PRINTING AND MAILING UTILITY BILLS
02/25	02/27/2025	71601	13795	UNITED MAILING	21384	207-34-5321	564.65	564.65	PRINTING AND MAILING UTILITY BILLS
02/25	02/27/2025	71601	13795	UNITED MAILING	21435	204-34-5321	2,464.49	2,464.49	PRINTING AND MAILING UTILITY BILLS
02/25	02/27/2025	71601	13795	UNITED MAILING	21435	205-34-5321	1,739.64	1,739.64	PRINTING AND MAILING UTILITY BILLS
02/25	02/27/2025	71601	13795	UNITED MAILING	21435	207-34-5321	628.21	628.21	PRINTING AND MAILING UTILITY BILLS
Total 71601:								9,175.81	
71690									
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-17-5579	2.99	2.99	CLOUD SUBSCRIPTION- EUFY SECURITY
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	6.99-	6.99-	RETURNED AN ELECTRICAL BOX, NOT NEEDED
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5335	819.00	819.00	ANNUAL RENEWAL FOR TOWN MEMBERSHIP
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	60.46	60.46	3/8 SILICONE TUBING FOR AUTO SAMPLERS

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5233	230.04	230.04	FOR SCAG MOWERS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5233	97.05	97.05	MOUNT FOR LIGHT BAR (33.33%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5233	97.05	97.05	MOUNT FOR LIGHT BAR (33.33%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	97.06	97.06	MOUNT FOR LIGHT BAR (33.34%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-13-5335	13.00	13.00	BIZWEST MONTHLY RENEWAL
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5254	3.62	3.62	BOLTS FOR WCP PLAYGROUND SIGN
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	116.22	116.22	ANALYZER PANEL ELECTRICAL
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	21.24	21.24	ELECTRICAL FOR ANALYZER UPGRADE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5380	500.00	500.00	4 DAY COLORADO RURAL WATER ASSOCIATION ANNUAL CONFERENCE AND B
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	251.13	251.13	ANALYZER PANEL UPGRADE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-49-5367	153.92	153.92	LIGHTS TO REPLACE IN THE ENTRY WAY OF LEEPER CENTER
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-51-5181	789.00	789.00	WIRELESS MIC FOR EVENTS, MEETINGS, ETC.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5380	185.00	185.00	LICENSE CERTIFICATION RENEWAL.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5380	185.00	185.00	LICENSE CERTIFICATION RENEWAL.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	273.24	273.24	O-RING GREASE FOR NANO FILTER INSTALLATION
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5370	133.46	133.46	RUBBER BOOTS FOR SLUDGE COLLECTION
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5370	64.99	64.99	NEW SAFETY TOED SHOES FOR STAFF
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	67.34	67.34	BACTERIA AND FUNGI TEST KITS TO TEST WATER QUALITY PRE WET TEST.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	10.81	10.81	ANALYZER PANEL UPGRADE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	211-80-5001	973.53	973.53	ACCESSORIES FOR NEW PARKS TRUCK PER ERIC
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	211-80-5001	973.52	973.52	ACCESSORIES FOR NEW PARKS TRUCK PER ERIC
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5233	757.45	757.45	PARTS FOR SALT BRINE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	44.15	44.15	CHEMICAL PUMP MAINTENANCE SUPPLIES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5337	12.99	12.99	SRP SUPPLIES: ADD-ON TO ORDER
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	62.22	62.22	MAGNETIC HOOKS AND CLIP BOARDS TO HANG DAILY CHECKLISTS ON NEW E
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-15-5380	100.00	100.00	COLORADO ASSOCIATION FOR MUNICIPAL COURT ADMINISTRATION MEMBER
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-11-5380	380.07	380.07	JOINT WORK SESSION DINNER WITH BOARD AND LARIMER COUNTY COMMISS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5227	1,048.22	1,048.22	WTP PROPANE FOR PLANT UTILITIES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	349.97-	349.97-	REFUND FOR SAFETY BOOTS - ADDAM Z (RANG UP INCORRECTLY)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	303.98	303.98	SAFETY BOOTS - ADDAM ZIMMERMAN
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5370	309.98	309.98	DAVID'S BOOTS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5227	220.60	220.60	WTP PROPANE FOR PLANT UTILITIES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5227	222.40	222.40	WTP PROPANE FOR PLANT UTILITIES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5455	254.88	254.88	CHLORINE TESTING REAGENT
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-13-5496	81.37	81.37	SMARTSHEET
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5372	309.45	309.45	PW ANNUAL UNIFORM PANT ALLOWANCE FOR MIKE F
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5380	85.00	85.00	CCWP LICENSE RENEWAL
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5372	218.97	218.97	PW ANNUAL UNIFORM ITEMS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5579	159.18	159.18	ARC GIS RENEWAL FOR NATHAN E.

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02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5254	58.15	58.15	PARKS SHOP TOILET REPAIR, MISC. SUPPLIES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5370	339.98	339.98	THIS WAS A ANNUAL FOOTWEAR PURCHASE FOR DEREK BARTON.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5372	149.66	149.66	PW ANNUAL UNIFORM ITEMS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	279.99	279.99	SAFETY BOOTS - BLADE P
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	239.99	239.99	SAFETY BOOTS - TERRY T
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	12.88	12.88	SCREWS AND SPACKLING FOR WHITEBOARD
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5333	155.00	155.00	CAL/COLORADOASSOCIATIONLIBRARIESANNUALDUES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5214	40.81	40.81	BOOK TAPE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5337	209.65	209.65	SRP-READING INCENTIVES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5455	257.65	257.65	REAGENTS FOR WEEKLY LAB TESTING
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	349.97	349.97	SAFETY BOOTS - ADDAM Z
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	153.75	153.75	SAFETY BOOTS - KENNY I
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	28.38	28.38	WATER HEATER PARTS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5455	346.93	346.93	MICROSCOPE SLIDES, FILTERS, AND ORP STANDARD FOR CAL.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	356.06	356.06	PEST CONTROL FOR DECEMBER AND JANUARY.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-51-5372	109.00	109.00	PANTS FOR NEW STAFF MEMBER CLOTHING
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5370	10.02	10.02	RETURN FOR KYLES SAFETY ALLOWANCE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5433	695.79	695.79	REPLACEMENT WATER HEATER FOR LAB AND CONTROLS BUILDING. OLD UNI
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5422	58.52	58.52	GREASE GUN AND HOSE EXTENSION FOR PLANT PM'S.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5337	494.49	494.49	SRP SUP. ORIGINAL ORDER
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5370	345.97	345.97	WORK BOOT ALLOWANCE FOR BRIAN STEPHENSON.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5370	339.98	339.98	WORK BOOT ALLOWANCE FOR KYLE GRAMOLL. CREDIT ON ANOTHER RECEIP
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5455	40.47	40.47	THIS WAS FOR MAILING THE BROMATE SAMPLE TO COLORADO ANALYTICAL L
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5455	10.70	10.70	MAILED FLUORIDE SAMPLES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5579	.99	.99	STORAGE FEE FOR COMCAST CONSTRUCTION TABLET PHOTOS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5380	175.00	175.00	IRRIGATION ASSOC. ANNUAL MEMBERSHIP
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	57.95	57.95	GATE CONTROLS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5231	36.99	36.99	MOTOR OIL FOR ONSITE EQUIPMENT
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-51-5181	60.74	60.74	FOOD FOR NIGHT BEYOND LIMITS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-13-5380	78.95	78.95	REAL ESTATE SUMMIT - P GARCIA
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-55-5214	17.49	17.49	ADAEVENTCONSOLEGAME/MAKERSPACE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5380	320.00	320.00	RURAL WATER CONFERENCE REGISTRATION FEE.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-11-5335	2,000.00	2,000.00	CHAMBER OF COMMERCE 2025 DUES
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-14-5380	40.00	40.00	CGFOA CLASS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	51.22	51.22	PARTS AND SUPPLIES FOR CLEAR WELL BUILDING
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5434	22.97	22.97	TAG LINE SUPPLIES FOR LOWERING TOOLS.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-49-5367	5.99	5.99	FOR PW BUILDING BATHROOM
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-14-5380	65.00	65.00	CGFOA CLASS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-14-5380	40.00	40.00	CGFOA CLASS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-51-5379	465.00	465.00	MAIN STREET NOW CONFERENCE REGISTRATION FOR VICE PRESIDENT
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-51-5379	465.00	465.00	MAIN STREET NOW CONFERENCE REGISTRATION FOR PROGRAM MANAGER
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	339.99	339.99	SAFETY BOOTS - JIM M
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5370	269.99	269.99	SAFETY BOOTS - TJ P
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5254	724.89	724.89	DOG TUFF TURF PLUGS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	203-34-5427	32.00	32.00	DEBRIS RECYCLING FROM HIGH WINDS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	65.38	65.38	WEATHER BAR LIGHT BRACKET FOR C&D
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	123.51	123.51	NANO PARTS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	10.22	10.22	CHLORINE PUMP PARTS AT NANO
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5335	475.00	475.00	YEARLY MEMBERSHIP DUES FOR COLORADO RURAL WATER ASSOCIATION.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-51-5181	375.00	375.00	MOVIE FOR NIGHT BEYOND LIMITS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5370	350.00-	350.00-	CREDIT FOR SAFETY SHOES CHARGED WITH TAX.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5370	329.96	329.96	SAFETY SHOES W/TAX REMOVED
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5231	216.48	216.48	MOTOR GREASE AND GEAR LUBE FOR PLANT PM'S
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5455	198.00	198.00	NITRILE LAB AND PLANT SAFETY GLOVES.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-18-5233	18.95	18.95	SPLIT - FLEET MONITORING CODE ENFORCEMENT (2.94%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5233	237.39	237.39	SPLIT - FLEET MONITORING STREETS (36.84%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5233	75.80	75.80	SPLIT - FLEET MONITORING WATER (11.76%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5233	75.80	75.80	SPLIT - FLEET MONITORING WRF (11.76%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5233	236.36	236.36	SPLIT - FLEET MONITORING PARKS & REC (36.68%)
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5384	140.00	140.00	STARLINK INTERNET AT WRF - FEBRUARY 2025.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5241	9.41	9.41	KEY TAG/LABELS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5370	350.00	350.00	SAFETY SHOES WITH TAX INCLUDED. MISTAKE BY REDWING. CREDIT COMING
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	210-34-5254	76.52	76.52	PARKS - SHOP MATERIALS
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-13-5335	350.00	350.00	DCI 2025 MEMBERSHIP
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	205-34-5231	104.05	104.05	2 EACH 10 PACK OF GREASE FOR EQUIPMENT PM'S.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	204-34-5455	5.35	5.35	MAILED FLUORIDE SAMPLE
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-34-5372	289.75	289.75	WORK JEANS FOR RT.
02/25	02/28/2025	71690	13269	FIRST NATIONAL BANK OMAHA	02282025	201-18-5335	118.43	118.43	APA MEMBERSHIP DUES
Total 71690:								24,217.93	
5005343									
02/25	02/05/2025	5005343	13620	US BANK, N.A. ATTN TFM REF	FEB 2025	205-90-5618	484,362.00	484,362.00	LOAN W22AX116
02/25	02/05/2025	5005343	13620	US BANK, N.A. ATTN TFM REF	FEB 2025	205-90-5619	687,490.02	687,490.02	LOAN W22AX116
02/25	02/05/2025	5005343	13620	US BANK, N.A. ATTN TFM REF	FEB 2025	204-90-5630	554,775.00	554,775.00	LOAN D19AX116
02/25	02/05/2025	5005343	13620	US BANK, N.A. ATTN TFM REF	FEB 2025	204-90-5631	176,233.12	176,233.12	LOAN D19AX116

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 5005343:								1,902,860.14	
5005345									
02/25	02/24/2025	5005345	13867	PINNACOL ASSURANCE	21967385	201-00-2516	7,636.00	7,636.00	FEBRUARY INSURANCE
Total 5005345:								7,636.00	
5005346									
02/25	02/11/2025	5005346	13266	AMAZON	16R6-WYRD-	201-55-5214	100.96	100.96	COMPUTER LAP ADAPTIVE TOOLS
Total 5005346:								100.96	
5005347									
02/25	02/11/2025	5005347	13991	MOLTZ CONSTRUCTION, INC	PAY REQUE	211-80-4083	673,316.63	673,316.63	WWTP EXPANSION Construction
02/25	02/11/2025	5005347	13991	MOLTZ CONSTRUCTION, INC	PAY REQUE	211-80-4083	1,042,831.63	1,042,831.63	WWTP EXPANSION Construction
Total 5005347:								1,716,148.26	
5005348									
02/25	02/03/2025	5005348	14077	AMILIA TECHNOLOGIES USA IN	1571036	210-51-5168	938.26	938.26	SUBSCRIPTION AND SERVICES
Total 5005348:								938.26	
5005349									
02/25	02/10/2025	5005349	14173	CORE & MAIN LP	DKB3391	204-34-5434	1,944.86	1,944.86	3" HYDRANT METER, HOSE COUPLING, HYDRANT WRENCH
Total 5005349:								1,944.86	
5005350									
02/25	02/03/2025	5005350	12896	FIRST NATIONAL BANK - WCP L	01292025	210-90-5632	487.11	487.11	Park Loan Interest
02/25	02/03/2025	5005350	12896	FIRST NATIONAL BANK - WCP L	01292025	210-90-5630	21,967.88	21,967.88	Park Loan
Total 5005350:								22,454.99	
5005355									
02/25	02/08/2025	5005355	439	XCEL ENERGY	911124207	201-49-5341	1,339.66	1,339.66	UTILITIES MAIN ACCOUNT
02/25	02/08/2025	5005355	439	XCEL ENERGY	911124207	204-34-5341	1,174.82	1,174.82	UTILITIES MAIN ACCOUNT
02/25	02/08/2025	5005355	439	XCEL ENERGY	911124207	210-34-5341	80.04	80.04	UTILITIES MAIN ACCOUNT

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02/25	02/08/2025	5005355	439	XCEL ENERGY	911124207	205-34-5341	2,079.69	2,079.69	UTILITIES MAIN ACCOUNT
02/25	02/08/2025	5005355	439	XCEL ENERGY	911124207	203-34-5341	113.24	113.24	UTILITIES MAIN ACCOUNT
Total 5005355:								4,787.45	
5005357									
02/25	02/23/2025	5005357	12380	TDS	FEB2025AC	201-17-5384	172.95	172.95	3749 HARRISON AVENUE INTERNET
02/25	02/23/2025	5005357	12380	TDS	FEB2025AC	201-17-5384	46.95	46.95	4006 HAYES AVE INTERNET
02/25	02/23/2025	5005357	12380	TDS	FEB2025AC	201-17-5384	149.95	149.95	3804 CLEVELAND AVE INTERNET
02/25	02/23/2025	5005357	12380	TDS	FEB2025AC	201-17-5384	279.90	279.90	3800 WILSON AVE INTERNET
Total 5005357:								649.75	
5005359									
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	210-34-5341	24.70	24.70	Wellington Jr. High
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	207-34-5341	38.27	38.27	3500 GW Bush Ave
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	203-34-5341	47.01	47.01	CLEVELAND AVE
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	204-34-5341	68.50	68.50	7250 Kit Fox Dr. Viewpointe
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	203-34-5341	308.33	308.33	Wellington HIGH SCHOOL
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	203-34-5341	677.46	677.46	Sage Meadows Street Lights
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	204-34-5341	1,271.39	1,271.39	10691 N CO RD 11
02/25	02/13/2025	5005359	433	POUDRE VALLEY REA	JAN 2025	204-34-5341	6,814.39	6,814.39	10697 N CR11
Total 5005359:								9,250.05	
5005360									
02/25	02/07/2025	5005360	12840	RISE BROADBAND	FEB 2025	205-34-5384	144.28	144.28	6190 NE FRONTAGE ROAD
02/25	02/07/2025	5005360	12840	RISE BROADBAND	FEB 2025	204-34-5384	139.28	139.28	10691 CR 11 WTP
Total 5005360:								283.56	
5005365									
02/25	02/03/2025	5005365	439	XCEL ENERGY	910532912	210-51-5185	677.25	677.25	8760 BUFFALO CREEK PKWY - BATTING CAGES
02/25	02/03/2025	5005365	439	XCEL ENERGY	910762078	203-34-5341	70.93	70.93	6744 E FRONTAGE ROAD
02/25	02/03/2025	5005365	439	XCEL ENERGY	910869522	205-34-5341	6,000.48	6,000.48	6172 NE FRONTAGE ROAD UNIT F
02/25	02/03/2025	5005365	439	XCEL ENERGY	910982579	204-34-5341	907.32	907.32	8890 BUFFALO CREEK WELLHOUSE
Total 5005365:								7,655.98	

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5005366									
02/25	02/24/2025	5005366	13991	MOLTZ CONSTRUCTION, INC	PAY REQUE	211-80-4083	490,203.54	490,203.54	WWTP EXPANSION Construction
Total 5005366:								490,203.54	
5005368									
02/25	02/07/2025	5005368	13320	VERIZON WIRELESS	6105433730	201-17-5345	3,191.39	3,191.39	TOWN CELL PHONES
Total 5005368:								3,191.39	
5005370									
02/25	02/03/2025	5005370	14046	STANDARD INSURANCE COMP	FEB 2025	201-00-2517	339.40	339.40	SHORT TERM DISABILITY
02/25	02/03/2025	5005370	14046	STANDARD INSURANCE COMP	FEB 2025	201-00-2523	1,367.61	1,367.61	LONG TERM DISABILITY
Total 5005370:								1,707.01	
5005371									
02/25	02/28/2025	5005371	14046	STANDARD INSURANCE COMP	MARCH 202	201-00-2517	322.53	322.53	SHORT TERM DISABILITY
02/25	02/28/2025	5005371	14046	STANDARD INSURANCE COMP	MARCH 202	201-00-2523	1,448.32	1,448.32	LONG TERM DISABILITY
Total 5005371:								1,770.85	
5005374									
02/25	02/06/2025	5005374	14038	CEBT PAYMENTS	MARCH 202	201-00-2508	72,710.00	72,710.00	CEBT INSURANCE PAYMENT
02/25	02/06/2025	5005374	14038	CEBT PAYMENTS	MARCH 202	201-00-2518	3,504.00	3,504.00	CEBT INSURANCE PAYMENT
02/25	02/06/2025	5005374	14038	CEBT PAYMENTS	MARCH 202	201-00-2519	474.00	474.00	CEBT INSURANCE PAYMENT
02/25	02/06/2025	5005374	14038	CEBT PAYMENTS	MARCH 202	201-00-2521	956.04	956.04	CEBT INSURANCE PAYMENT
Total 5005374:								77,644.04	
5005376									
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	201-49-5344	136.61	136.61	3804 Cleveland Ave
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	201-49-5344	326.56	326.56	3749 HARRISON AVE
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	201-49-5344	774.93	774.93	3800 WILSON
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	201-49-5344	267.07	267.07	3815 HARRISON AVE
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	201-49-5344	251.57	251.57	3735 CLEVELAND AVE.
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	203-34-5344	1,530.37	1,530.37	4021 Grant Ave.
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	205-34-5344	14,271.77	14,271.77	6190 NE Frontage Rd
02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	210-34-5344	149.16	149.16	8700 3RD

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02/25	02/25/2025	5005376	1	Black Hills Energy	JAN 2025	210-34-5344	954.84	954.84	4006 Hayes Ave
Total 5005376:								18,662.88	
5005378									
02/25	02/10/2025	5005378	13592	ALLSTATE	FEB 2025	201-00-2520	265.28	265.28	FEBRUARY PREMIUMS
Total 5005378:								265.28	
5005380									
02/25	02/03/2025	5005380	551	CENTURYLINK	JAN 2025	204-34-5345	75.17	75.17	TELEPHONE SERVICES 970-568-3021
02/25	02/03/2025	5005380	551	CENTURYLINK	JAN 2025	201-17-5345	91.92	91.92	TELEPHONE SERVICES 970-568-9354
02/25	02/03/2025	5005380	551	CENTURYLINK	JAN 2025	205-34-5345	157.59	157.59	TELEPHONE SERVICES 970-568-3276
Total 5005380:								324.68	
5005383									
02/25	02/14/2025	5005383	13769	Jive Communications Inc	IN710358687	201-17-5345	766.56	766.56	Town Phone Bill
Total 5005383:								766.56	
5005384									
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	201-18-5231	78.46	78.46	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	201-13-5933	290.84	290.84	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	205-34-5231	469.94	469.94	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	204-34-5231	118.80	118.80	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	201-34-5231	1,514.37	1,514.37	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	210-34-5231	713.76	713.76	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	204-34-5231	129.87	129.87	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	205-34-5231	129.88	129.88	FUEL
02/25	02/27/2025	5005384	13491	WEX BANK	102565073	201-34-5231	30.28-	30.28-	REBATE
Total 5005384:								3,415.64	
Grand Totals:								6,439,450.49	

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-00-2000	313.03	172,509.35-	172,196.32-
201-00-2210	4,069.85	.00	4,069.85
201-00-2508	72,710.00	.00	72,710.00
201-00-2516	7,636.00	.00	7,636.00
201-00-2517	661.93	.00	661.93
201-00-2518	3,504.00	.00	3,504.00
201-00-2519	474.00	.00	474.00
201-00-2520	265.28	.00	265.28
201-00-2521	956.04	.00	956.04
201-00-2523	2,815.93	.00	2,815.93
201-02-3430	.00	135.66-	135.66-
201-11-5335	2,000.00	.00	2,000.00
201-11-5352	2,737.00	.00	2,737.00
201-11-5380	380.07	.00	380.07
201-11-5952	2,100.00	.00	2,100.00
201-12-5109	750.00	.00	750.00
201-12-5359	612.00	.00	612.00
201-12-5499	183.60	.00	183.60
201-13-5335	363.00	.00	363.00
201-13-5352	3,553.00	.00	3,553.00
201-13-5380	78.95	.00	78.95
201-13-5496	81.37	.00	81.37
201-13-5933	290.84	.00	290.84
201-14-5214	43.24	.00	43.24
201-14-5311	91.29	.00	91.29
201-14-5380	670.00	.00	670.00
201-15-5214	32.61	.00	32.61
201-15-5331	41.12	.00	41.12
201-15-5380	100.00	.00	100.00
201-16-5356	550.00	.00	550.00
201-16-5580	66.88	.00	66.88
201-16-5583	74.00	.00	74.00
201-17-5345	4,049.87	.00	4,049.87
201-17-5384	2,600.15	.00	2,600.15
201-17-5579	6,550.99	.00	6,550.99
201-17-5947	2,405.84	.00	2,405.84
201-18-5231	78.46	.00	78.46
201-18-5233	18.95	.00	18.95
201-18-5335	118.43	.00	118.43
201-18-5350	9,821.14	.00	9,821.14

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-18-5355	136.00	.00	136.00
201-18-5356	136.00	.00	136.00
201-18-5374	5,894.66	.00	5,894.66
201-34-5231	1,834.90	30.28-	1,804.62
201-34-5233	3,532.52	.00	3,532.52
201-34-5335	1,294.00	.00	1,294.00
201-34-5370	309.98	.00	309.98
201-34-5372	1,068.82	.00	1,068.82
201-34-5579	5,346.71	.00	5,346.71
201-34-5941	408.22	.00	408.22
201-34-5947	166.88	.00	166.88
201-49-5341	1,339.66	.00	1,339.66
201-49-5344	1,756.74	.00	1,756.74
201-49-5367	474.08	.00	474.08
201-49-5369	2,949.40	.00	2,949.40
201-49-5370	466.70	147.09-	319.61
201-49-5375	60.16	.00	60.16
201-49-5398	1,955.01	.00	1,955.01
201-49-5405	1,500.00	.00	1,500.00
201-51-5379	930.00	.00	930.00
201-55-5214	559.98	.00	559.98
201-55-5333	155.00	.00	155.00
201-55-5337	717.13	.00	717.13
201-55-5579	2,575.00	.00	2,575.00
201-55-5792	149.56	.00	149.56
201-55-5793	750.00	.00	750.00
201-55-5900	2,196.44	.00	2,196.44
201-55-5901	309.97	.00	309.97
203-00-2000	349.97	15,957.23-	15,607.26-
203-04-3350	8,798.05	.00	8,798.05
203-34-5240	37.00	.00	37.00
203-34-5341	1,216.97	.00	1,216.97
203-34-5344	1,530.37	.00	1,530.37
203-34-5370	1,937.66	349.97-	1,587.69
203-34-5427	2,012.60	.00	2,012.60
203-34-5533	189.95	.00	189.95
203-34-5941	234.63	.00	234.63
204-00-2000	6.99	2,606,676.38-	2,606,669.39-
204-34-5221	25,224.15	.00	25,224.15
204-34-5227	1,491.22	.00	1,491.22

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
204-34-5231	248.67	.00	248.67
204-34-5233	4,223.64	6.99-	4,216.65
204-34-5321	4,679.66	.00	4,679.66
204-34-5334	900.20	.00	900.20
204-34-5341	10,236.42	.00	10,236.42
204-34-5345	75.17	.00	75.17
204-34-5352	279.00	.00	279.00
204-34-5353	38.64	.00	38.64
204-34-5370	829.43	.00	829.43
204-34-5380	820.00	.00	820.00
204-34-5384	139.28	.00	139.28
204-34-5423	885.00	.00	885.00
204-34-5433	39,643.96	.00	39,643.96
204-34-5434	2,045.82	.00	2,045.82
204-34-5437	4,485.00	.00	4,485.00
204-34-5455	569.05	.00	569.05
204-34-5593	1,778,467.72	.00	1,778,467.72
204-34-5941	386.23	.00	386.23
204-90-5630	554,775.00	.00	554,775.00
204-90-5631	176,233.12	.00	176,233.12
205-00-2000	350.00	1,219,891.74-	1,219,541.74-
205-34-5231	957.34	.00	957.34
205-34-5233	75.80	.00	75.80
205-34-5241	9.41	.00	9.41
205-34-5321	3,303.29	.00	3,303.29
205-34-5341	8,080.17	.00	8,080.17
205-34-5344	14,271.77	.00	14,271.77
205-34-5345	157.59	.00	157.59
205-34-5370	1,019.94	350.00-	669.94
205-34-5380	455.00	.00	455.00
205-34-5384	373.54	.00	373.54
205-34-5422	58.52	.00	58.52
205-34-5433	1,283.13	.00	1,283.13
205-34-5434	14,380.85	.00	14,380.85
205-34-5440	734.00	.00	734.00
205-34-5455	674.91	.00	674.91
205-34-5554	1,932.95	.00	1,932.95
205-34-5941	271.51	.00	271.51
205-90-5618	484,362.00	.00	484,362.00
205-90-5619	687,490.02	.00	687,490.02

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
207-00-2000	.00	1,231.13-	1,231.13-
207-34-5321	1,192.86	.00	1,192.86
207-34-5341	38.27	.00	38.27
210-00-2000	25.99	63,803.34-	63,777.35-
210-34-5231	713.76	.00	713.76
210-34-5233	782.04	.00	782.04
210-34-5237	1,790.00	.00	1,790.00
210-34-5241	29.84	.00	29.84
210-34-5252	262.00	.00	262.00
210-34-5254	2,427.49	.00	2,427.49
210-34-5341	128.48	.00	128.48
210-34-5344	1,104.00	.00	1,104.00
210-34-5365	2,295.00	.00	2,295.00
210-34-5370	64.99	.00	64.99
210-34-5380	175.00	.00	175.00
210-34-5422	10,835.71	.00	10,835.71
210-34-5941	188.84	.00	188.84
210-34-5942	13,779.78	.00	13,779.78
210-51-5148	16.99	.00	16.99
210-51-5165	1,250.00	.00	1,250.00
210-51-5166	1,950.00	.00	1,950.00
210-51-5168	938.26	.00	938.26
210-51-5181	1,443.93	25.99-	1,417.94
210-51-5185	677.25	.00	677.25
210-51-5223	385.99	.00	385.99
210-51-5372	109.00	.00	109.00
210-90-5630	21,967.88	.00	21,967.88
210-90-5632	487.11	.00	487.11
211-00-2000	.00	2,360,427.30-	2,360,427.30-
211-80-4010	1,845.00	.00	1,845.00
211-80-4061	33,223.22	.00	33,223.22
211-80-4083	2,206,351.80	.00	2,206,351.80
211-80-5001	1,947.05	.00	1,947.05
211-80-5022	116,725.74	.00	116,725.74
211-80-5052	334.49	.00	334.49
Grand Totals:	6,441,542.45	6,441,542.45-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Report type: GL detail
Check.Voided = no

Board of Trustees Meeting

Date: April 22, 2025

Subject: 1st Quarter 2025 Residential Building Permit and Lot Inventory Report

EXECUTIVE SUMMARY

This quarterly report on residential building activities provides an update of the current development trends and expected trends within the Town. It also identifies the number of buildable lots remaining within the Town, and future lots that will be available for permits once public infrastructure is installed.

Town staff tracks the number of new residential dwelling permits issued throughout the year. Staff also tracks the number of available buildable lots (buildable lots in this context means zoned residential, platted for development, and public infrastructure is installed and operational). Tracking the number of permits and the number of buildable lots is an indicator of development trends and is used as a resource to guide when and how many new residential building permits the Town is able to issue.

BACKGROUND / DISCUSSION

Attached is a report of residential building permits issued through the 1st Quarter 2025 (January 1, 2025 to March 31, 2025). Also included is a report of new residential dwelling permits issued since 2010. The report also includes projected residential dwelling permits based on expected development trends. The annual total number of residential building permits is used to identify trends and project future permits. An inventory report is included to show available residential lots by subdivision, the number of lots remaining for permits, and the status of zoning, platting and infrastructure availability. Residential lot supply and inventory is depicted graphically to show trends over time.

Also included in this report is a summary of the available platted and buildable lots for commercially zoned properties within the Town. The inventory includes lots that are currently undeveloped (some lots have been approved for commercial site development plans, but may not have been constructed yet - development lots that are currently vacant at the time of this report are included in the inventory).

Building permit plan review times were researched over the last five (5) years and aggregated to illustrate the average length of time plan submittals are in review. Trends over the period include a decrease in the total number of days that plans are in review, and a decrease in the number of resubmittals needed. Plan reviews are completed within established plan review timelines.

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

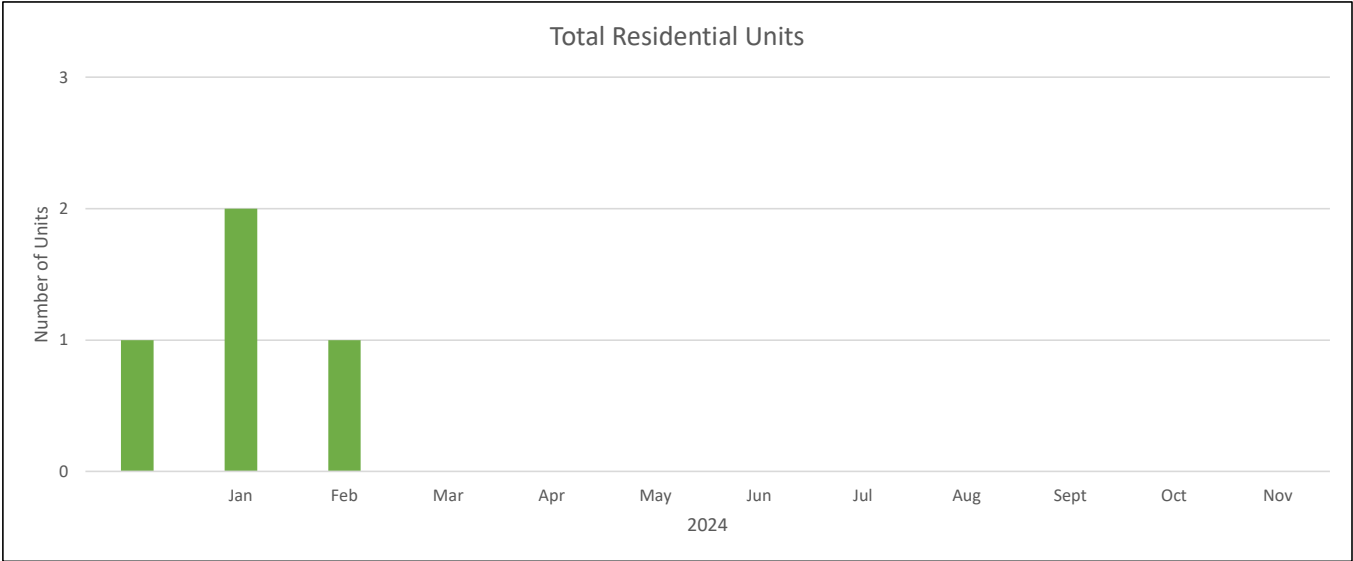
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ATTACHMENTS

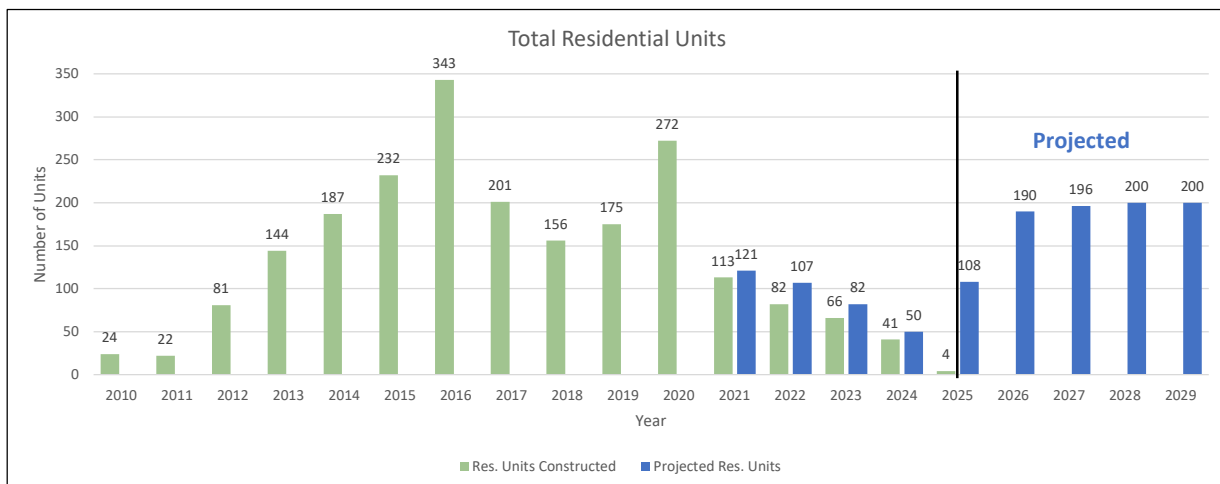
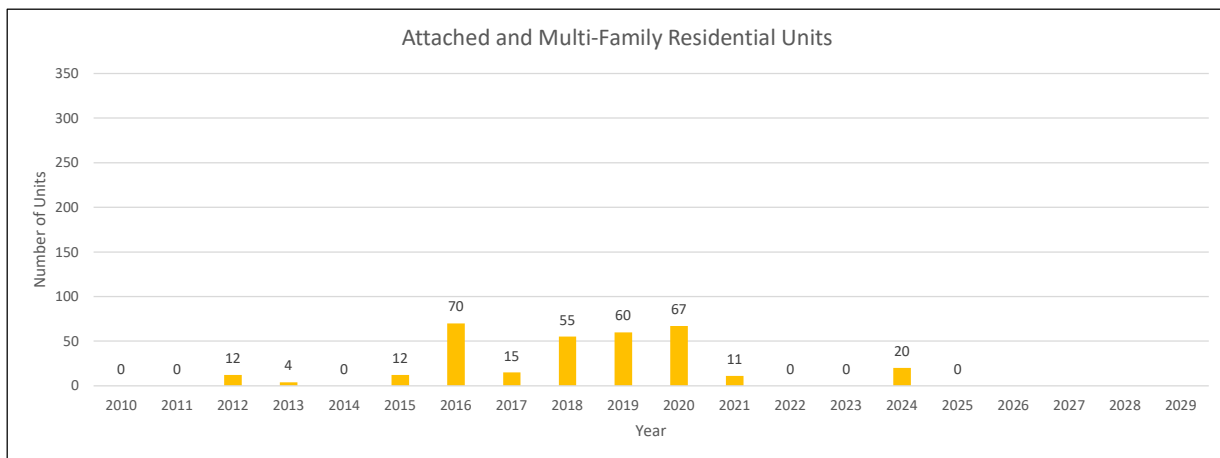
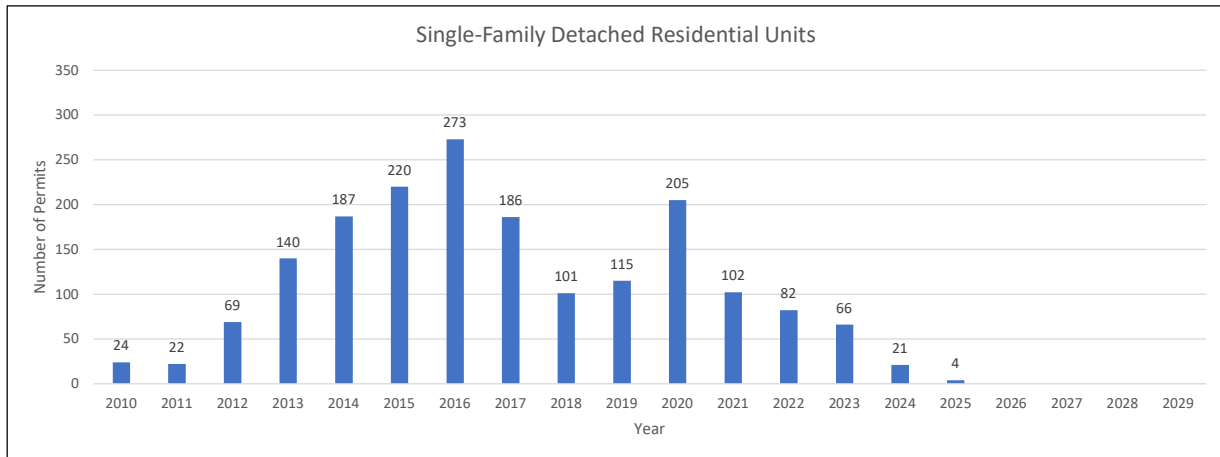
1. Q1 2025 Monthly Residential Permits
2. Historic and Projected Residential Permits
3. Residential Lot Inventory
4. Commercial Lot Inventory
5. Permit Plan Review Timelines

New Residential Permits Issued by Month
2025



2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Single-Family Units	1	2	1	0	0	0	0	0	0	0	0	0
Attached Units	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL RES. UNITS	1	2	1	0	0	0	0	0	0	0	0	0
		4				0			0			0
											Total	4

Residential Dwelling Units - Historic and Projected



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Single-Family Detached	24	22	69	140	187	220	273	186	101	115	205	102	82	66	21	4				
Attached and Multi-Family	0	0	12	4	0	12	70	15	55	60	67	11	0	0	20	0				
Res. Units Constructed	24	22	81	144	187	232	343	201	156	175	272	113	82	66	41	4				
Projected Res. Units												121	107	82	50	108	190	196	200	200

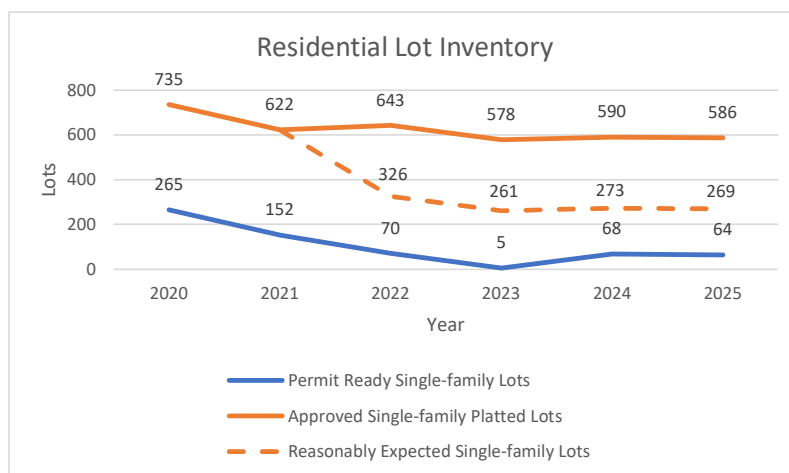
* Attached and Multi-family unit counts manually adjusted to reflect changes in the way permits were entered over time

** Years 2021, 2022 and 2023 - Permits limited due to capacity constraints during construction of water and wastewater treatment plant expansions

Subdivision Name	Remaining Lots/Units	Annexed	Zoned	Platted	Infrastructure
Infill (the Knolls)	2	Yes	Single-family	Yes	Yes
Infill (Fifth St.)	1	Yes	Single-family	Yes	Yes
Infill (Garfield Ave.)	1	Yes	Single-family	Yes	Yes
Sage Meadows 2nd	60	Yes	Single-family	Yes	Yes
Saddleback	205	Yes	Single-family	Yes	No
Sage Farms Filing 1 (expected)	241	Yes	Single-family	No	No
Sage Farms Phase 1B (estimated)	200	Yes	Multi-family	No	No
Sage Farms Phase 1C (estimated)	200	Yes	Multi-family	No	No
Sundance Phase 1A	60	Yes	Single-family	Yes	No
Sundance Phase 1B	91	Yes	Single-family	Yes	No
Sundance Phase 2	101	Yes	Single-family	Yes	No
Sundance Phase 3	65	Yes	Single-family	Yes	No
Country Lane Acres	41	Yes	Single-family	No	No
Sage Farms (Future Phases)	705	Yes	Mixed densities	No	No

ESTIMATED TOTAL UNITS 1973

Platted Lots	586
Buildable Lots (with infrastructure)	64



Wellington, Colorado
Commercial Lot Inventory

Updated: 4/1/2025
Printed: 4/14/2025

Zoning	Acres (total)	Parcels	Acres (buildable)	Lots (buildable)
C-1 - Neighborhood Commercial	6.1	11	4.8	9
C-2 - Downtown Commercial	0.6	4	0.6	4
C-3 - Mixed-Use Commercial	56.3	22	27.9	18
LI - Light Industrial	42.4	13	42.4	13
I - Industrial	59.5	2	0.0	0
PUD - Planned Unit Development	64.2	4	0.0	0

* "Buildable" indicates lots are platted and have public infrastructure installed and ready for permit.

Building Permit Plan Submittals - Business Days in Review						
Year	2020	2021	2022	2023	2024	2025 YTD
Total Submittals:	514	601	581	366	348	76
Average Turnaround by Submittal # 1:	6	7	4	4	3	3
Average Turnaround by Submittal # 2:	2	3	4	3	4	3
Average Turnaround by Submittal # 3:	4	4	3	3	4	3
Average Turnaround by Submittal # 4:	1	4	4	2	4	
Average Turnaround by Submittal # 5:		5	4		5	
Average Turnaround by Submittal # 6:			3			
Average Turnaround by Submittal # 7:			4			
Average Number of Days: (Average Business Days, all reviews)	5	6	4	4	3	3

<i>SAFEbuilt Contracted Turnaround Times</i>	<i>First Comments</i>	<i>Second and Subsequent Comments</i>
- Residential Plan Review	5 business days	5 business days
- Multi-family Plan Review	10 business days	5 business days
- Small Commerical Plan Review (valuation less than \$2M)	10 business days	5 business days
- Large Commerical Plan Reivew (valuation more than \$2M)	20 business days	10 business days

Aggregate Plan Review Trends - 2020-2025:

- Permit plan reviews are completed within established review timelines
- Average days to first comment response is decreasing
- Average number of resubmittals is decreasing
- Average total days in review is decreasing

Board of Trustees Meeting

Date: April 22, 2025
Subject: Larimer County Sheriff's Office Report (March 2025)

EXECUTIVE SUMMARY

Larimer County Sheriff's Office has submitted a report for March 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. 03-2025 Wellington Monthly Report - FINAL



John J. Feyen, Sheriff

LARIMER COUNTY SHERIFF'S OFFICE

One Agency

One Mission

Public Safety

April 8, 2025

Town of Wellington
Attn: Patti Garcia, Town Administrator
PO Box 127
Wellington, Colorado 80549

Dear Ms. Garcia:

The Law Enforcement Services Agreement for the Town of Wellington obligates the Larimer County Sheriff's Office to provide monthly reporting.

In meeting the contract, for the month of **March 2025**, the Larimer County Sheriff's Office maintained six deputies, one corporal, and one sergeant providing full-time law enforcement for the Town. In addition, one full-time investigator, one full-time desk deputy, and one full-time School Resource Officer assisted the town with law enforcement activities.

During the month of **March 2025**, non-assigned deputies spent a total of **156.16** hours in Wellington responding to calls, patrolling, and making contacts in the town.

During the month of **March 2025** there were **0.0** hours worked by Northern Colorado Drug Task Force.

Investigations – ongoing and active cases include:

False Reporting – 2
Neglect – 1
Fraud/Theft – 2
Sex Crime – 5
Assault – 2
DHS Referral - 1

Administration
2501 Midpoint Dr.
Fort Collins, CO 80525
970 498-5100

County Jail
2405 Midpoint Dr.
Fort Collins, CO 80525
970 498-5200

Emergency Services
1303 N. Shields St.
Fort Collins, CO 80524
970 498-5300

larimer.gov/sheriff

Of Note:

- A suspicious vehicle was observed by our proactive deputies, parked in the Loaf N Jug parking lot for several hours. The male driver exhibited behaviors consistent with drug trafficking. A K9 sniff and subsequent vehicle search located a good amount of drugs and a loaded firearm. The vehicle was towed to the Sheriff's Office for additional processing after a search warrant. In total, 418 grams of meth, 983 fentanyl pills, a loaded handgun, four phones and \$1,009 were taken off the street. A ruse the next day lured the vehicle's owner to the office, where he was arrested. This case involved a 20-hour day for the investigating Wellington Deputy, who refused to relent on the suspect before his investigation and arrest were completed.
- Approximately a dozen non assigned Deputies, Reserve Deputies, and Cadets staffed and managed the St. Paddy's Day Parade.

Pursuant to the Law Enforcement Agreement between the Town of Wellington and Larimer County, applicable documenting monthly forms are attached.

Thank you,

A handwritten signature in black ink, appearing to read "Joe Shellhammer".

Undersheriff Joe Shellhammer
(970) 498-5103
Attachments



LARIMER COUNTY SHERIFF'S OFFICE

Wellington Calls for Service and Patrol Time
(For Non-Wellington Officers)

Dispatch Dates between 03/01/2025 and 03/31/2025

Excluded from this report -

Squads: Civilian, Parks, and Investigations

Units: 9ME, 9S39;9Z54;9E33;9E64;9E91;9E80;9E6;9E65;9E75;9E7*

Call Times by Month

	Call/Contact Time (Minutes/Hours)	Patrol Time (Minutes/Hours)	Totals
2025-03	7,516.3 125.27	1,853.05 30.88	9,369.35 156.16
Totals	7,516.3 125.27	1,853.05 30.88	9,369.35 156.16

Wellington Monthly Report

March 2025

Larimer County Sheriff's Office

Christine Harpel
Administrative Coordinator

4/3/2025

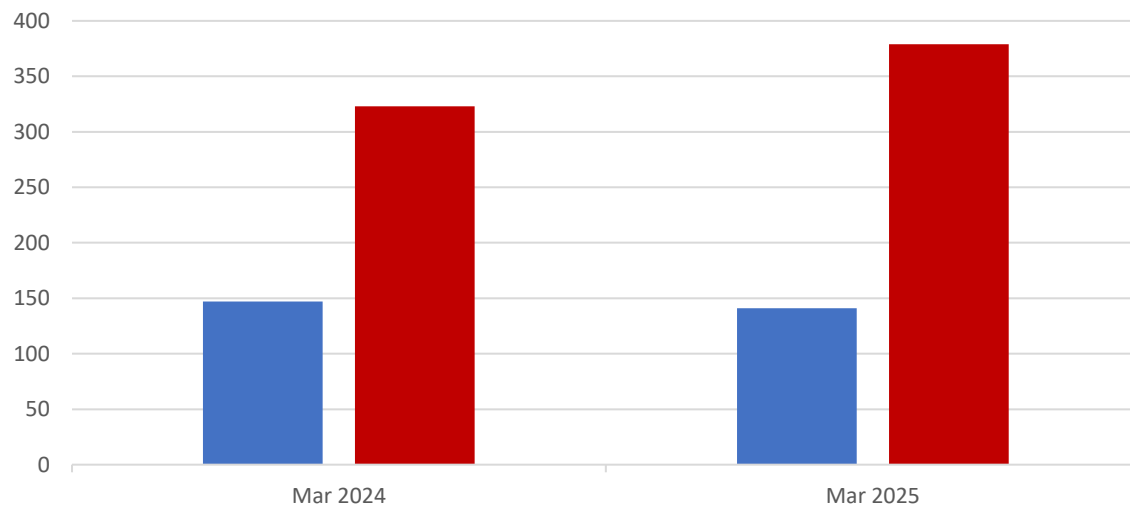
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March 2025 Totals

Dispatched / Officer-Initiated Activity

Dispatched Calls	141
Officer Initiated	379
March 2025 Total	520

Dispatched vs Officer-Initiated Activity



- Dispatched calls were Down 6 or 4% from March 2024
- Officer-Initiated Activity was Up 56 or 17% from March 2024

	Mar. 2024	Mar. 2025
Dispatched Calls	147	141
	31%	27%
Officer Initiated	323	379
	69%	73%
Total	470	520

- 27% were Dispatched Calls
- 73% was Officer-Initiated Activity

March 2025 Calls for Service

Calls for Service Comparison

Call Types A-M

Call Type	2022	2023	2024	Avg 22-24	2025	% Change 3-Yr Avg to 2025
9-1-1 Hangup	0	1	3	1.33	0	-100%
Alarm Calls	14	4	5	7.67	4	-48%
Alcohol Calls	0	1	0	0.33	0	-100%
Animal Calls	6	11	17	11.33	5	-56%
Assault	2	0	2	1.33	3	125%
Assist Business	4	2	7	4.33	7	62%
Assist Other Agency (Fire/Med)	18	3	9	10.00	10	0%
Bar Checks	0	6	0	2.00	1	-50%
Burglary	0	2	0	0.67	0	-100%
Child abuse	1	1	0	0.67	1	50%
Citizen Assist	25	21	9	18.33	21	15%
Civil	12	14	21	15.67	22	40%
Criminal Mischief	2	2	2	2.00	3	50%
Death Investigation	0	0	1	0.33	0	-100%
Disturbance	6	6	11	7.67	3	-61%
Drug case	4	2	1	2.33	3	29%
DUI Arrest	2	2	1	1.67	2	20%
Extra Checks & Business Check	180	162	121	154.33	101	-35%
Family Problems	5	4	10	6.33	11	74%
Fireworks complaint	0	0	1	0.33	0	-100%
Follow up	37	29	23	29.67	40	35%
Found property	4	0	3	2.33	3	29%
Fraud	9	9	3	7.00	13	86%
Harassment	5	5	9	6.33	19	200%
Juvenile Problem	6	8	3	5.67	6	6%
Littering	0	0	0	0.00	1	NC
Lost Property	0	0	1	0.33	1	200%
Mental Health Call	5	4	2	3.67	11	200%
Missing Person (Child/Adult)	2	0	5	2.33	0	-100%
Motor Vehicle Accident	6	4	2	4.00	5	25%
Municipal Code Violation	0	14	5	6.33	1	-84%

Call Types N-Z

Call Type	2022	2023	2024	Avg 22-24	2025	% Change 3-Yr Avg to 2025
Neighbor Problems	8	1	1	3.33	3	-10%
Noise\Party Complaint	4	6	5	5.00	2	-60%
Parks Incident	0	1	0	0.33	0	-100%
Pedestrian Contact/Subject St	8	8	5	7.00	9	29%
Private Tow	4	1	10	5.00	4	-20%
REDDI Report	5	1	2	2.67	2	-25%
Restraining Order Violation	1	0	1	0.67	1	50%
Safe 2 Tell	5	5	2	4.00	3	-25%
School Check	8	19	2	9.67	4	-59%
Sex Offense	0	3	2	1.67	5	200%
Sex Offender Check	8	8	0	5.33	0	-100%
Suicide Attempt	1	1	2	1.33	0	-100%
Suicide Threat	3	3	3	3.00	2	-33%
Suspicious Circumstances	17	25	25	22.33	24	7%
Theft	2	3	6	3.67	6	64%
Traffic Problem	8	14	5	9.00	11	22%
Traffic Pursuit	0	0	1	0.33	0	-100%
Traffic Stop	137	163	92	130.67	116	-11%
Trespass	2	1	1	1.33	1	-25%
Vehicle Theft	1	3	0	1.33	0	-100%
Vehicle Trespass	2	0	0	0.67	0	-100%
VIN Check	4	9	9	7.33	7	-5%
Warrant Attempt/Arrest	2	6	5	4.33	6	38%
Weapon Related (menacing,)	0	0	1	0.33	1	200%
Welfare Check	8	11	6	8.33	10	20%
Unspecified	3	6	7	5.33	6	13%
TOTALS	596	615	470	560.33	520	-7%

NC = Not Calculable. Cannot divide by 0.

Calls for Service UP 50 or 11% from March 2024

March 2025 calls DOWN 7% from March 2022-2024 Average

March 2025 Call Categories

Crime Type Averages / Trends

Property Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Burglary	0	2	0	0.67	0
Theft	2	3	6	3.67	6
Vehicle Theft	1	3	0	1.33	0
Vehicle Trespass	2	0	0	0.67	0
Property Crimes Totals	5	8	6	6.33	6

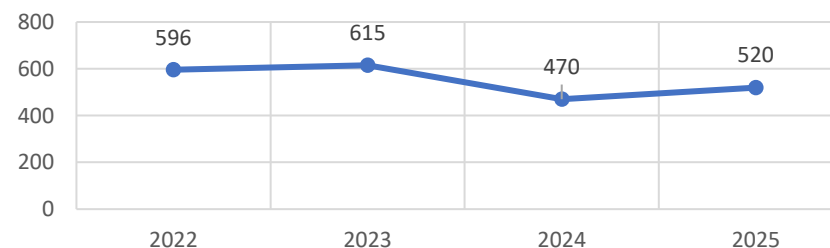
Persons Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Assault	2	0	2	1.33	3
Missing Person (Child/Adult)	2	0	5	2.33	0
Robbery	0	0	0	0.00	0
Sex Offense	0	3	2	1.67	5
Weapon Related (menacing,	0	0	1	0.33	1
Persons Crimes Totals	4	3	10	5.67	9

Disorder/Other Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Alcohol Calls	0	1	0	0.33	0
Animal Calls	6	11	17	11.33	5
Criminal Mischief	2	2	2	2.00	3
Disturbance	6	6	11	7.67	3
Drug case	4	2	1	2.33	3
Family Problems	5	4	10	6.33	11
Harassment	5	5	9	6.33	19
Juvenile Problem	6	8	3	5.67	6
Noise\Party Complaint	4	6	5	5.00	2
Suspicious Circumstances	17	25	25	22.33	24
Trespass	2	1	1	1.33	1
Disorder Crimes Totals	57	71	84	70.67	77

Red numbers indicate a DECREASE in crime from March 2024

Yellow backgrounds indicate an INCREASE in crime from March 2022-2024 Average

March 2022-2025 Totals



March 2025 Traffic

Traffic Citations	3/24	3/25
Traffic Citations Issued	25	6
Traffic Warnings	70	105

➤ Citations Issued Down 19

➤ Warnings Up 35

Call Type	3/24	3/25
Traffic Stop	92	116
Motor Vehicle Accident	2	5
DUI Arrest	1	2
Traffic Problem	5	11
REDDI Report	2	2

➤ Traffic Stops Up 24 or 26%

➤ MV Accidents Up 3

➤ DUI Arrests Up 1

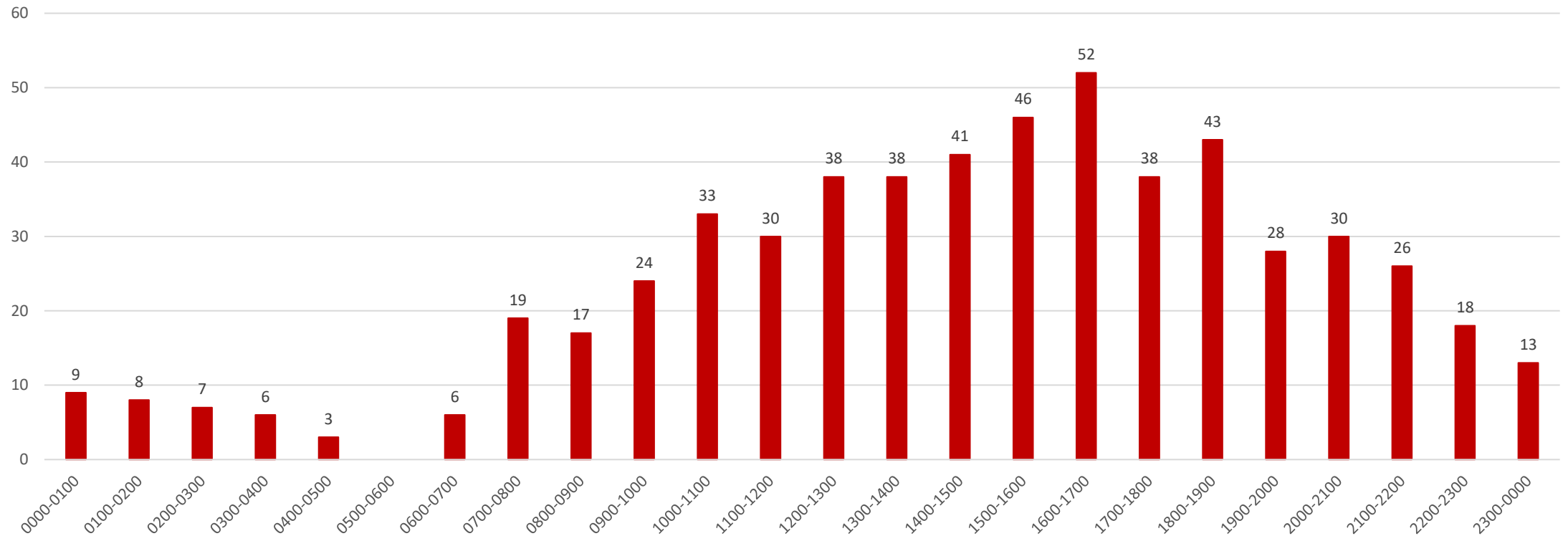
➤ Traffic Problems Up 6

➤ REDDI Reports Equal

March 2025

Call Totals by Hour

Busiest Hours
1600-1700 (52)
1500-1600 (46)

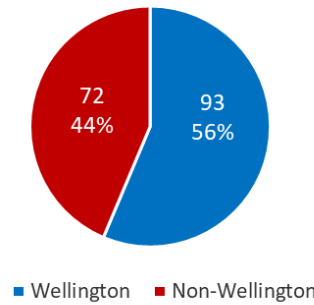


← 22 Calls between 0200-0700 →

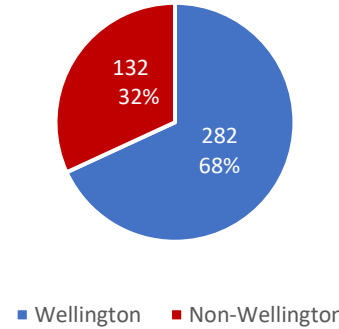
March 2025

Wellington/Non-Wellington Units

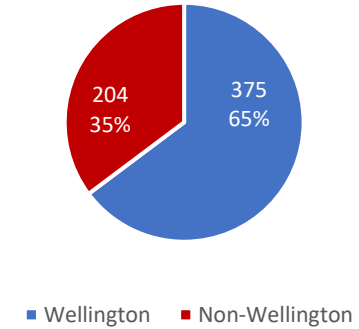
Dispatched



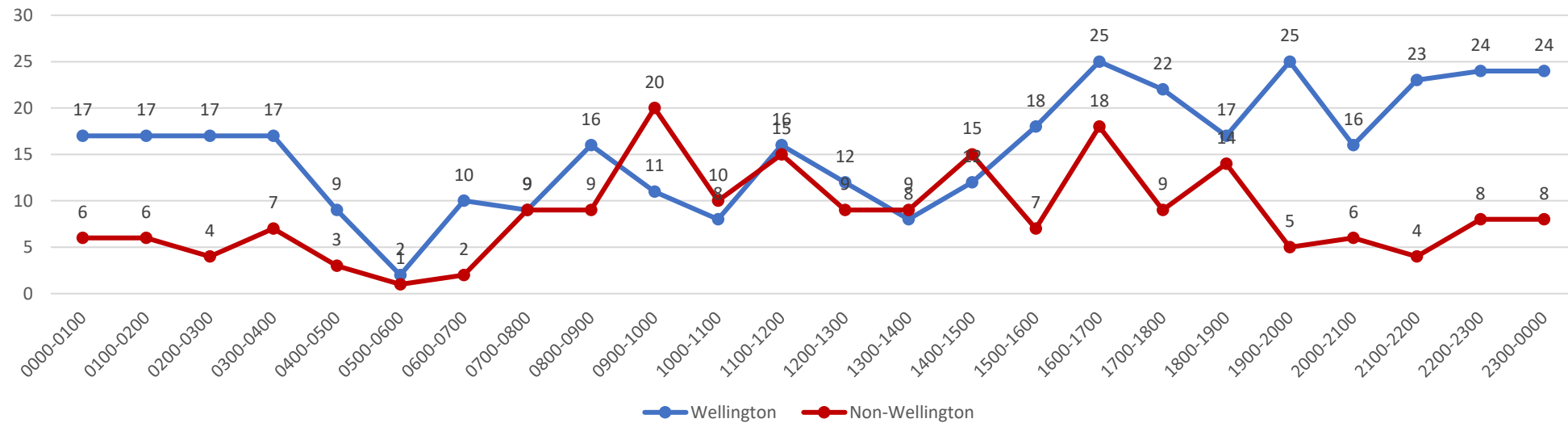
Officer-Initiated



Total Calls



Wellington/Non-Wellington Calls by Hour



March 2025

Response Times / Time on Calls Dispatched Calls Only All Times in Minutes

<u>Average Response Time (All Units)</u> – High / Medium / Low refers to call priority		
High		5.55
Medium		10.8
Low		66.78
Avg. Response Time		27.71

<u>Average Time on Calls (All Wellington Calls)</u>			
High			37.37
Medium			39.79
Low			31.12
Avg. Time			36.09