



BOARD OF TRUSTEES
May 13, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to hillha@wellingtoncolorado.gov. The email must be received by 4:00 p.m. on the day of the meeting. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnallEK1hvNHJ5Zz09>

Passcode: 726078

Or One tap mobile :

US: +17207072699,,84871162393# or +17193594580,,84871162393#

Or Telephone:

Dial US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468

Webinar ID: 848 7116 2393

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Proclamation
 - a. Proclamation: Mental Health Awareness Month
 - b. Proclamation: Kids to Park Day
2. Public Comment

C. PRESENTATION

1. PROST Master Plan and Community Center Feasibility Kickoff Presentation

- Presentation: Billy Cooksey, Parks and Recreation Manager
- Presentation: Ryan Hegreness, Senior Consultant with Berry, Dunn, McNeil & Parker, LLC

D. CONSENT AGENDA

1. April 22, 2025 Meeting Minutes
 - Presentation: Hannah Hill, Town Clerk

E. ACTION ITEMS

1. Resolution No. 20- 2025 : A Resolution in Support of a T-Mobile Hometown Grant Application for the Veterans Garden Project
 - Presentation: Kelly Houghteling, Deputy Town Administrator
2. Resolution No. 21-2025 - A Resolution Appointing a Liaison to the Upper Front Range Transportation Planning Council
 - Presentation: Calar Chaussee, Mayor
3. Ordinance No. 09-2025 - An Ordinance Amending Article 12 of Chapter 2 of the Wellington Municipal Code
 - Presentation: Hannah Hill, Town Clerk

F. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
 - a. NOCO Humane - 1st Quarter 2025 Service Report
 - b. Utility Report (March 2025)
4. Board Reports

G. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

PROCLAMATION

WHEREAS, *mental health is a vital part of individual and community well-being, and life's challenges—including trauma, grief, discrimination, financial insecurity, and health concerns—affect people in different ways across all backgrounds, identities, and experiences; and*

WHEREAS, *raising awareness, fostering open conversations, and promoting access to culturally responsive, trauma-informed mental health resources can help reduce the burden of mental health conditions and support healing for all individuals; and*

WHEREAS, *the Town of Wellington strives to be a welcoming, compassionate, and resilient community where every person feels seen, heard, and supported in their mental wellness journey; and*

WHEREAS, *reducing stigma, increasing equity in access to behavioral health services, and strengthening partnerships across sectors are essential to improving lives and promoting the dignity and potential of every resident; and*

WHEREAS, *businesses, schools, faith organizations, government agencies, healthcare providers, and community members each play a role in cultivating a culture that prioritizes mental health, prevents substance use disorders, and supports overall well-being;*

NOW, THEREFORE, I, Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby proclaim the month of May as:

Mental Health Awareness Month

Let us recognize that mental health is a fundamental aspect of a thriving, inclusive, and healthy community—essential to living a life of joy, dignity, and purpose.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this 13th day of May, 2025.

Calar Chaussee, Mayor



PROCLAMATION

WHEREAS, May 17, 2025 is the fifteenth Kids to Parks Day organized and implemented by the National Park Trust held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit local parks, public lands, and waters; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

WHEREAS, Kids to Parks Day will recognize the importance of recreating responsibly while enjoying the benefits of the outdoors; and

WHEREAS, Kids to Parks Day will foster future outdoor enthusiasts and help with developing the next generation of park stewards by engaging kids with memorable outdoor experiences.

NOW, THEREFORE, I Calar Chaussee, Mayor of the Town of Wellington, Colorado, do hereby proclaim May 17, 2025 as:

Kids to Parks Day

in the Town of Wellington and urge all fellow citizens to celebrate our community's youth and nature by going outdoors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Wellington to be affixed this 13th day of May, 2025.

Calar Chaussee, Mayor

Board of Trustees Meeting

Date: May 13, 2025

Subject: PROST Master Plan and Community Center Feasibility Kickoff Presentation

- **Presentation: Billy Cooksey, Parks and Recreation Manager**
- **Presentation: Ryan Hegreness, Senior Consultant with Berry, Dunn, McNeil & Parker, LLC**

EXECUTIVE SUMMARY

This presentation marks the official kickoff of the Parks, Recreation, Open Spaces, and Trails (PROST) Master Plan and Community Center Feasibility Study. The purpose of the master plan is to establish a comprehensive framework to guide the strategic growth, enhancement, and sustainability of our community's parks and recreational resources over the next 10 to 15 years.

Key objectives of the project include assessing current facilities and programs, identifying future needs, and engaging community stakeholders to ensure the plan reflects diverse interests and priorities. The process will involve extensive public outreach, data collection, and analysis to inform recommendations that promote health, environmental stewardship, social equity, and quality of life.

The kickoff presentation will outline the project scope, timeline, stakeholder engagement strategies, and initial areas of focus. The Board's support and active participation are vital to the success of this initiative, which aims to create an inclusive, accessible, and forward-thinking parks and recreation system that serves all residents.

BACKGROUND / DISCUSSION

The contract with Berry Dunn to complete the masterplan was approved via Resolution No. 13-2025 at the Board of Trustees Regular Meeting on April 8, 2025.

CONNECTION WITH ADOPTED MASTER PLANS

This action supports the following Town of Wellington Comprehensive Plan goals and strategies:

- **Community Cohesion Goal 2 - Ensure that existing and future residential developments contribute to enhancing quality of life.**
 - CC Strategy 2.5: Ensure adequate park, trail, and open spaces are added to land use mix as the population grows.
- **Community Cohesion Goal 3 - Enhance, maintain, and increase recreational spaces and natural amenities so they can be enjoyed by all ages and abilities.**
 - CC Strategy 3.1: Update the 2015 Parks and Trails Master Plan to develop a visionary network of accessible and connected trails and parks.
 - CC Strategy 3.2: Develop criteria to create and update the level of service standards for parks and open spaces to ensure public spaces are safe, illuminated, accessible, and clean.
 - CC Strategy 3.5: Promote the involvement of community members (of different backgrounds, ages, and abilities) in designing outdoor public spaces that can be enjoyed by all.



- Community Cohesion Goal 4 - Ensure residents and visitors are and feel safe.
 - CC Strategy 4.4: Collaborate with the community to ensure the provision of community spaces to host after school programs and recreational opportunities for the area youth.

This action supports the following Town of Wellington Board Strategic Plan Goals:

- Cultivate Community Spaces
 - Goal 1: Align needs and vision for community spaces.
 - Goal 2: Explore creating a community center.
 - Goal 3: Retain, revitalize and invest in meeting and gathering spaces.
- Ensure Strong Town Operations
 - Goal 1: Communicate strategically to community audiences.

FISCAL IMPLICATIONS

The PROST Master Plan and Community Center Feasibility Study is an approved CIP line item included in the 2025 Town of Wellington Budget.

STAFF RECOMMENDATION

N/A

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. WellingtonBOTKickoff



 **BerryDunn**



**Town of Wellington
PROST Master Plan and
Feasibility Study
Board of Trustees Update
May 13, 2025**

**WELLINGTON
COMMUNITY
PARK**





- ▲ 1 Introductions
- ▲ 2 Project Review and Clarifications
- ▲ 3 Logistics and Requests
- ▲ 4 Q&A

Planning for Excellence

How will this plan be unique and creatively guide our community to a new level of excellence?



Collaboration

We will work to include Town staff as active members of the team, helping to tailor engagement and analysis to Wellington's environment and culture.



Real-World Experience

Our team is led by experts with decades of experience running similar systems and implementing strategic goals and innovative changes.



Living Document

We will aim to develop a final plan that is dynamic, flexible, and structured around guiding themes that can grow and change with the community.



Innovation and Excellence

A final master plan that is accessible and designed to help build an innovative and quality system for Wellington





▲ The Project

Key Project Components

01

Framework that guides the future

02

Represents unified vision for the Town of Wellington

03

Recognizes and integrates with previous plans and townwide efforts

04

Considers all community members

05

Provides an action plan

06

Helps guide decisions



Project Approach

Year	2025										2026		
Phase / Month	M	A	M	J	J	A	S	O	N	D	J	F	M
Phase 1: Discovery and Internal Review	●	●											
Phase 2: Needs Assessment		●	●	●	●	●							
Phase 3: Program Master Plan			●	●	●	●	●						
Phase 4: Visioning							●	●					
Phase 5: PROST Master Plan, Implementation, and Action Plan Development								●	●	●	●	●	●
Phase 6: Implementation													●

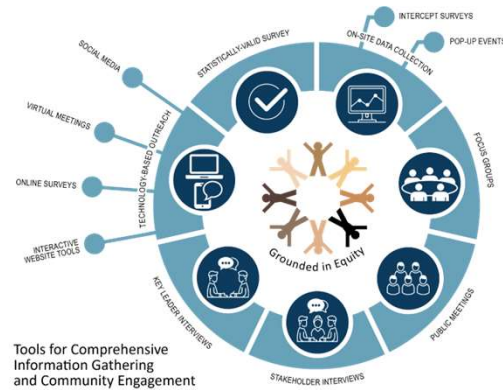
Phase 1: Discovery and Review

- Project Work Plan and Schedule
- Initial Data Request to Launch Data Review
- Kickoff Session(s)



Phase 2: Needs Assessment

- Detailed Engagement Strategy
- Online Engagement Platform Development and Administration
- Comprehensive Internal and External Engagements
- Statistically Valid Community Survey
- Market Assessment
- Level of Service
- Community Center Feasibility



Creatively Customized.



Transparent & Inclusive Process

Using a variety of tools and facilitation techniques have proven to increase the diversity and number of people engaged.



**Trailside /
Parkside
Interviews**



Engagement Stations



Pop Up Events



Focus Groups

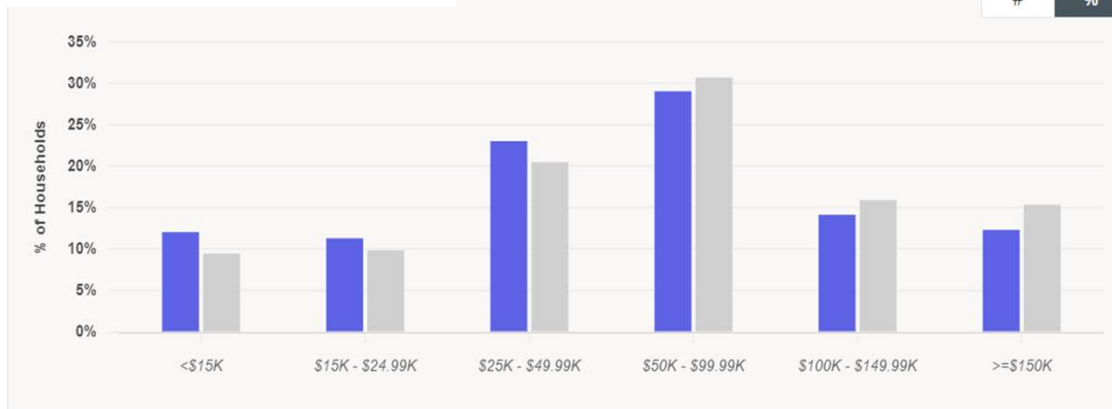




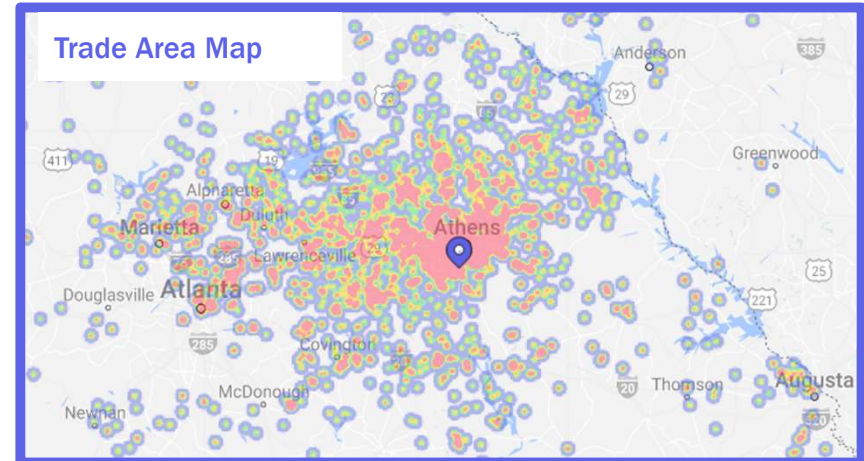
See who visits your facilities, where they come from & where they go.

Property	Median Household Income	Bachelor's Degree or Higher	Median Age	Most Common Ethnicity	Persons per Household
Bear Hollow Zoo Gran Ellen Dr. Athen...	\$57K	38.1%	32.7	White (55%)	2.58
Georgia	\$66.2K	32.7%	37.0	White (54.2%)	2.64

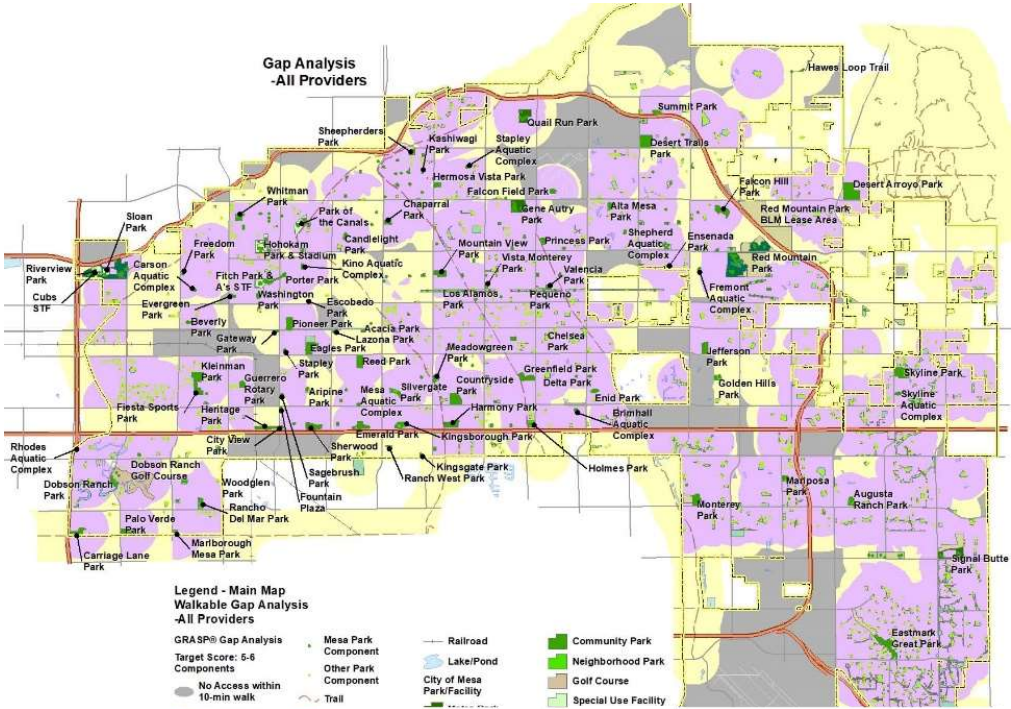
Visitor Demographics



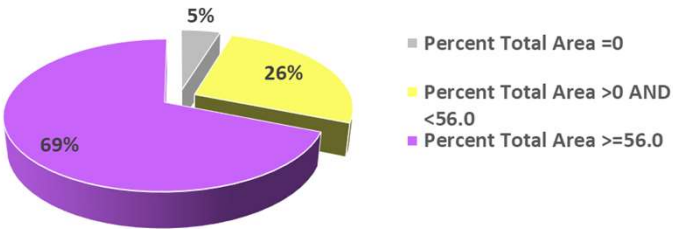
*Demographics are based on a True Trade Area capturing 70% of visits | Data source: STI: Popstats



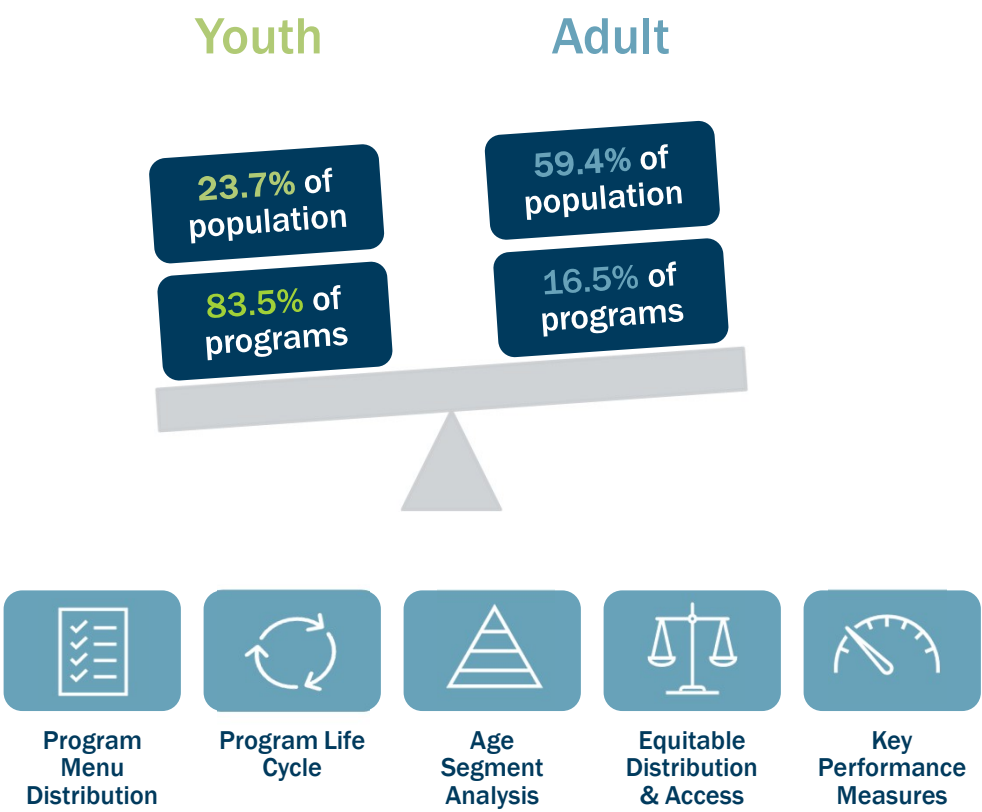
Gap Analysis: Creating more access & opportunities for recreation.



% of Population with Walkable Access to Outdoor Recreation



Phase 3: Program Master Plan



Your roadmap for program success.
Recreation assessments make sense of your data.



Phase 4: Visioning

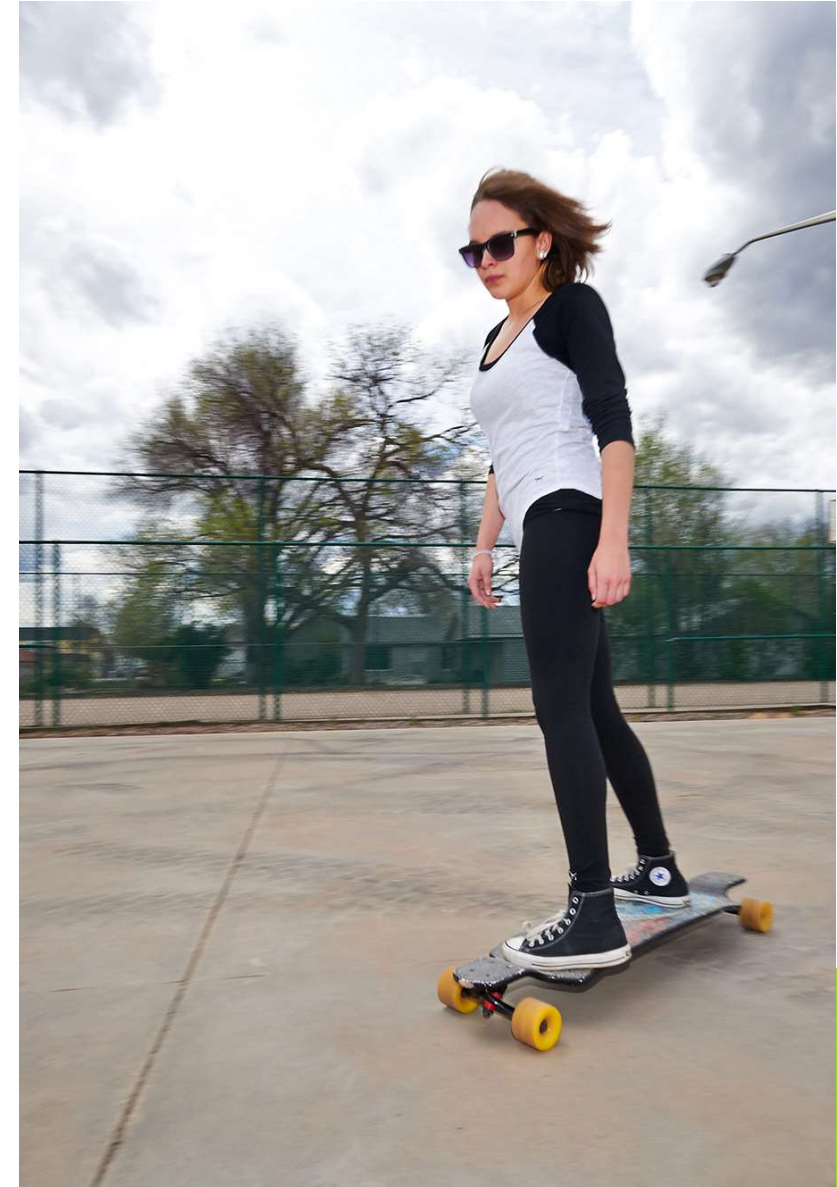
- Visioning Workshops

Phase 5: PROST Master Plan, Implementation, and Action Plan Development

- Action Plan
- Budget Analysis and Recommendations
- Draft and Final Plan

Phase 6: Implementation

- Implementation Workshops



Priorities, Goals, Actions, Implementation

STRATEGY 4

PRIORITIES, GOAL STATEMENTS, AND OBJECTIVES

Strategic priorities are broad areas upon which a District should focus its resources and energy to achieve the vision. They are the most important things the organization needs to focus on. It is best to keep this list small so they are achievable and do not overwhelm the organization.

Goal statements are action-based phrases that help define the desired outcome for the priority. Objectives are the precise actions or measurable steps an agency will take to move closer to its goals.

Through the visioning process, the District identified six strategic priorities:

 Invigorated Parks	 Engaged Community
 Vibrant Facilities	 Stronger Finances
 Dynamic Offerings	 Thriving Culture

 DYNAMIC OFFERINGS GOAL Expand program and service experiences	 ENGAGED COMMUNITY GOAL Increase opportunities for communication and collaboration
OBJECTIVES - Integrate data-driven program/service analysis to guide program planning and execution - Offer innovative programs and services that include a diverse array of audiences	OBJECTIVES - Expand transparency through communication and feedback initiatives and execution - Implement strategies to foster a culture of belonging for community members - Strengthen and grow partnerships



RECOMMENDATIONS | 02

The BerryDunn consulting team developed key recommendations that will be updated and utilized by staff to implement and track progress of this Plan's recommendations. This was based on the five strategic areas identified during the Visioning Workshop.

The categories and key recommendations with timelines are shown below. Subsequent chapters of the plan provide background information that helped identify the needs and priorities reflected in the recommendation.

RECOMMENDATION TIMELINE

● Short-term (0-3 years), ● Mid-term (4-5 years), ● Long-term (Beyond 5 years), ● ● and Ongoing priorities.

01 Continue to Improve Organizational Efficiencies			
RECOMMENDATIONS	SHORT-TERM	MID-TERM	LONG-TERM
Develop a marketing plan	●		
Develop a departmental Standard Operation Procedures (SOP's)	●		
Create and hire a position for a full-time recreation and parks marketing specialist.	●		
Create a system for developing, maintaining, and analyzing data.	●		
Evaluate the potential for developing relationships with contracted service providers for increased services for instructors, programs, and athletic field maintenance.	●		
Formalize existing agreements and joint use of property and facilities with the school system, athletic associations, non-profit organizations.	●		
Update Departmental mission statement and create a vision and values.	●		
Create an internal recognition/engagement steering committee comprised of internal staff of all levels.		●	
Develop a recreation program plan in alignment with national standards and Commission for Accreditation of Park and Recreation Agencies (CAPRA) accreditation.		●	
Seek dedicated funding sources to help support recreation and parks needs for a sustainable future.			●
Begin the process of applying for CAPRA accreditation; CAPRA is the only national accreditation of parks and recreation organization and is a valuable measure of an organization's overall quality of operations and service to the public.			●
Review and update newly implemented marketing plan		●	●
Review of Standard Operation Procedures (as listed in item#2)	●	●	●

CAPITAL IMPROVEMENT RECOMMENDATIONS | 10

CAPITAL IMPROVEMENT RECOMMENDATIONS BY GOALS

Below are capital improvement recommendations associated with strategy areas. Not all areas have capital recommendations.

GOAL 2: Continue To Improve Program and Service Delivery		
Create a budgeted plan to begin playground replacement starting with one playground annually		
GOAL 3: Improve and Expand Facilities, Parks, and Amenities		
Fiscal Year 2025		
Eva Barker Park • Add interior path	Diamond Fields • Dugouts and bleachers	Burlington Tennis Complex • Coverings
Fiscal Year 2026		
City Park • Add seating and shade near playground	Fairchild Community Center • See "Indoor Community Facilities Assessment"	Land Acquisition for Community Center
Fiscal Year 2027		
Elmira Neighborhood Park • Upgrade open turf (rectangle field or practice diamond; resurface basketball court	Lake Cammack Park • Improve picnic grounds, update shelter	Northwest Neighborhood Park • Add park pathway
Southern Neighborhood Park • Add comfort and convenience amenities		
Fiscal Year 2028		
City Park • Upgrade Path to Paved	New Construction • Community Center	
Fiscal Year 2029		
City Park • Splash Pad Update	City Park • Update maintenance shop	
Fiscal Year 2031		Fiscal Year 2034
New Construction • Skate Park (pending study)		Fairchild Community Center • See "Indoor Community Facilities Assessment"



 **BerryDunn**



BARKER
RINKER
SEACAT
ARCHITECTURE



**Town of Wellington
PROST Master Plan and
Feasibility Study
Board of Trustees Update
May 13, 2025**

**WELLINGTON
COMMUNITY
PARK**



Board of Trustees Meeting

Date: May 13, 2025
Subject: April 22, 2025 Meeting Minutes

- **Presentation: Hannah Hill, Town Clerk**

EXECUTIVE SUMMARY

April 22, 2025 Board of Trustees Meeting Minutes

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff would recommend approving the meeting minutes on the consent agenda.

MOTION RECOMMENDATION

- Option 1) Approve on the consent agenda
Option 2) Move to Approve the April 22, 2025 Meeting Minutes

ATTACHMENTS

1. 4-22-2025 Meeting Minutes



BOARD OF TRUSTEES
April 22, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO
Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked for all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted a quorum with the following roll call:
Cannon – Absent
Dailey – Present
Moyer – Present
Tietz- Absent
Wiegand - Present
Mason – Present virtually
Chaussee – Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda, and there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

B. COMMUNITY PARTICIPATION

1. Proclamation: Arbor Day 2025
Mayor Chaussee read the proclamation into the record and the Parks and Recreation, Open Space and Trails Commission accepted.
2. Proclamation: Volunteer Appreciation Week
Mayor Chaussee read the proclamation into the record.
3. Proclamation: National Small Business Week
Mayor Chaussee read the proclamation into the record and Carol Bennis from the Chamber accepted the proclamation.
4. Public Comment

Eric Sutherland spoke to Poudre School District and the Wellington Middle High School.

Curtis Bridges spoke to the Wellington Middle High School and the process of it being built.

C. PRESENTATION

1. Library Quarterly Update

Ross LaGenese, Library Director, presented the quarterly update to the Board noting increased numbers in all areas of library activity, including numbers of patrons, and noted the connection that the library creates in Town. Mr. LaGenese spoke to the Summer Reading program and noted launching a lyrical literacy series and joining the Wellington Food Pantry as a partner, including being a drop location for the Food Pantry.

The Board expressed appreciation for the work of the library and the importance of the library in the community.

2. Main Street Quarterly Report

Caitlin Morris, Main Street & Events Coordinator, presented the quarterly report and reviewed items of note from the Main Street Board, including two new businesses opening in previously vacant locations.

The Board asked for clarification on location of upcoming murals, which Ms. Morris noted would be on the East side of Wellington Grill, and East side of Rose and Co. Appreciation of the work the Main Street board does was noted, including all the new programs and partnerships.

D. CONSENT AGENDA

1. April 8, 2025 Meeting Minutes
2. Resolution No. 16-2025 - A Resolution of the Town of Wellington, Colorado Making Appointments to the Planning Commission
3. Resolution No. 17-2025 - A Resolution Adjusting Appropriations of the Town of Wellington Colorado for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025 and Approving a Services Contract with High County Low Voltage
4. Resolution No. 18-2025 - A Resolution of the Town of Wellington, Colorado Cancelling a Regular Meeting on June 24, 2025

Trustee Moyer moved to approve the consent agenda

Trustee Wiegand seconded and the motion passed unanimously.

E. ACTION ITEMS

1. Resolution No. 19-2025 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Purchase of a Utility Terrain Vehicle (UTV) for the Parks and Recreation Department

Billy Cooksey, Parks and Recreation Manager, presented the resolution to the Board, noting currently owned vehicles declined sooner than expected, and staff rely on these vehicles daily for all areas of work, including snow removal operations.

The Board noted the reappropriations made sense and appreciated staff accommodating needs.

The item was opened for public comment, to which there was none.

Trustee Wiegand moved to approve Resolution No. 19-2025, a Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving a Purchase of a Utility Terrain Vehicle for the Parks and Recreation Department for a not to exceed amount of \$28,783.48

Trustee Moyer seconded and the motion passed unanimously.

F. REPORTS

1. Town Attorney
There was no Town Attorney report.
2. Town Administrator
There was no Town Administrator report.
3. Staff Communications
Items were included in the packet.
 - a. Treasurer's Report (February 2025)
 - b. Report of Bills (February 2025)
 - c. 1st Quarter 2025 Residential Building Permit and Lot Inventory Report
 - d. Larimer County Sheriff's Office Report (March 2025)
4. Board Reports
Trustee Daily noted the upcoming Arbor Day celebration, and Kids to Park Day, as well as other events with Kiwanis and the Wellington Middle School High School Key Club. It was also noted where to access the food bank.

Mayor Pro Tem Mason noted attendance virtually due to work.

G. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to § 24-6-402(4)(e), C.R.S., and for the purpose of receiving legal advice pursuant to § 24-6-402(4)(b), C.R.S., – regarding matters with the North Poudre Irrigation Company. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the Executive Session proceedings will be electronically recorded and the record will be preserved for 90 days through July 21, 2025.

Mayor Chaussee moved to table the executive session to a date to be determined

Trustee Dailey seconded and the motion passed unanimously.

H. ADJOURN

The meeting was adjourned at 7:34 p.m.

Calar Chaussee, Mayor

Hannah Hill, Town Clerk



Board of Trustees Meeting

Date: May 13, 2025

Subject: Resolution No. 20- 2025 : A Resolution in Support of a T-Mobile Hometown Grant Application for the Veterans Garden Project

- **Presentation: Kelly Houghteling, Deputy Town Administrator**

EXECUTIVE SUMMARY

The Veterans Garden project is dedicated to honoring and recognizing the service and sacrifice of military veterans within our community. Planned for a prominent location within a public park, the Garden is envisioned as a lasting space for reflection, gratitude, and community gatherings—strengthening civic pride and promoting historical awareness.

The design includes flags representing each branch of the military, a peaceful walkway with benches, and thoughtfully enhanced landscaping to create a welcoming and respectful environment. This project has been a long-standing priority of the Parks, Recreation, Open Space, and Trails (P.R.O.S.T.) Advisory Board and has been included in their work plan for several years.

The overarching goal is to create a space that brings the community together while honoring the courage and commitment of our veterans, in both times of war and peace.

BACKGROUND / DISCUSSION

T-Mobile's Hometown Grants program is a five-year, \$25 million initiative launched in April 2021 to support small towns and rural communities across the United States. The program provides grants of up to \$50,000 per project to fund community-led initiatives that strengthen local connections and improve public spaces. Each quarter, up to 25 grants are awarded to municipalities with populations of 50,000 or fewer. No local match is required, making this a highly accessible funding opportunity for small communities. Applications for the summer 2025 cycle are due by June 30, 2025. All applicants will receive notification regarding the status of their submission within 30 to 60 days following the end of the quarter.

CONNECTION WITH ADOPTED MASTER PLANS

- Strategic Plan, "Retain, revitalize, and invest in meeting and gathering spaces."
- Comprehensive Plan, CC 3.5. Promote the involvement of community members of different backgrounds, ages, and abilities in designing outdoor public spaces that can be enjoyed by all."
- P.R.O.S.T.: This project aligns with the goals outlined in the Parks, Recreation, Open Space, and Trails (PROST) Plan, as presented to the Board of Trustees at the [February 28, 2023](#) meeting.

FISCAL IMPLICATIONS

At this time, staff is not requesting any additional funding. This project does not require matching funds. Additionally, in July 2024, the PROST Board initiated a fundraising campaign in support of the Veterans Memorial Garden project.

STAFF RECOMMENDATION



Staff recommends approval of Resolution No. 20 - 2025 : A Resolution in Support of a T-Mobile Hometown Grant Application for the Veterans Garden Project

MOTION RECOMMENDATION

I move to adopt Resolution No. 20 - 2025 : A Resolution in Support of a T-Mobile Hometown Grant Application for the Veterans Garden Project, and authorize the Town staff to submit the applicaiton.

ATTACHMENTS

1. Resolution 20-2025 A Resoultion in Support of a T-Mobile Hometown Grant Application for the Veterans Memorial Garden Project
2. Veterans Garden Design

TOWN OF WELLINGTON
RESOLUTION NO. 20-2025

A RESOLUTION IN SUPPORT OF A T-MOBILE HOMETOWN GRANT APPLICATION
FOR THE VETERANS GARDEN PROJECT

WHEREAS, the Town of Wellington is committed to honoring the service and sacrifice of military veterans within the community; and

WHEREAS, the proposed Veterans Garden project will serve as a lasting and meaningful space for reflection, gratitude, and community gatherings, thereby fostering civic pride and historical awareness; and

WHEREAS, the Veterans Garden project has been identified as a priority initiative by the Parks, Recreation, Open Space, and Trails (P.R.O.S.T.) Advisory Board's work plan for several years; and

WHEREAS, the project will feature flags representing each branch of the military, a tranquil walkway with benches, and enhanced landscaping to provide a peaceful and respectful environment; and

WHEREAS, the T-Mobile Hometown Grant program provides up to \$50,000 in funding to support community-focused projects in small towns, with no matching funds required; and

WHEREAS, the Town of Wellington intends to submit an application to the T-Mobile Hometown Grant program to support the implementation of the Veterans Garden project.

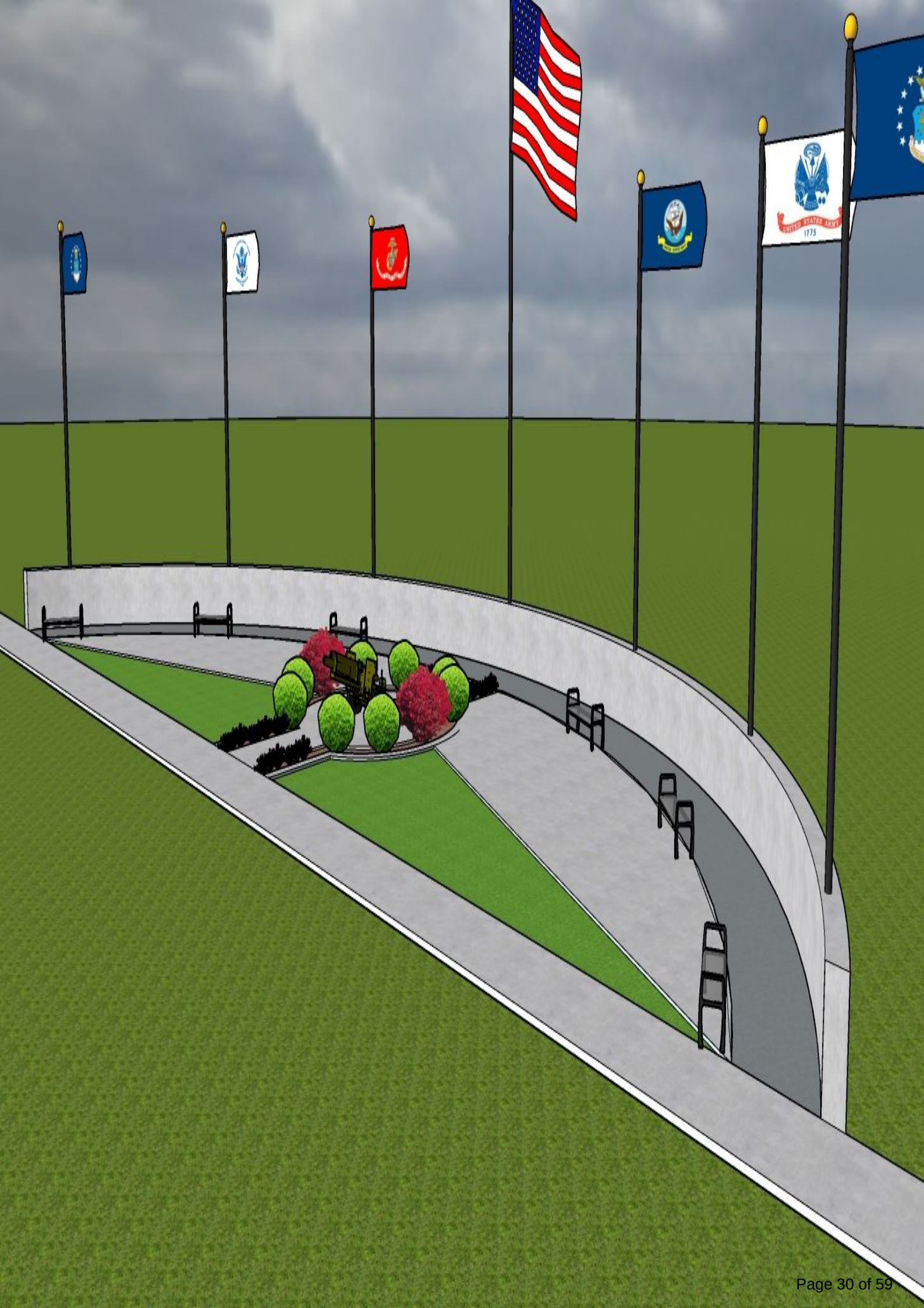
Upon a motion duly made, seconded, and carried, the foregoing Resolution was adopted this 13th day of May 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk





Board of Trustees Meeting

Date: May 13, 2025

Subject: Resolution No. 21-2025 - A Resolution Appointing a Liaison to the Upper Front Range Transportation Planning Council

- **Presentation: Patti Garcia, Town Administrator and Calar Chaussee, Mayor**

EXECUTIVE SUMMARY

This resolution is to appoint Brian Mason, Mayor Pro Tem, to serve as a Board of Trustee liaison and a voting member of the Upper Front Range Transportation Planning Council (TPR).

BACKGROUND / DISCUSSION

The Upper Front Range Transportation Planning Region (UFR TPR) is a Regional Planning Commission (RPC) formed under §43-1-1103, C.R.S., representing the unincorporated areas of Larimer and Weld Counties, as well as all of Morgan County. The UFR TPR plays a critical role in shaping the transportation landscape of our region, covering major corridors such as I-76, I-25, US 85, US 34, US 287, and SH 14.

The mission of the UFR TPR is to improve safety and deliver a multimodal transportation system that efficiently moves people and goods across the region. In alignment with this mission, the TPR develops a 20-year Regional Transportation Plan, which identifies transportation priorities and infrastructure needs for integration into the Statewide Transportation Plan. Current member communities include Ault, Brush, Estes Park, Fort Lupton, Fort Morgan, Gilcrest, Grover, Hillrose, Hudson, Keenesburg, Kersey, Lochbuie, Log Lane Village, New Raymer, Nunn, Pierce, Platteville, Wellington and Wiggins. The member counties are Weld, Larimer and Morgan. The Town of Wellington has been a member of the TPR since May 1993.

Given the strategic importance of regional transportation planning and its long-term impact on infrastructure development, it is recommended that the town appoint a voting liaison from the Board of Trustees to represent Wellington's interests in the TPR. Town staff will continue to be engaged in transportation planning and attend the quarterly meetings in support of the Trustee liaison.

CONNECTION WITH ADOPTED MASTER PLANS

Strategic Plan:

- Proactively maintain and improve utilities, streets and built environment
- Leverage and expand external relationships

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 21-2025.

MOTION RECOMMENDATION



Move to approve Resolution No. 21-2025 - A Resolution Appointing a Liaison to the Upper Front Range Transportation Planning Council

ATTACHMENTS

1. Reso 21-2025 - A Resolution Appointing a Liaison to the Upper Front Range Transportation Planning Council

TOWN OF WELLINGTON

RESOLUTION NO. 21-2025

A RESOLUTION APPOINTING A LIAISON TO THE UPPER FRONT RANGE
TRANSPORTATION PLANNING COUNCIL

WHEREAS, the Town has appointed Board of Trustee liaisons to Town Boards, Commissions and Councils through Resolution No. 21-2024; and

WHEREAS, the Town of Wellington (the “Town”) is a member of the Upper Front Range Transportation Planning Council (TPR); and

WHEREAS the Board desires to appoint a voting member to the TPR.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

1. The Board of Trustees appoints Brian Mason, Mayor Pro Tem, to serve as a liaison to the Upper Front Range Transportation Planning Council.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of May, 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: May 13, 2025

Subject: Ordinance No. 09-2025 - An Ordinance Amending Article 12 of Chapter 2 of the Wellington Municipal Code

- **Presentation:** Hannah Hill, Town Clerk

EXECUTIVE SUMMARY

At the April 15, 2025, Board of Trustees Work Session, staff presented proposed updates to Article 12 of Chapter 2 of the Municipal Code, which governs liquor licensing. Most of Article 12 has not been updated in many years. Staff proposed several revisions aimed at improving efficiency and better serving the Town's businesses and liquor licensees.

Board Consensus:

Following discussion, the Board generally supported the following positions:

- **Not opting into** the State Department of Revenue's two-year renewal program at this time.
- **Retaining the Board of Trustees** as the Local Liquor Licensing Authority.
- **Delegating routine, non-controversial matters** to the Town Clerk's Office for administrative approval.

BACKGROUND / DISCUSSION

Proposed redlined amendments are provided in *Attachment 2*. Key updates include:

- **Section 2-12-10:** Clarifies the role of the Liquor Licensing Authority.
- **Section 2-12-15 (New):** Establishes administrative approval authority for the Town Clerk for routine items, provided there are no stakeholder concerns or investigations. These items include:
 - Renewals
 - Manager changes, stakeholder updates, name/mailing address changes
 - Temporary permits (e.g., during license transfers)
 - Tasting permits
 - Special event permits (if previously approved without violations or objections)



This section also authorizes the Town Clerk to refer applications to the Board when a public hearing is warranted, and includes an appeal process.

- **Section 2-12-20:** Clarifies procedures for Special Event Permit approval:
 - **Board Hearing Required** for:
 - First-time events
 - Events with past violations or public objections
 - **Administrative Approval** for:
 - Recurring events with no history of violations or concerns, following internal review

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations
Foster Economic Vibrancy

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends approving Ordinance No. 09-2025 as presented.

MOTION RECOMMENDATION

Move to approve Ordinance No. 09-2025, an Ordinance Amending Article 12 of Chapter 2 of the Wellington Municipal Code

ATTACHMENTS

1. Ordinance 09-2025 Amending Liquor Code
2. Wellington ARTICLE_12___Liquor_Licensing Redline
3. Wellington ARTICLE_12___Liquor_Licensing Clean Copy

TOWN OF WELLINGTON

ORDINANCE NO. 09-2025

AN ORDINANCE AMENDING ARTICLE 12 OF CHAPTER 2 OF THE WELLINGTON MUNICIPAL CODE

WHEREAS, the Town of Wellington has adopted Article 12 of Chapter 2 of the Municipal Code of the Town of Wellington, Colorado (the “Code”), addressing liquor licensing; and

WHEREAS, the Town Board of Trustees of the Town of Wellington, Colorado (“Board”) has reviewed Article 12 of Chapter 2 and wishes to amend requirements and assign Administrative Approval; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

1. ARTICLE 12 of CHAPTER 2 of the Wellington Municipal Code is repealed and replaced in its entirety as follows:

Sec. 2-12-10. Board of Trustees to serve as Licensing Authority.

(a) The Board of Trustees shall serve as the Liquor Licensing Authority.

(b) The local licensing authority shall have the authority to approve any licenses or take other actions as described in the state liquor laws, rules and regulations, unless delegated herein.

Sec. 2-12-15. Administrative approval for Liquor Licenses

(a) Town Clerk Administrative Authority. The Town Clerk is authorized to act as the local licensing authority and process and issue the following administrative applications:

- (1) Annual license renewals required by the state liquor laws, provided that the licensee has no pending orders to show cause why the license should not be suspended or revoked at the time of renewal, and is not the subject of any official investigation;
- (2) Changes in shareholders, officers, corporations, directors trade names or mailing address of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;
- (3) Changes in the registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the proposed manager is not qualified to hold the position;
- (4) Issuance of special events permits to applicants who have previously been granted a special event permit pursuant to Article 48 of Title 12, C.R.S., provided that there are no persons filing a written objection to said permit;
- (5) Issuance of temporary permits pursuant to and in compliance with the provisions of state law.;

(6) Issuance and renewal of tastings permits as authorized by and pursuant to Article 47, Title 12, C.R.S; and

(7) Modification of premises pursuant to and in compliance with Colorado Liquor Regulations, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the premises should not be modified. Examples of proposals that will require a public hearing prior to the Local Licensing Authority's decision include, but are not limited to, those which request:

- A. Any increase or decrease in the total size or capacity of the licensed premises;
- B. The sealing off, creation of or relocation of a common entryway, doorway, passage or other such means of public ingress and/or egress, when such common entryway, doorway or passage alters or changes the sale or distribution of alcohol beverages within the licensed premises; or
- C. Any substantial or material enlargement of a bar, or the addition of a separate bar, or the installation of a bar or bar area within a premises that has no bar or bar area.

- (b) *Referral to the Local Licensing Authority.* The Town Clerk shall refer to the local licensing authority for decision all administrative applications when the Town Clerk has reason to believe that violations of this chapter or the state liquor laws, not previously reviewed by the authority, may have occurred on the licensed premises during the previous license period. In addition, the Town Clerk may refer to the local licensing authority for decision any administrative application when, as determined by the Town Clerk, the public interest would be best served by the determination of the matter by the authority.
- (c) *Appeal process.* Administrative applications that are denied by the Town Clerk may be appealed to the local licensing authority. Appeals must be submitted in writing to the Town Clerk within ten (10) days of the denial and may include a request for hearing.

Sec. 2-12-20. Special event permits.

- (a) Pursuant to C.R.S. § 44-5-107(5)(a) the Board of Trustees of the Town of Wellington, acting as the local liquor licensing authority, elects not to notify the state licensing authority to obtain the state licensing authority's approval or disapproval of applications for special event permits.
- (b) Pursuant to C.R.S. . § 44-5-107(4) The Town Clerk shall be authorized to issue special event permits administratively except in cases of a first year application of any organization or any consecutively applied for event where a violation occurred.
- (c) The provision of this section notwithstanding, the Town Clerk shall report to the Colorado Liquor Enforcement Division, within ten (10) days after the Town issues any special event permit, the name of the organization to which the permit was issued, the address of the permitted location, and the permitted dates of alcohol beverage service.
- (d) Upon receipt of an application for a special event permit the Town Clerk shall, as required by C.R.S. § 44-5-107(5)(c), access information made available on the web site of the state licensing authority to determine the statewide permitting activity of the organization applying for the permit. The Town shall consider compliance with the provisions of C.R.S.

§ 44-5-105(3) limiting to fifteen (15) the number of special event permits issued in any one year to any one organization, before approving any application.

- (e) Each application for a special event permit shall be accompanied by an application fee in an amount equal to the maximum local licensing fee established by C.R.S. § 44-5-107(2).
- (f) Pursuant to C.R.S. § 44-5-106(2), at least ten (10) days prior to the proposed action by the Board of Trustees on the permit application, the Town Clerk shall cause a public notice of the proposed special event permit to be conspicuously posted at the proposed special event location.

2. Severability. If any clause or provision of this ordinance is held to be invalid or unenforceable, the invalidity or unenforceability of the clause or provisions will not affect the validity of any of the remaining clauses or provisions of this ordinance.

3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

4. This ordinance is deemed necessary for the protection of the health, welfare and safety of the community.

PASSED AND ADOPTED by the Board of Trustees of the Town of Wellington, Colorado and ordered published this 13th day of May, 2025, and ordered to become effective 30 days from the date of publication.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

ARTICLE 12 Liquor Licensing

Sec. 2-12-10. Board of Trustees to serve as Licensing Authority.

(a) The Board of Trustees shall serve as the Liquor Licensing Authority.

~~(Ord. 11-2007 §1)~~

(b)

The local licensing authority shall have the authority to approve any licenses or take other actions as described in the state liquor laws, rules and regulations, unless delegated herein.

Sec. 2-12-150. Administrative approval for Liquor Licenses

(A.a) Town Clerk Administrative Authority. The Town Clerk is authorized to act as the local licensing authority and process and issue the following administrative applications:

- (1) Annual license renewals required by the state liquor laws, provided that the licensee has no pending orders to show cause why the license should not be suspended or revoked at the time of renewal, and is not the subject of any official investigation;
- (2) Changes in shareholders, officers, corporations, directors, trade names or mailing address of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;
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- (5) Issuance of temporary permits pursuant to and in compliance with the provisions of state law.; ~~and~~
- (6) Issuance and renewal of tastings permits as authorized by and pursuant to Article 47, Title 12, C.R.S.; ~~and~~;
- (7) Modification of premises pursuant to and in compliance with Colorado Liquor Regulations, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the premises should not be modified;.

a. —Examples of proposals that will require a public hearing prior to the Local Licensing Authority's decision include, but are not limited to, those which request:

-
- A. Any increase or decrease in the total size or capacity of the licensed premises;
 - B. The sealing off, creation of or relocation of a common entryway, doorway, passage or other such means of public ingress and/or egress, when such common entryway, doorway or passage alters or changes the sale or distribution of alcohol beverages within the licensed premises; ~~or~~
 - C. Any substantial or material enlargement of a bar, or the addition of a separate bar, or the installation of a bar or bar area within a premises that has no bar or bar area.

(b) Referral to the Local Licensing Authority. The Town Clerk shall refer to the local licensing authority for decision all administrative applications when the Town Clerk has reason to believe that violations of this chapter or the state liquor laws, not previously reviewed by the authority, may have occurred on the licensed premises during the previous license period. In addition, the Town Clerk may refer to the local licensing authority for decision any administrative application when, as determined by the Town Clerk, the public interest would be best served by the determination of the matter by the authority.

(c) Appeal process. Administrative applications that are denied by the Town Clerk may be appealed to the local licensing authority. Appeals must be submitted in writing to the Town Clerk within ten (10) days of the denial and may include a request for hearing.

Sec. 2-12-20. Special event permits.

(a) ~~(a)~~ Pursuant to C.R.S. § 44-5-107(5)(a) the Board of Trustees of the Town of Wellington, acting as the local liquor licensing authority, elects not to notify the state licensing authority to obtain the state licensing authority's approval or disapproval of applications for special event permits.

(b) Pursuant to C.R.S. . § 44-5-107(4) The Town Clerk shall be authorized to issue special event permits administratively, ~~except in cases of a first year application of any organization~~ ~~and~~ any consecutively applied for event where a violation occurred.

(c) ~~(b)~~ The provision of this section notwithstanding, the Town ~~Administrator~~/Clerk shall report to the Colorado Liquor Enforcement Division, within ten (10) days after the Town issues any special event permit, the name of the organization to which the permit was issued, the address of the permitted location, and the permitted dates of alcohol beverage service.

(d) ~~(c)~~ Upon receipt of an application for a special event permit the Town ~~Administrator~~/Clerk shall, as required by C.R.S. § 44-5-107(5)(c), access information made available on the web site of the state licensing authority to determine the statewide permitting activity of the organization applying for the permit. The Town shall consider compliance with the

provisions of C.R.S. § 44-5-105(3) limiting to fifteen (15) the number of special event permits issued in any one year to any one organization, before approving any application.

- (~~ed~~) Each application for a special event permit shall be accompanied by an application fee in an amount equal to the maximum local licensing fee established by C.R.S. § 44-5-107(2).
- (~~fe~~) Pursuant to C.R.S. § 44-5-106(2), at least ten (10) days prior to the proposed action by the Board of Trustees on the permit application, the Town ~~Administrator~~/Clerk shall cause a public notice of the proposed special event permit to be conspicuously posted at the proposed special event location.

(Ord. No. 10-2011, 8-23-11; Ord. No. 12-2020, 6-9-20)

ARTICLE 12 Liquor Licensing

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the proposed special event permit to be conspicuously posted at the proposed special event location.

(Ord. No. 10-2011, 8-23-11; Ord. No. 12-2020, 6-9-20)

Board of Trustees Meeting

Date: May 13, 2025

Subject: NOCO Humane - 1st Quarter 2025 Service Report

EXECUTIVE SUMMARY

The NOCO Humane 1st Quarter 2025 service report is attached for review.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

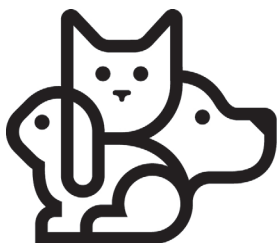
Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. NOCO Humane - 1st Quarter 2025 Service Report



NOCO HUMANE

Animal Control and Sheltering Services Quarterly Jurisdictional Report

Jurisdiction: Wellington

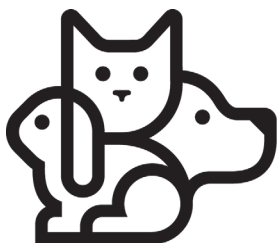
Reporting period: 01/01/2025-03/31/2025

License Report

1)	Number of Licenses issued to residents	440
2)	Total License Fees Collected from Residents	\$ 7,008
3)	Total Licenses issued	11,650

Animal Facility Report

1)	Domestic Animals Impounded from Jurisdiction	24
a)	Field	4
b)	Over the Counter	20
2)	Number of Domestic Animals Impounded at Facility	1,359
3)	Number of Wild Animals Impounded from Jurisdiction	2
a)	Field	2
b)	Over the Counter	0
4)	Number of Wild Animals Impounded at Facility	409
5)	Total number of animals impounded from Jurisdiction	26
6)	Number of Dead animals brought to Facility from Jurisdiction	4
7)	Number of animals from jurisdiction seen by Veterinary Services Staff	13
8)	Number of Impound Days for Animals Impounded from Jurisdiction	238
9)	Number of Impound Days for Animals Impounded at Facility	20,193
10)	Number of Domestic Animals Euthanized from Jurisdiction	3
11)	Number of Wild Animals Euthanized from Jurisdiction	1
12)	Number of Owner Requested Euthanasia from Jurisdiction	2



NOCO HUMANE

Animal Control and Sheltering Services Quarterly Jurisdictional Report

Jurisdiction: Wellington

Reporting period: 01/01/2025-03/31/2025

Field Services Report

(* totals are counts of original service calls w/o follow-up)

1)	Total Number of Field Service activities: calls and follow-up	309
2)	Number of Calls for Service *	202
a)	Average Response time to Priority Calls	23 min
b)	Average Response Time to Non-Priority Calls	1 hr 10 min
3)	Number of Emergency/Afterhours Calls*	7
a)	Total Working Time for Emergency/Afterhours Calls	2h 26 min
4)	Number of Dead Animals Removed from Jurisdiction roads/public areas	1
a)	Dead Domestic Animals	0
b)	Dead Wild Animals	1
5)	Number Calls for Sick/Injured Wildlife*	2
6)	Number of Calls for Stray Livestock*	0
7)	Number of Reported Animal Bites*	12
a)	Animal Bite Follow-up	19
8)	Number of Disturbance Calls*	9
a)	Disturbance Follow-up	22
9)	Number of Animal Welfare Calls*	7
a)	Animal Welfare Follow-up	23
10)	Number of Stray Animal Calls*	155
a)	At-Large*	5
b)	Aggressive*	1
c)	In-Custody*	7

Warnings/Citations/Violations

See Attached Warning/Citation Report

LARIMER HUMANE SOCIETY SHELTER

3501 E 71ST ST
LOVELAND, CO 80538
(970) 226-3647



Violations by Jurisdiction(s)

Between 01/01/2025 and 03/31/2025

WELLINGTON

CITATION	2
<u>Offenses:</u>	<u>2</u>
AT LARGE	1
DISTURBANCE	1
WARNING	8
<u>Offenses:</u>	<u>11</u>
DISTURBANCE	7
LIC REQ	1
PUBLIC NUIS	1
QUANTITY RES	1
RABIES REQ	1

Board of Trustees Meeting

Date: May 13, 2025
Subject: Utility Report (March 2025)

EXECUTIVE SUMMARY

Attached are the monthly production summaries and operation reports for the Water and Wastewater Utilities for March 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Utility Production and Operational Summary Report_04.01.2025
2. Water Production Through March 2025
3. Wastewater Production Through March 2025



Wellington Drinking Water and Wastewater Utilities Monthly Production and Operational Summary Report As of April 1, 2025

Monthly Production Summary

- Drinking Water
 - Total March monthly volumetric production to meet demand was 20 million gallons (MG), which is slightly below average production for the last 5 years.
 - The Conventional Plant produced 20 MG.
 - The Nanofiltration Plant was taken offline in November 2024 for maintenance, including filter replacement. It did not come back online until April 2025.
 - Please see the attached charts for various additional data related to drinking water production.
- Wastewater
 - The total influent volume for March was approximately 16 MG, which is below average production for the last 5 years.
 - Hydraulic loading for March was at 0.53 million gallons per day (MGD). This hydraulic load represents 59% of the currently permitted maximum hydraulic capacity.
 - Organic loading for March was 2,023 pounds of BOD, which is above average for March in the last 5 years. This represents 77% of the currently permitted maximum organic capacity.
 - Please see the attached charts for various additional data related to water reclamation production.

Monthly Operational Summary

- Drinking Water Treatment Plants
 - Conventional Plant
 - Treatment processes were operational all month without issue.
 - Nanofiltration Plant
 - The Nanofiltration plant was taken offline in November 2024 for required maintenance, including filter replacement and PLC upgrades. The unit came back online in April 2025.
- Water Reclamation Facility
 - Operational all month on the new side of the plant.



Wellington Water Reclamation Facility Expansion Project

Project Status Summary Report

As of April 1, 2025

Schedule Update

- The project's substantial and final completion dates were modified on May 31, 2024. The project dates are shown in the bullets below. The new substantial completion date is when the plant expansion became operational, and the final completion will be when the Orbal repairs are complete. Material and equipment procurement continues to be the biggest threat to the project schedule.

Milestone dates are as follows:

- Notice to Proceed April 19, 2022
- Substantial Completion October 1, 2024
- Final Completion June 13, 2025
- Days remaining until Final Completion 52 days

Construction Update

- Work completed or in progress listed under each structure:
 - Site Work
 - Replaced splitter box gates
 - Installed safety signage through out the plant
 - Step Feed Aeration Basin
 - No work
 - Influent Pump Station
 - No work
 - Secondary Clarifiers
 - No work
 - Step Feed Process Building
 - HVAC modifications
 - New Orbal Reactor
 - No work
 - Existing Orbal Reactor
 - Completed the concrete knockouts for the aeration equipment shafts
 - Painted process piping
 - Installed aeration shafts
 - Digester 5 & 6
 - In use by the Town
 - Digesters 1 & 2
 - In use by the Town
 - Digesters 3 & 4
 - No work
 - UV Digester Blower Building
 - No work
 - Administration Building
 - No work
 - Headworks Building
 - Punchlist work

- Existing RAS/WAS Basement
 - Punchlist work
- Start-Up
 - Continued instrumentation and control modification to optimize plant processes
- **Issues**
 - Worked through various startup, programming and controls issues.

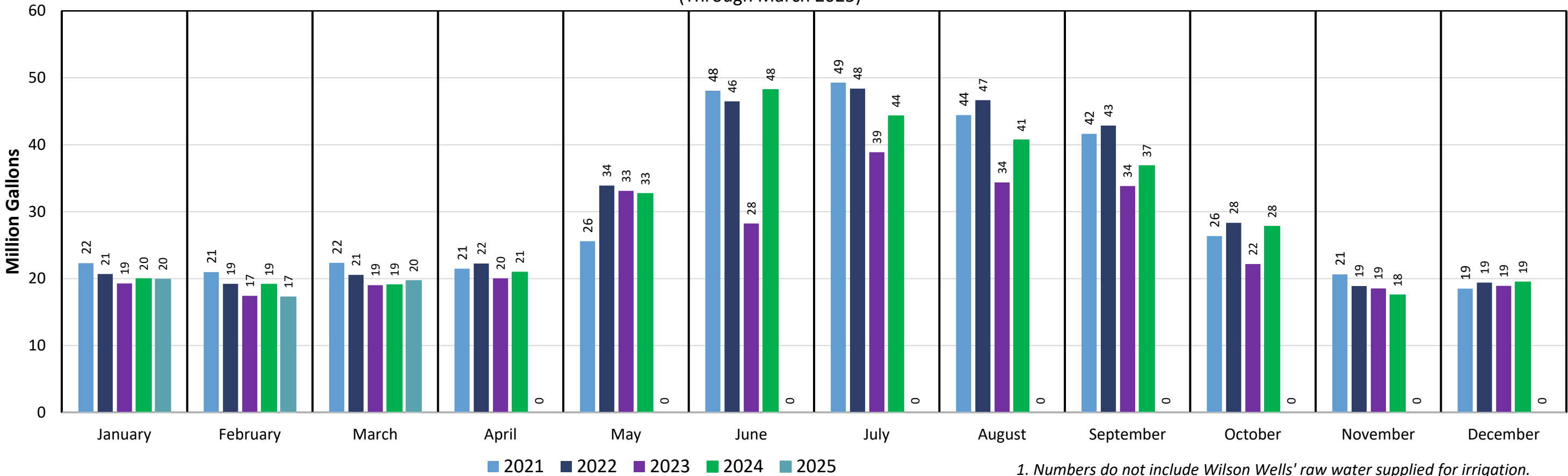
Contingency Update

- Contractor Contingency
 - No new contingency items this month
 - Contractor contingency currently has \$38,026.50 remaining, which is 2% of the original contingency.
- Town Contingency
 - No new contingency items this month
 - Owner contingency currently has \$73,465.50 remaining, which is 3% of the original contingency.

TOWN OF WELLINGTON
Water Treatment

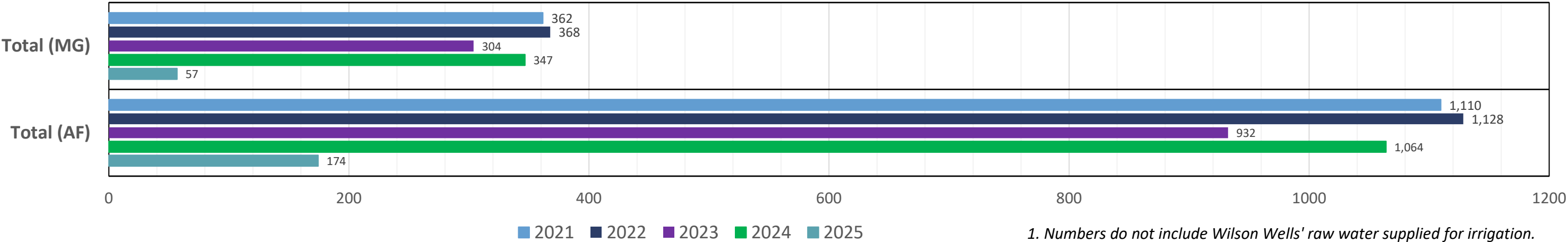
Total Monthly Production: Conventional WTP and Nano Plant₁

(Through March 2025)



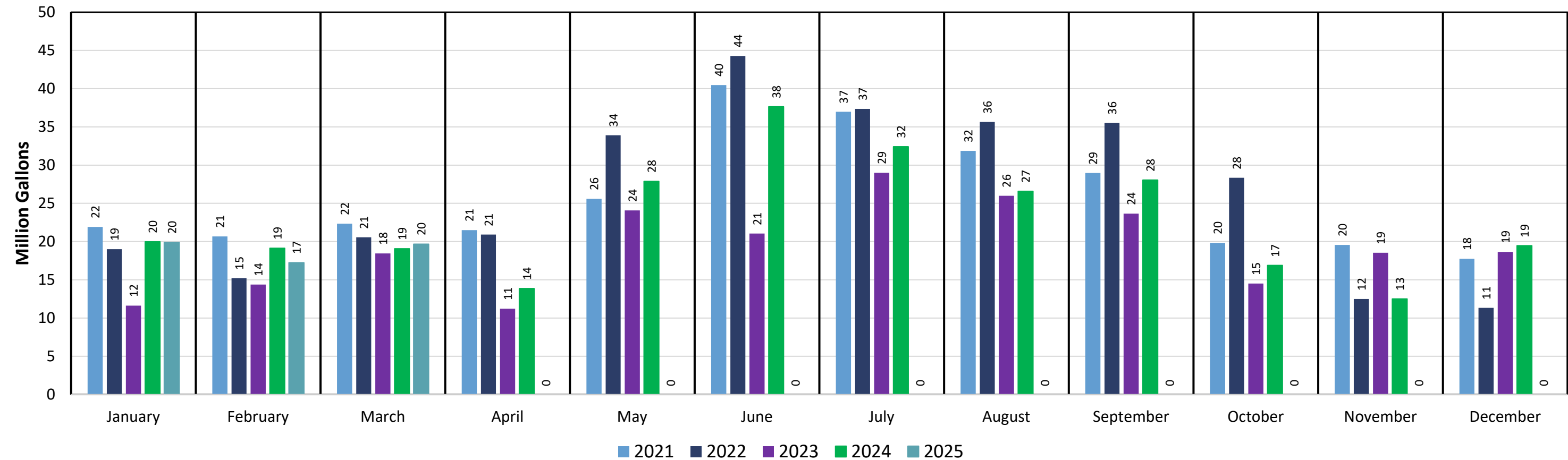
Annual Production Volumes₁

(Through March 2025)

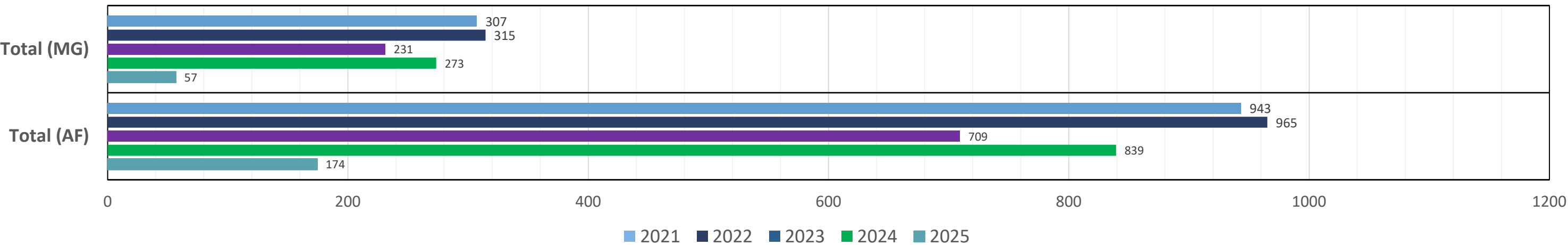


TOWN OF WELLINGTON
Water Treatment

Monthly Production: Conventional WTP
(Through March 2025)

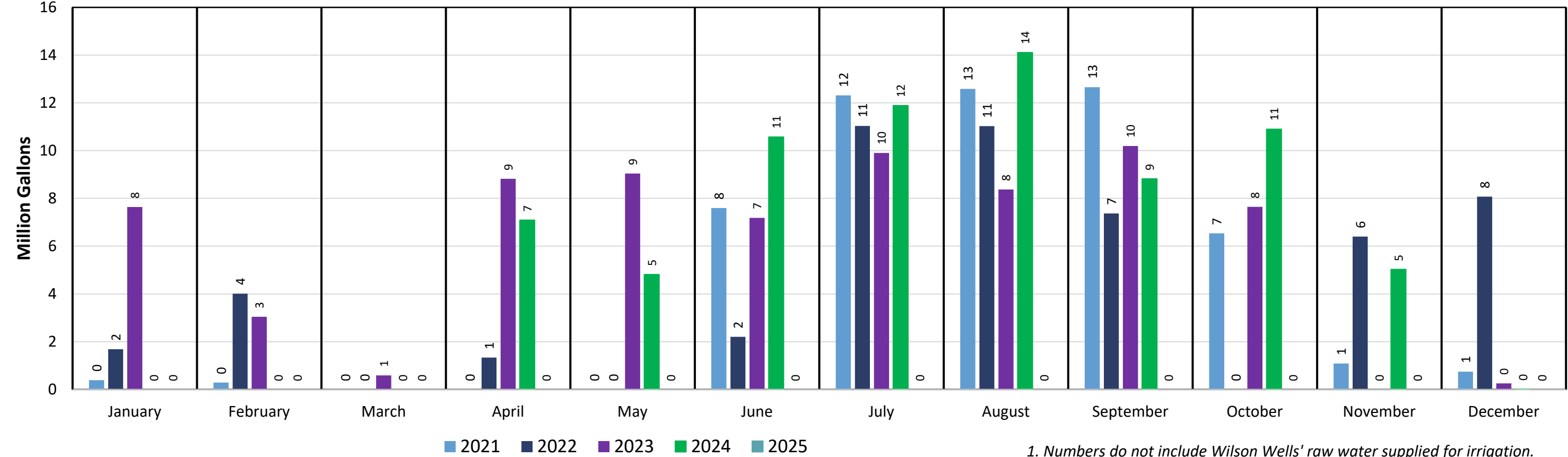


Annual Production Volumes
(Through March 2025)

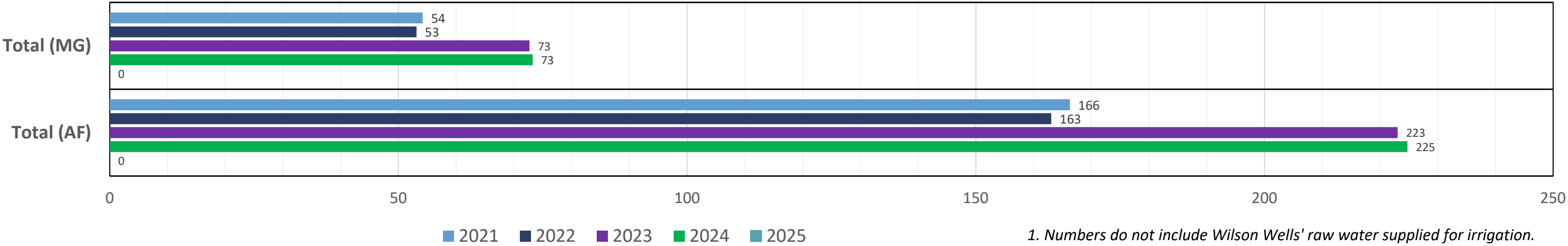


TOWN OF WELLINGTON
Water Treatment

Monthly Production: Nano Plant₁
(Through March 2025)

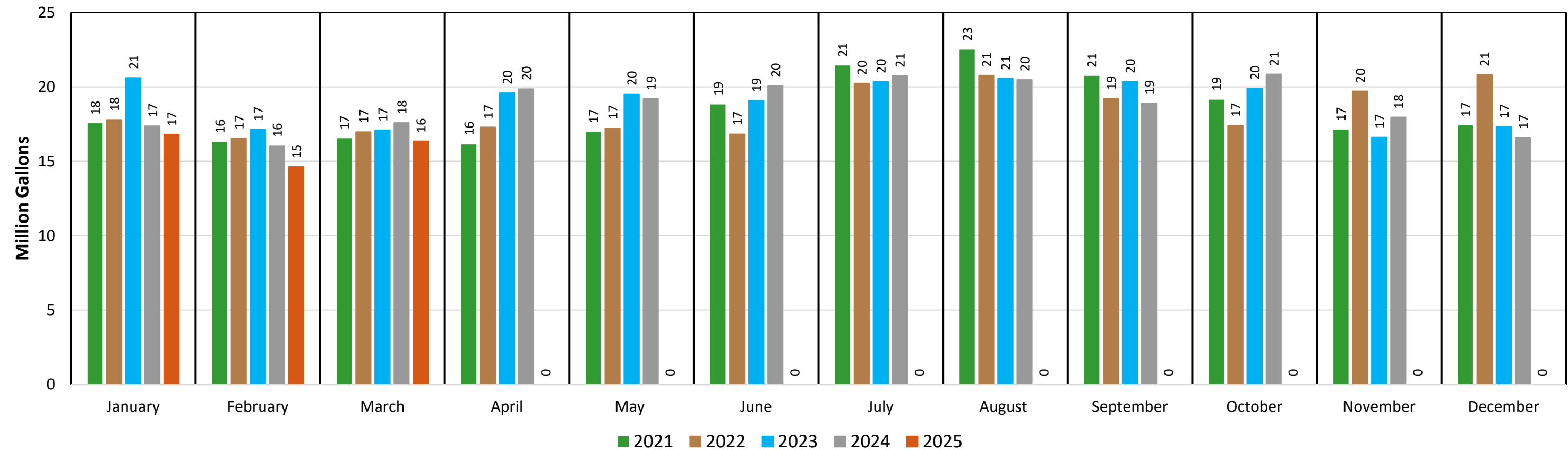


Annual Production Volumes₁
(Through March 2025)

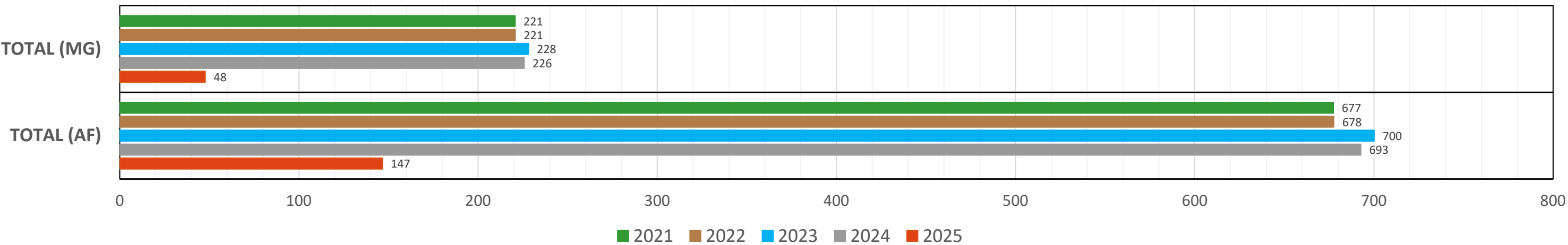


TOWN OF WELLINGTON
Water Reclamation Facility Treatment

Monthly Production: Monthly Volume of Influent
(Through March 2025)

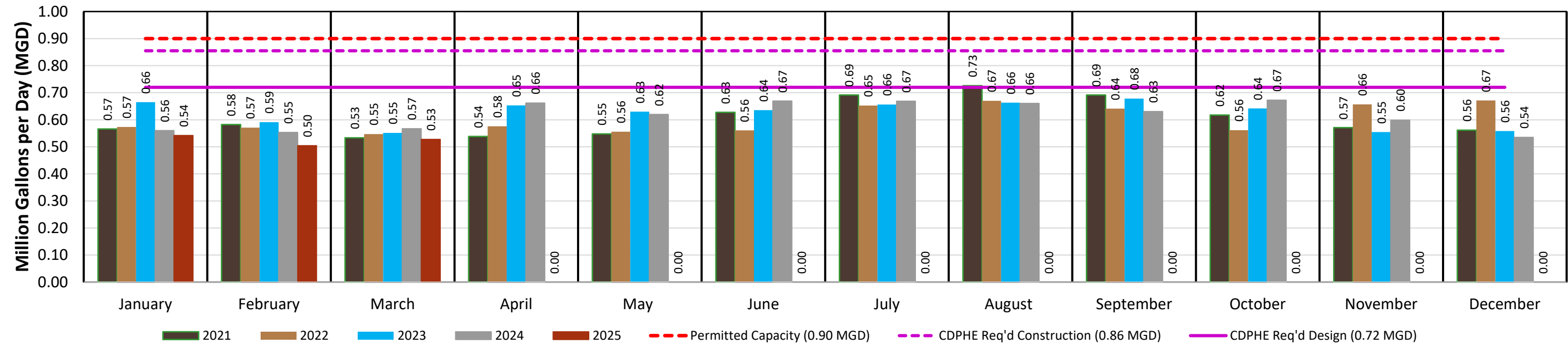


Annual Volume of Influent
(Through March 2025)

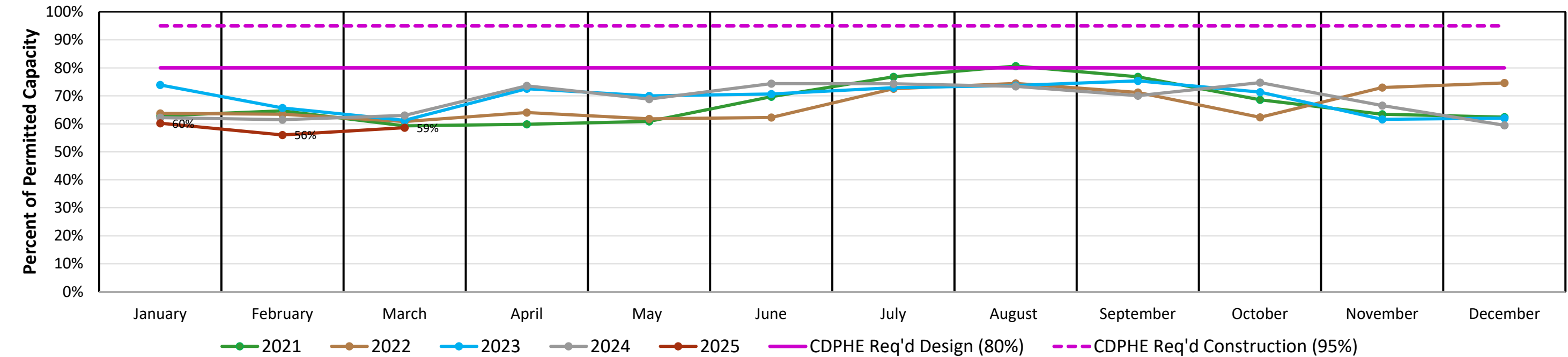


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Monthly Production: Hydraulic Loading
(Through March 2025)

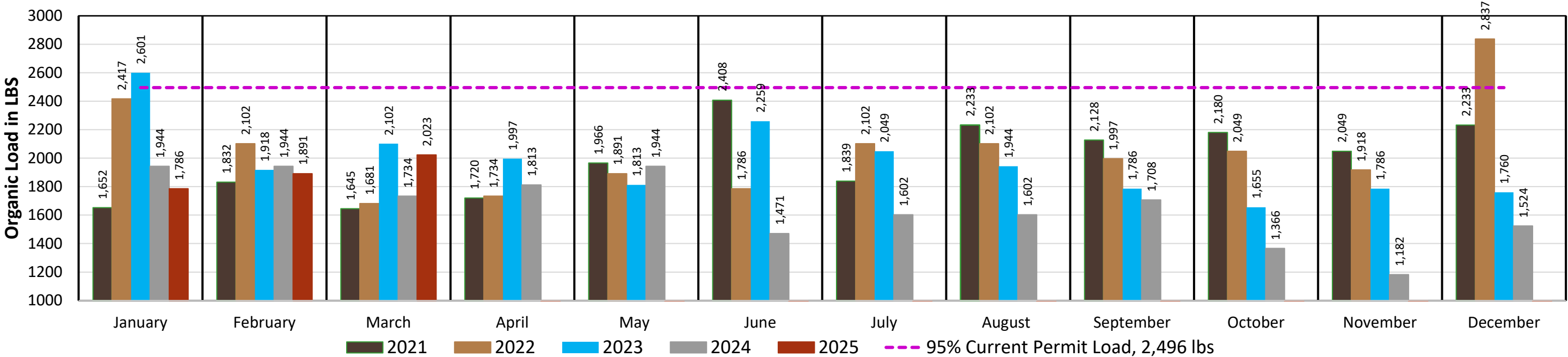


Monthly Production: Percent of Permitted Hydraulic Capacity
(Through March 2025)

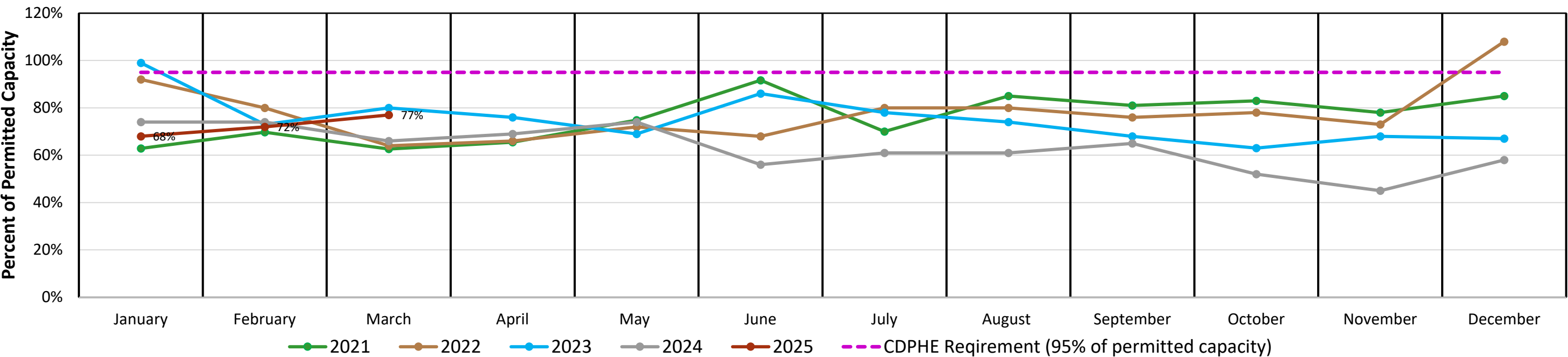


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Monthly Production: Organic Loading
(Through March 2025)



Monthly Production: Percent of Permitted Organic Capacity
(Through March 2025)



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