



PARKS AND RECREATION ADVISORY BOARD MEETING

Meeting Minutes

January 10th, 2024

6:00 PM

Location: Leeper Center Community Room

- A. Roll Call – Joh Evans, Aaron McConnell, Jordan Jones, Teresa Wakefield, Jessi Roper, Robert Sausaman
- B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).
- C. CONSIDERATION OF MINUTES
 - a. Nov 8th, 2023
 - i. Motion Made by John Evans, Seconded by Robert Sausaman
 - ii. Approved
 - b. Dec 13th, 2023
 - i. Motion Made by John Evans, Seconded by Robert Sausaman
 - ii. Approved
- D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS
 - a. New Employee – Emma Adams
 - i. Introduction and self-bio
 - b. Adult Tournaments
 - i. We offer a lot for youth sports/activities, but would like to improve offerings for adults and potentially the “gap” in our youth programming for high school aged participants
 - ii. Bring in more commerce and support the community
 - iii. Pickleball opportunity for the summer – Teresa
 - Possibly 1-2 to build community and bring in new people
 - a. Maybe a late spring and early fall to allow for families to participate around summer travel – Jessi
 - Could help incorporate lessons as well - Teresa
 - Bring in food trucks

- Incorporate to other sports and activities
- iv. Start with “Pilot Programming” for one time a year to start interest in new programs
 - **Action** (Recreation Team): Work internally in Recreation for feasibility with scheduling and marketing
- c. Budget Impacts – Project Voting
 - i. Specific voting will be tabled
 - **Action** (Billy): Send out PROST’s Mission and Vision Statement and Wish List
 - **Action** (ALL PROST MEMBERS): Look at the wish list and add/view/take notes on it so we can have PROST member vote and help decide how we move our funding to selected projects
 - What’s the common goal of the projects? – Aaron
 - a. Gathering spaces, revenue, grassroots, community needs
 - i. Build attractive spaces and the commerce will come
 - b. How does a project align with the core functions of the Town’s Plan and align strategically with what the PROST members find as needs within the community
 - General discussion on previously proposed projects for 2024-2025
 - a. Multi-use court, skate park, ADA fishing docks, east side dog park feasibility
 - b. Description of continued improvements of skate park and
 - How our projects can impact commerce in Wellington
 - ii. ADA compliance understanding for all projects
 - **Action** (Billy): work with internal team to provide answers for projects
 - iii. Continued research and funding source for large outdoor screen
 - **Action** (Billy): Work on understanding of the funding for it – will it roll-over from last year?
 - iv. Dog Park in Wellville native area?
 - **Action** (Billy): Add to the wish list
 - v. Exercise Stations on the trails? – Robert
 - vi. How to track use at the new bike fix stations
 - Visual checks and staff checks

- QR Code
- d. Parks and Recreation – 2024 Year’s Calendar of Events
 - i. Improving PROST’s public engagement with Town Events through volunteering and presence at the events
 - ii. Need to add Arbor Day and Easter Egg Hunt
 - iii. **Action** (Billy) – Pass on information about what all to be recycled for cleanup day (electronics, shredding) – Jessi
 - Hazardous waste days through public engagement
 - e. Night Without Limits – Recreation Event
 - i. Finalized marketing
 - ii. First event to provide but also gain information to grow inclusive programming
 - iii. **Action** (Robert): Volunteer
 - f. WCP Memorial Update
 - i. Multiple PROST members went to American Legion meeting to present our ideas, including the cannon’s involvement in the memorial
 - Action – Follow up with American Legion to see if they could find out more about the cannon’s history on the registry website
 - Jessi made preliminary survey for the public to comment on the idea of having a cannon – focused on veterans and family of veterans
 - ii. Could we look to do this project in stages to help with funding and keep the project grass-roots
 - iii. John asked if the memorial should be a general memorial, or focused on a specific war
 - The group expressed that it should be general
 - iv. Billy reported on meeting with Nic Redavid about potential fundraising, funding and support for the project from Meridian Trust
 - Nic will speak with his board to understand the company’s capacity to help
 - v. Trustee Dailey found a contact that is interested in meeting to discuss the project from an engineering standpoint
 - Landscape Architecture company
 - vi. Possibility doing a field trip to scout other local memorials in NOCO
 - g. Future Calendar
 - i. Please update the calendar with potential ideas

- ii. Next two meeting will be pushed back a week to accommodate Spring Break and Valentine's Day

- February 21st
- March 20th

E. ANNOUNCEMENTS (Parks, Recreation, Open Spaces and Trails)

a. Town Staff

i. Parks

- Small park projects for the winter – painting, winter watering, siding, staining, restroom clean-up

ii. Recreation

- Recreation calendar to be released
- Still working on the amenity map

iii. Open Spaces

iv. Trails

b. Board of Trustee Liaison

- i. Approval of new development with updated Landscape Design Guidelines – Saddleback
- ii. Potential (not fully approved for annex) for land swap with developer for land along trail, north of Harvest Park
- iii. Board of Trustee Elections update – deadlines for application are approaching

c. PROST Board Members

- i. John presented information to Kiwanis about the bike-fix-stations. More funding for projects could be possible in the future. John will follow up with Kiwanis.

ADJOURNMENT – 8:11pm