



BOARD OF TRUSTEES

November 23, 2021

6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 6:37 p.m.

1. Pledge of Allegiance
Mayor Hamman asked that all rise for the pledge of allegiance.

2. Roll Call
Mayor Troy Hamman
Mayor Pro Tem Wyatt Knutson – Absent
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney – Absent
Trustee Ashley Macdonald – Absent
Trustee Tim Whitehouse

Also Present:

Patti Garcia, Town Administrator
Dan Sapienza, March & Olive, LLC, Town Attorney
Hallie Sheldon, Management Analyst
Krystal Eucker, Town Clerk
Kelly Houghteling, Deputy Town Administrator
Ross Lagenese, Library Manager
Dean Campos, Parks and Recreation Manager

3. Amendments to Agenda
Mayor Hamman asked if there were any amendments to the agenda this evening to which there was none.
4. Conflict of Interest
Mayor Hamman asked if there were any conflicts of interest this evening to which there was none.

B. COMMUNITY PARTICIPATION

1. Public Comment
The meeting was opened for public comment to which there was none.

2. Proclamation
 - a. Small Business Saturday Proclamation
Mayor Hamman read the Small Business Saturday Proclamation.

C. PRESENTATION

1. Angela Myers, Larimer County Clerk and Recorder
Ms. Myers gave an overview of the election recount process that will begin on December 1, 2021.
2. Wellington Public Library Quarterly Update
Mr. Lagenese gave a 3rd quarter library update to the Board.
3. Parks and Recreation Quarterly Update
Mr. Campos gave a 3rd quarter parks and recreation update to the Board.
4. Employee Introductions
No new employees were introduced to the Board this evening.

D. CONSENT AGENDA

1. Minutes of the October 26, 2021 Board of Trustees meeting
Trustee Jerome moved to approve the consent agenda; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:
Yeas – Gaiter, Jerome, Whitehouse, Hamman
Nays – None
Motion carried.

E. ACTION ITEMS

1. Ordinance No. 15-2021 - An Ordinance Repealing Occupation Tax in the Town of Wellington
Ms. Eucker informed the Board that Ordinance 04-1970 implemented an occupation tax on businesses that manufacture or sell malt, vinous or spirituous liquors in Town. Ordinance 15-2021 will repeal Ordinance 04-1970 and remove the occupation tax.

The meeting was opened for public comment; Mr. Westfall provided public comment.

Trustee Whitehouse moved to approve Ordinance No. 15-2021, An Ordinance Repealing Occupation Tax in the Town of Wellington; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Whitehouse, Hamman
Nays – None
Motion carried.

F. REPORTS

1. Town Attorney
No Report.
2. Town Administrator
Ms. Garcia informed the Board that there is an opportunity to use some general fund dollars to help supplement enterprise funds. This information will be presented at the February work session.

The Finance Director has submitted her resignation with her last day being December 3, 2021. It is

being requested to use funds of \$30,000 to hire a firm for the recruitment of a new Finance Director.

Trustee Jerome moved to approve a not to exceed amount of \$30,000 for Finance Director recruitment professional services; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Whitehouse, Hamman

Nays – None

Motion carried.

There was no public comment on the above motion.

3. Staff Communications

a. Larimer County Sheriff's Office Monthly Report - October 2021

4. Board Reports

Trustee Gaiter commented that the Transportation Survey is in the process of being translated. That Survey will be open for 30 days.

G. ADJOURN

Upon a motion duly made, the meeting was adjourned at 7:47 p.m.



Krystal Eucker, Town Clerk