



BOARD OF TRUSTEES
February 8, 2022
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Hamman asked that all rise for the pledge of allegiance.

2. Roll Call

Mayor Troy Hamman
Mayor Pro Tem Wyatt Knutson
Trustee Jon Gaiter
Trustee John Jerome – Absent
Trustee Rebekka Kinney
Trustee Ashley Macdonald
Trustee Tim Whitehouse

Also Present:

Patti Garcia, Town Administrator
Dan Sapienza, March & Olive, LLC, Town Attorney
Hallie Sheldon, Management Analyst
Krystal Eucker, Town Clerk
Dave Myer, Engineer II
Meagan Smith, Deputy Public Works Director
Bob Gowing, Public Works Director
Cody Bird, Planning Director
DJ Jones, Water Superintendent

3. Amendments to Agenda

Mayor Hamman asked if there were any amendments to the agenda this evening, which there were none.

4. Conflict of Interest

Mayor Hamman asked if there were any conflicts of interest this evening, which there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment

The meeting was opened for public comment on non-agenda items; Wyatt Schwendeman-Curtis

and Lowrey Moyer provided comments.

C. ACTION ITEMS

1. Resolution No. 07-2022 - A Resolution Amending the Red Flag Policy for the Town of Wellington
Ms. Garcia informed the Board that under federal law, the Federal Trade Commission (FTC) adopted Identity Theft Rules requiring policies to address discrepancy, detection, prevention, and mitigation of identity theft. The Town of Wellington adopted Resolution No. 7-2009 for this purpose on April 18, 2009. Staff has discovered that the body of the resolution referred to the Town of Severance and we are requesting to adopt a revised resolution referencing the Town of Wellington. There have been no changes to the policy other than changing references from Town Board to Board of Trustees, Manager to Administrator, and Town Clerk to Finance Director.

Trustee Whitehouse moved to approve Resolution 07-2022 – Amending the Red Flag Policy; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Kinney, Macdonald, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

2. Ordinance 03-2022 - An Ordinance Establishing Fees to be Charged by the Town of Wellington, Colorado, for Sewer Utility Services
Ms. Smith informed the Board that the Town of Wellington created municipal water and wastewater utilities in the 1960s and established separate Water and Wastewater Enterprise Funds in 2001.

In response to aging infrastructure issues and rapid community growth, in 2020, both the Water and Wastewater Utilities embarked on the design process for much-needed treatment plant expansion projects. The main water treatment plant expansion project and the wastewater treatment plant expansion project are nearing completion of their design phases, with construction expected to begin in mid-2022. Both projects will be funded partially through State Revolving Fund (SRF) loans and partially through cash reserves.

Regularly reviewing rates is necessary to maintain financial health in the Water and Wastewater Enterprise funds. Regular review and adjustments to utility rates are needed to keep up with inflation, address ever-increasing regulatory compliance requirements, and accommodate growth. To minimize the impact of rate increases on Wellington residents, the Board of Trustees instructed staff to amend the 2022 budget to direct the maximum allowable General Fund dollars to the Water and Wastewater Enterprise Funds. Additionally, in November 2021, the Board of Trustees approved the dedication of Tranche 1 of the American Rescue Plan Act (ARPA) to the Water Fund. The Board of Trustees has expressed their intention to direct Tranche 2 of the American Rescue Plan Act dollars to the Water Fund. Each Tranche is just over \$1.3M.

The meeting was opened for public comment; Wyatt Schwendeman-Curtis, Lisa Chollet, Christine Gaiter, Shirell Tietz, and Lowrey Moyer made public comments.

Mayor Pro Tem Knutson moved to approve Ordinance 03-2022 – An Ordinance Establishing Fees to be Charged by the Town of Wellington, Colorado for Sewer Utility Services; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas – Kinney, Macdonald, Whitehouse, Knutson, Hamman

Nays – Gaiter

Motion carried.

3. Ordinance No. 04-2022 - An Ordinance Concerning the Town of Wellington Planning Commission

Mr. Sapienza informed the Board that following work session discussions by the Town of Wellington Board of Trustees, Town staff recommends modifying the makeup of various boards and commissions, including the Planning Commission. The changes intend to make portions of the Town Code more uniform, ensure that members of the Town's vital governing bodies represent the Town's needs, and reduce potential conflicts of interest.

The meeting was open for public comment, Christine Gaiter commented.

Trustee Gaiter moved to approve Ordinance-04-2022 – An Ordinance Concerning the Town of Wellington Planning Commission; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Kinney, Macdonald, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

D. REPORTS

1. Town Attorney
Mr. Sapienza informed the Board that Kristin Brown has developed rules and regulations for the Marijuana Authority.
2. Town Administrator
Ms. Garcia informed the Board that the Board of Trustees approved \$6,000 for the HUG Grant.


The goal is to get the sewer roundtable included in the water rate study.

3. Staff Communications
None.
4. Board Reports
Trustee Whitehouse gave an update on the Northern Colorado Water Association Annual Meeting.

Trustee Kinney gave a reminder that all the information that was discussed this evening is available on the Wellington webpage.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:01 p.m.



Krystal Eucker, Town Clerk