



BOARD OF TRUSTEES  
June 28, 2022  
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

**A. CALL TO ORDER**

Mayor Chaussee called the meeting to order at 6:31 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked that all rise for the pledge of allegiance.

2. Roll Call

Mayor Calar Chaussee

Mayor Pro Tem Ashley Macdonald

Trustee Jon Gaiter

Trustee Brian Mason

Trustee Rebekka Kinney – Arrived at 8:06 p.m.

Trustee David Wiegand

Trustee Shirrell Tietz

Also Present:

Patti Garcia, Town Administrator

Dan Sapienza, March & Olive, LLC, Town Attorney

Krystal Eucker, Town Clerk

Bob Gowing, Public Works Director

Dave Myer, Engineer

Seargent Cherry, Larimer County Sheriff's Office

Meagan Smith, Deputy Public Works Director

Kelly Houghteling, Deputy Town Administrator

Charity Campfield, Finance Director

Jenny Jones, Public Works Program Administrator

Dean Campos, Parks and Recreation Manager

Vik Runkle, Interim Finance Director

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda this evening; there were no amendments.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest this evening; there were no conflicts of interest.

## B. COMMUNITY PARTICIPATION

### 1. Public Comment

The meeting was opened for public comment; Kathy Wydallis and Reginald Westphal provided comments.

## C. PRESENTATION

### 1. Board of Trustee Outreach and Discretionary Funds

Ms. Garcia provided an overview of the current Outreach and Discretionary Funds within the Town Budget. The consensus of the Board is to discuss the topics further during a future work session.

### 2. Raftelis Presentation

Vik Runkle, Interim Finance Director informed the Board that the Citizens' Water and Wastewater Roundtable to review the utilities' cost of service, rates, fees and financial plan. A consultant, Raftelis was hired to help facilitate the process.

Todd Cristiano with Raftelis provided an overview of what the Citizens' Water and Wastewater Roundtable will be reviewing; financial plan, cost of service, rate design and tap fees.

## D. CONSENT AGENDA

1. Minutes of the June 14, 2022 Board of Trustees Meeting
2. Minutes from the January 19, 2022 Board of Trustees Special Meeting
3. Resolution No. 27-2022 - A Resolution of the Board of Trustees of the Town of Wellington Making Appointments to the Wellington Parks and Recreation Advisory Board
4. Contract for Materials Testing and Inspection for the Water Treatment Plant Expansion Project

**Trustee Wiegand moved to approve the consent agenda; Trustee Mason seconded the motion.**

**Roll call on the vote resulted as follows:**

**Yays – Gaiter, Mason, Tietz, Wiegand, Macdonald, Chaussee**

**Nays – None**

**Motion carried.**

## E. ACTION ITEMS

### 1. Wellington Senior Resource Center (WSRC) Annual Contract Renewal

Ms. Jones informed the Board that Wellington Senior Resource Center, Inc. (WSRC) has had a long-standing relationship with the Town. Part of the WSRC charter in connection with Larimer County Office on Aging Funding (LCOA) is to provide transportation to medical appointments for Wellington Seniors. Transportation is provided via the Senior van(s) which belongs to WSRC, Inc. The Town has historically provided fuel, maintenance, and vehicle insurance and registration for the Senior van(s), and the Town has provided the Leeper Center for their use for various activities through an annual contract.

WSRC Director Dorothy McClure provided an overview of the activities and services provided by the WSRC.

The meeting was opened for public comment; there were no public comments.

**Mayor Pro Tem Macdonald moved to approve the Wellington Senior Resource Center Annual**

**Contract; Trustee Mason seconded the motion. Roll call on the vote resulted as follows:**

**Yays – Gaiter, Mason, Tietz, Wiegand, Macdonald, Chaussee**

**Nays – None**

**Motion carried.**

2. Authorization to Purchase Parks Truck

Mr. Campos informed the Board that the truck being used by the Parks and Recreation Department to tow trailers and transport mowers will no longer pass emissions and has reached its life span at 187,000 miles. This truck is essential to the Town's park maintenance efforts in relation to the 80 acres of landscape the Parks and Recreation Department oversees and maintains. The town budgeted \$30,000 in the 2022 budget for the purchase of a new truck. The Town received a bid to purchase a truck in the amount of \$31,546; this was the lowest bid received.

The meeting was opened for public comment; there were no public comments.

**Mayor Pro Tem Macdonald moved to approve the purchase of a Parks Truck in the not to exceed amount of \$31,546; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:**

**Yays – Gaiter, Mason, Tietz, Wiegand, Macdonald, Chaussee**

**Nays – None**

**Motion carried.**

## F. REPORTS

1. Town Attorney

Mr. Sapienza informed the Board that the maximum fine for fireworks in Town is \$1,000.

2. Town Administrator

Ms. Garcia informed the Board that all the water restrictions signs that the Town has are out and the Town is in the process of ordering more signs.

3. Staff Communications

a. Larimer County Sheriff's Office Monthly Report - May 2022

Seargent Cherry reviewed the monthly report that was included in packet material.

b. Board of Trustees Planning Calendar

4. Board Reports

Trustee Gaiter informed the Board that the Transportation pilot program will begin very soon and commented on his experience at the CML Conference.

Trustee Tietz commented about a health and safety issue in Town.

Trustee Wiegand gave thanks for allowing him to attend the CML Conference.

Mayor Pro Tem Macdonald commented that the CML Conference was a great opportunity to bond and build relationships with fellow Board Members as well as other elected officials and staff from other municipalities.

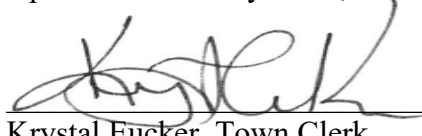
Trustee Mason commented the CML Conference was a great opportunity.

Trustee Kinney commented on the CML Conference and expressed the importance for the Board to

attend the conference.

**G. ADJOURN**

Upon a motion duly made, the meeting was adjourned at 8:33 p.m.

A handwritten signature in black ink, appearing to read 'Krystal Eucker', is written over a horizontal line.

Krystal Eucker, Town Clerk