



BOARD OF TRUSTEES  
October 11, 2022 - 6:30 PM  
Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance  
Mayor Chaussee asked that all rise for the pledge of allegiance.
2. Roll Call  
Mayor Calar Chaussee  
Mayor Pro Tem Ashley Macdonald – participated by Zoom  
Trustee Jon Gaiter  
Trustee Brian Mason  
Trustee Rebekka Dailey  
Trustee Shirrell Tietz  
Trustee David Wiegand
3. Amendments to Agenda  
Mayor Chaussee asked if there were any amendments to the agenda; there were no amendments.
4. Conflict of Interest  
Mayor Chaussee asked if there were any conflicts of interest on the agenda; there were no conflicts of interest.

B. COMMUNITY PARTICIPATION

1. Public Comment  
Monte Medina, Karen Eifert and Dawn Peacock provided public comment.

C. CONSENT AGENDA

1. Minutes from the September 13, 2022 Board of Trustees Meeting
2. Minutes from September 27, 2022 Board of Trustees Meeting  
**Trustee Mason moved to approve the consent agenda; Trustee Wiegand seconded the motion.**  
**Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee**  
**Nays – None**

D. PRESENTATION

1. 2023 Budget Presentation with Public Comment

- Presentation: Patti Garcia, Town Administrator and Charity Campfield, Finance Director

The 2023 draft budget was presented to the Trustees which is required by state statute to be done by October 15 of each year. It was noted that the draft had been reviewed by the Finance Committee and also by the Board of Trustees in several work sessions. Items discussed by the Trustees included a need for economic development and a request to have the budget be balanced.

The Mayor opened the meeting for public comment. Comments were presented by Lisa Chollet and Karen Eifert.

## 2. Main Streets Exploratory Committee Update

Anita Hardy, Wellington Main Street, presented the update to the Trustees. Ms. Hardy reviewed the process and made note of the individuals who participated. A Memorandum of Understanding is being drafted to present to the Board of Trustees at a later meeting; the goal is to strengthen the partnership between the town of Wellington and the Main Street program. It was reported that the Committee has recommended that the management of the Main Street program move under the umbrella of the Town of Wellington.

The Trustees discussed the update with several members mentioning increasing economic development Wellington.

## 3. Community Activities Commission Discussion

Trustee Tietz presented on the Community Activities Commission (CAC) noting the history of the CAC and her history with the Commission. Trustee Tietz reviewed the various events and partnerships that are in place along with their budget. It was noted that the current ordinance for the CAC is antiquated and in need of being updated to for legal compliance related to responsibilities.

The Board of Trustees discussed the CAC at length with a variety of options brought forward related to the future of the CAC. The Trustees considered updating the current ordinance, risks related to decision making, defining the roles and responsibilities of the CAC, communications, clearing up inefficiencies, providing volunteer opportunities and allowing for resident input and the continuity of community events. An idea to use the RACI matrix to determine responsibility for events was presented by Trustee Dailey; the use of the matrix was supported by the Trustees. Staff was directed to bring information back regarding the modification or disbanding of the CAC, include findings from the RACI matrix exercise and provide options moving forward.

## E. ACTION ITEMS

There were no action items on this agenda.

## F. LIQUOR LICENSE AUTHORITY

Mayor Chaussee called the Liquor Licensing Authority to order at 9:10 p.m.

### Roll Call

Mayor Calar Chaussee

Mayor Pro Tem Ashley Macdonald – participated by Zoom

Trustee Jon Gaiter

Trustee Brian Mason

Trustee Rebekka Dailey

Trustee Shirrell Tietz

Trustee David Wiegand

1. CONSENT AGENDA

- a. Fermented Malt Beverage License Renewal - Kum & Go LLC dba Kum & Go #934
- b. Retail Store Liquor License Renewal - Big T Ventures LLC dba Cantina Liquors  
**Trustee Dailey moved to approve the Liquor License Authority consent agenda; Trustee Wiegand seconded the motion.**  
**Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee**  
**Nays – None**

G. REPORTS

1. Town Attorney  
No report.
2. Town Administrator  
Town Administrator Garcia thanked the Board of Trustees for the luncheon they hosted for Town staff for Customer Service Week.
3. Staff Communications  
No report.
4. Board Reports  
Trustee Dailey reported on her nomination for BizWest 40 Under 40 and attributed the nomination to the entire Board of Trustees.  
Trustee Gaiter reported on the staff luncheon that was held that week and noted that he would be holding office hours at Ziggy's Coffee on Saturday.  
Trustee Tietz reported on the veteran's day event being held by the CAC and the food truck rally scheduled for October 22.

H. ADJOURN

On a motion duly made, the meeting was adjourned at 9:19 p.m.



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Patti Garcia, Town Administrator/Interim Town Clerk

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