



Memo

TO: Mayor and Board of Trustees
FROM: Patti Garcia, Town Administrator
RE: Town Administrator Monthly Report
DATE: October 2, 2024

Welcome to the latest update for the Town of Wellington! I am pleased to bring you news and developments related to our great community.

Finance Department

Welcome **Patty Lundy**, Controller, and **Sam Jack**, Finance Clerk!

Patty has been with the town for over 17 years, previously working in the finance department, and brings a wealth of knowledge to the team. Sam joins us with a degree and several years of professional experience. These two new roles, Controller and Finance Clerk, replace the previous positions of Budget and Finance Analyst and Accounts Payable Clerk, respectively. The addition of these positions highlights the growing complexity of managing the Town's financials. Currently, we are focusing on the 2025 budget, 2024 financial reports, and refining finance department processes.

Library

As we approach the 4th quarter, the Library team is busy preparing for exciting programming and events, including **Main Street Boo-nanza**, **Rice & Eyestone Field Trips** to WPL, and a festive **Holiday Event**. Additionally, we are undergoing an internal review to maximize space efficiency and preparing for staff performance evaluations while setting 2025 goals in alignment with the Library's Strategic Plan.

Parks

- **SmartRain Controllers** are being installed at Centennial and Park Meadows Parks, which will save water and time.
- We presented at the **NOCO Trails Summit** in partnership with Cody Bird, and are continuing collaborations with Public Works to transition to electric equipment in compliance with Colorado State Regulations.

Recreation

- We had a successful meeting with Senior Center partners, leading to a planned **Pumpkin Carving/Painting Event** next month.
- Hosted 17 teams from **IPGSA regional youth softball** at WCP last Saturday, where Wellington Rec teams played two games each, accompanied by three food trucks serving throughout the day.

- We are working closely with **PSD Communications** to enhance marketing and outreach efforts to Wellington and North Fort Collins schools to improve participation in our recreation programs.

Public Works

- The **Old Town Streets Rehabilitation Project** has concluded after 7 years of hard work.
- CDOT has provided feedback on the **Cleveland Avenue Improvements Project**, and the 30% design documents are under review.
- **Treatment Plant Expansion Projects** are nearing completion, with final site improvements underway after recent tours by the Mayor, Trustees, and Chamber of Commerce members.

Planning & Building Department

We are excited to welcome **Brittany Lenoir** (Planner III) and **Aidan Checkett** (Planner I) to the team this month. Recently, we presented Wellington updates to the **Fort Collins Board of Realtors**, celebrating the opening of our Water Treatment and Wastewater Reclamation facilities. We also shared our vision for a trail connecting Wellington, Fort Collins, and Larimer County at the **Northern Colorado Trails Summit**.

Administration

- The **Reconnecting Community Grants** application was submitted.
- October 1st: **Stakeholder meeting** for businesses impacted by the Cleveland Ave. Construction Project.
- Staff is busy with preparations for the 2025 Budget and upcoming **Budget Boo-nanza**.
- Conducted interviews for Town Clerk with the help of Mayor Pro-Tem Mason and Trustee Tietz.
- **Upcoming Events:**
 - **October 31:** Trick or Treat Down Main Street
 - **December 7:** Parade of Lights

Stay tuned for more updates as we continue to build a better future for our town!