



Memo

TO: Mayor and Board of Trustees
FROM: Patti Garcia, Town Administrator
RE: Town Administrator Monthly Report
DATE: November 6, 2024

Welcome to the latest update for the Town of Wellington! We're excited to share recent happenings and ongoing developments in our wonderful community.

Parks and Recreation Updates:

- *Trick-or-Treat on Main Street:* Our Parks and Recreation team played a vital role in ensuring a fun, safe experience, handling safety, logistics, and traffic control. We even hosted a booth and a scarecrow contest!
 - *Adult Basketball League:* We launched the very first season of adult basketball, featuring eight teams competing every Thursday night at the Boys and Girls Club.
 - *Arbor Work:* We've added 15 new trees throughout town and revitalized 12 others with a new air-spade technique that enhances tree health and potentially reduces disease spread.
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Planning & Building Department Highlights:

- *Wellington Business Center Expansion:* Site development plans have been approved for a multi-tenant commercial project, which includes four buildings with over 95,000 square feet of retail and commercial space.
 - *New Residential Builder:* We are excited to welcome Baessler Homes to Wellington! They've started construction in the Sage Meadows Second Subdivision.
 - *New Dance Studio:* A new commercial tenant finish permit was issued in Wellington Business Center for a dance studio, adding to our growing community.
 - *Ongoing Engagements:* Updates on Wellington's development projects were shared with the Windermere Real Estate Group, and we approved a side-yard variance for a detached workshop on a residential property.
 - *2025 Business Licensing:* Business licensing for 2025 is now available, featuring new online applications and electronic payment options for convenience.
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Finance Department Updates:

- *2025 Budget Planning:* Department leaders met with the Board of Trustees in a public workshop on October 11 to review the 2025 budget. We published the draft budget on October 9, and discussions covered operational and capital expenses for 2025, including plans with Larimer County Sheriff John Feyen.

- *Budget BOO-nanza:* On October 15, residents joined us for the Budget BOO-nanza event. Over 90 community members learned about capital projects, fund balances, and proposed utility rates, with each attendee taking home a pumpkin.
 - *Draft Budget Presentation:* The first draft of the Fiscal Year 2025 Budget was presented to the Board on October 22. The draft is available on the Town's website, and the next update is scheduled for November 12 at the Board of Trustees meeting.
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Engineering Updates:

- *New Deputy Director:* Nathan Ewert has been appointed as Deputy Director of Engineering, overseeing engineering, transportation, and drainage functions.
 - *Water Treatment Plant:* Our Water Treatment Plant reached final completion on October 17 and has entered its warranty phase.
 - *Cleveland Avenue Improvements:* Progress continues on the Cleveland Avenue Improvements project, with subsurface utility exploration (SUE) underway along Cleveland Avenue and 5th Street.
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Streets and Drainage:

- *Street Striping:* We're restriping 3rd Street from Jefferson to Clinton, adding parallel parking, bike lanes, and travel lanes for better traffic flow and cyclist safety.
 - *Comcast Fiber Optic Installation:* The Streets team is actively inspecting Comcast's fiber optic installation as it progresses to the east side of the railroad, including The Knolls and Mountain View Ranch.
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Water and Water Reclamation Utilities:

- *Water Source Development:* Our team held its second Advisory Group meeting in October to assess future water demand, financial analysis, and water source alternatives.
 - *Lead Service Line Inventory:* We've completed the EPA-required Lead Service Line Inventory, which showed no known lead service lines within the Town's water distribution system.
 - *WaterSmart Grant Application:* Progress continues on our WaterSmart Grant Application. If approved, this funding will help complete our Automated Metering Infrastructure for the water utility.
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Thank you for staying informed and connected with the Town of Wellington. We're proud to share these updates as we work together to build a bright future for our community. Stay tuned for more exciting news!